



City of West Allis

Meeting Minutes

Common Council

7525 W. Greenfield Ave.
West Allis, WI 53214

Mayor Dan Devine, Chair

Alderson Thomas G. Lajsic, Council President

*Aldersons: Gary T. Barczak, Michael J. Czaplewski, Kevin Haass,
Michael P. May, Cathleen M. Probst, Rosalie L. Reinke,
Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel*

Tuesday, December 20, 2016

7:00 PM

City Hall Common Council Chambers

REGULAR MEETING (draft minutes)

A. CALL TO ORDER

The meeting was called to order by Mayor Devine at 7:00 p.m.

B. ROLL CALL

Present 8 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. Probst, Ald. Reinke, Ald. Roadt, and Ald. Weigel
Excused 2 - Ald. May, and Ald. Vitale

C. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Ald. Reinke.

D. PUBLIC HEARINGS

1. [R-2016-0296](#) Resolution relative to determination of Special Use Permit for Rogers Memorial Hospital to construct a proposed addition to their current facility located at 11101 W. Lincoln Ave.

Sponsors: Safety & Development Committee

Explanation by John Stibal, Director of Development.

Appearances: None.

This matter was Public Hearing Held.

E. CITIZEN PARTICIPATION

Rick Sobeck, 8027 W. Lincoln Avenue, is concerned about a palm reading and tarot business opening close to his residence in a multi-tenant building. Mr. Sobeck is frustrated that the business was able to operate a long period of time with the signage requirements not in compliance.

F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

Mayor Devine announced that the following Committees would meet during recess: Administration & Finance, Public Works, Safety & Development, License & Health, and Advisory.

G. MAYOR'S REPORT

Mayor Devine wished everyone a very merry Christmas and Holiday season; and announced the West Allis Community Alliance Against Drugs Family Night event on New Year's Eve.

H. ALDERPERSON'S REPORT

Ald. Probst commented on a fire at the Carter-Smith home that took all of their possessions and announced that Suzette's Hair 4 You along with the West Allis Fire Department are collecting donations. Ald. Probst gave thanks to Hampton Inn for providing free rooms for the family.

Ald. Reinke reported on the success of the Veteran's Giving Tree.

I. APPROVAL OF MINUTES

2. [2016-0698](#) Minutes (Draft) of the Common Council regular meeting of December 6, 2016.

Attachments: [120616 CC Minutes.draft](#)

A motion was made by Ald. Lajsic, seconded by Ald. Reinke, that this matter be Approved. The motion carried unanimously.

J. ITEMS NOT REFERRED TO COMMITTEE

3. [2016-0711](#) Report of the Municipal Judge for the month of November 2016, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$116,944.09.

Attachments: [Municipal Judge November 2016](#)

This matter was Placed on File on a Block Vote.

4. [2016-0713](#) Thomas and Nancy Hart Notice of Claim and Circumstances of Claim regarding property damages allegedly sustained on November 23, 2016 at 2545 S. 95 Street.

Attachments: [Thomas and Nancy Hart Notice of Claim](#)

This matter was Referred for Legal Action to the City Attorney on a Block Vote.

5. [2016-0718](#) Carol Fox Notice of Claim regarding alleged property damage on December 10, 2016.

Attachments: [Carol Fox Notice of Claim](#)

This matter was Referred for Legal Action to the City Attorney on a Block Vote.

6. [2016-0740](#) Patricia Bussey communication regarding vehicle damages that allegedly sustained on November 3, 2016 at the intersection of S. 82 Street and W. Orchard Street.

Attachments: [P. Bussey claim](#)

This matter was Referred for Legal Action to the City Attorney on a Block Vote.

Passed The Block Vote

A motion was made by Ald. Barczak, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 8 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. Probst, Ald. Reinke, Ald. Roadt, and Ald. Weigel

No: 0

K. STANDING COMMITTEE REPORTS

None.

L. COMMON COUNCIL RECESS

A motion was made by Ald. Lajsic, seconded by Ald. Barczak, that the Council recess until completion of Committee meetings. The motion carried unanimously.

Thereupon, the Council took a recess at 7:15 p.m. Upon returning from recess at 8:12 p.m., and the roll call being taken, there were:

Present 8 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. Probst, Ald. Reinke, Ald. Roadt, and Ald. Weigel

Excused 2 - Ald. May, and Ald. Vitale

M. NEW AND PREVIOUS MATTERS

ADMINISTRATION & FINANCE COMMITTEE

7. [O-2016-0059](#) An Ordinance to repeal and recreate Sections 5.03(7)(a) and 5.03(7)(b) of the City of West Allis Revised Municipal Code regarding Ambulance Fees.

Sponsors: Administration & Finance Committee

This matter was Passed on a Block Vote.

8. [O-2016-0060](#) Ordinance to Amend Subsection 2.19(8)(b) of the West Allis Revised Municipal Code Relating to Snow and Ice Removal Deposit.

Sponsors: Administration & Finance Committee

This matter was Passed on a Block Vote.

9. [O-2016-0061](#) An Ordinance to amend Salary Ordinance No. O-2015-0054 establishing the salary ranges of certain employees in the Executive Service, the Managerial Service, the Deputy Service, and the Confidential, Professional and Supervisory Service of the City of West Allis for 2016 (Senior Accountant, Software Solutions and Usability Training Supervisor, Digital Services Supervisor, Benefits/Wellness Coordinator, HR Generalist, Communications Director, Deputy Finance Director).

Sponsors: Administration & Finance Committee

This matter was Passed as Amended on a Block Vote.

10. [O-2016-0062](#) An Ordinance to amend Salary Ordinance No. O-2015-0055 establishing the salaries of certain Administrative and Clerical Employees for 2016 (Neighborhood Service Zoning Inspector, Plumbing Inspector III, Communications Assistant, Graphic Print and Web Designer, Records Management Systems Specialist-Police, Business Process Analyst).

Sponsors: Administration & Finance Committee

This matter was Passed on a Block Vote.

11. [O-2016-0063](#) An Ordinance to amend Salary Ordinance No. O-2015-0057 establishing the salaries of certain employees in the Health Department for 2016 (Public Health Nurse III).

Sponsors: Administration & Finance Committee

Held in Administration & Finance Committee during recess.

12. [R-2016-0298](#) Resolution approving the fees for Basic Life Support (BLS) ambulance service, effective January 1, 2017.

Sponsors: Administration & Finance Committee

Attachments: [Fire Chief Communication re BLS Fees](#)

This matter was Adopted on a Block Vote.

13. [R-2016-0300](#) Resolution authorizing the Director of Development to enter into a Memorandum of Understanding by and between the City of West Allis, the City of Milwaukee and other local governmental entities and/or PHAs for a regional Affirmatively Furthering Fair Housing (AFFH) Plan, which includes the pledge and payment of \$10,000 from the Community Development Block Grant (CDBG) Program.

Sponsors: Administration & Finance Committee

This matter was Adopted on a Block Vote.

14. [R-2016-0302](#) Resolution authorizing the purchase of three (3) ambulances for a total sum of approximately \$736,000.
- Sponsors:* Administration & Finance Committee
- Attachments:* [FIRE.Ambulance Pricing Proposal](#)
[FIRE.HGAC Letter re Contractl Extension Expires 12-31-16](#)
[FIRE.CC Request to Purchase Ambulances 12-15-16](#)
[FIRE.PFC Request to Purchase Ambulances Signed 11-10-16](#)
- This matter was Adopted on a Block Vote.**
15. [R-2016-0306](#) Resolution relative to approval of the Employment Contract for the position of Communications Director with Jonathan Matte.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Employment Contract for Communications Director](#)
- This matter was Adopted on a Block Vote.**
16. [2016-0732](#) Communication from City Administrator recommending the appointment of Mr. Jon Matte for the position of Communications Director.
- Attachments:* [City Administrator Communication re Communications Director Appointment](#)
[Matte Resume](#)
[Communications Dept. Executive Summary](#)
[Job Description Questionnaire for Communications Director](#)
- This matter was Approved on a Block Vote.**
17. [2016-0726](#) Communication from the Interim Finance Director regarding the vacant Buyer position in the Finance Department.
- Attachments:* [Communication regarding vacant Buyer position](#)
- This matter was Placed on File on a Block Vote.**
18. [2016-0731](#) Communication from City Administrator regarding notification of resignation from Charles F. Ruud, City Assessor, effective December 15, 2016.
- Attachments:* [City Administrator Communication re City Assessor Resignation](#)
[City Assessor's Resignation Letter](#)
- This matter was Placed on File on a Block Vote.**
19. [2016-0712](#) Finance Director/Comptroller submitting report for November 2016 indicating City of West Allis checks issued in the amount of \$2,176,897.41.
- Attachments:* [November Monthly Claims Report to CC](#)
- This matter was Placed on File on a Block Vote.**

20. [2016-0537](#) Marcella Jones communication regarding property damages allegedly sustained at 2084 S. 58 St. on August 3, 2016.

Attachments: [M Jones prop dmg](#)

This matter was Denied on a Block Vote.

21. [2016-0575](#) Margaret E. Clark communication relative to property damages allegedly sustained at 7129 W. Cleveland Drive on August 3, 2016.

Attachments: [M. Clark claim](#)

This matter was Denied on a Block Vote.

Passed The Block Vote

A motion was made by Ald. Haass, seconded by Ald. Lajsic, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 8 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. Probst, Ald. Reinke, Ald. Roadt, and Ald. Weigel

No: 0

PUBLIC WORKS COMMITTEE

22. [R-2016-0276](#) Resolution to approve bid of Roman Electric, Inc. for installing of LED retrofit kits at the West Allis Fire Department's three fire stations and administration building in the City of West Allis in the amount of \$72,610.00.

Sponsors: Public Works Committee

Attachments: [2016-20 BID RESULTS](#)

This matter was Disapproved on a Block Vote.

23. [R-2016-0301](#) Resolution approving a change in the sanitary sewer user charge-MMSD portion.

Sponsors: Public Works Committee

This matter was Adopted on a Block Vote.

24. [R-2016-0303](#) Resolution approving no rate change in the 2017 sanitary sewer usage charge - City Portion

Sponsors: Public Works Committee

This matter was Adopted on a Block Vote.

25. [R-2016-0304](#) Resolution showing a no change in 2017 to the solid waste fund Customer Class 1 user charge

Sponsors: Public Works Committee

This matter was Adopted on a Block Vote.

26. [R-2016-0305](#) Resolution showing no change in 2017 to the solid waste fund Customer Class 2 user charge

Sponsors: Public Works Committee

This matter was Adopted on a Block Vote.

27. [2016-0730](#) Communication from Director of Public Works/City Engineer regarding revised Parks Policy.

Attachments: [Parks Memo](#)

[12-20-16 Park Policies_City Attorney_Revised by CE](#)

This matter was Approved on a Block Vote.

Passed The Block Vote

A motion was made by Ald. Barczak, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 8 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. Probst, Ald. Reinke, Ald. Roadt, and Ald. Weigel

No: 0

SAFETY & DEVELOPMENT COMMITTEE

28. [R-2016-0297](#) Resolution approving a Certified Survey Map by Aurora West Allis Medical Center, to consolidate 5 parcels located at 9005-9029 W. Lincoln Ave. and 2307-2331 S. 90th St. and 2320-2330 S. 91 St., into one lot of record submitted by Richard Kellar, of Aurora Health Care. (Tax Key Nos. 487-0096-000, 487-0100-000, 487-0099-000, 487-0098-000, and 487-0097-000).

Sponsors: Safety & Development Committee

This matter was Adopted on a Block Vote.

29. [R-2016-0299](#) Resolution adopting the National Avenue Corridor Strategic Plan.

Sponsors: Safety & Development Committee

Attachments: [Exhibit A - Revised National Ave. Corridor Summary](#)

This matter was Adopted on a Block Vote.

30. [2016-0734](#) Communication from the Director of Building Inspection and Neighborhood Services Department regarding a home remodeling website opportunity.

Attachments: [Houzz Letter to CC 12-15-16](#)

This matter was Placed on File on a Block Vote.

31. [2016-0741](#) 2015 Southeastern Wisconsin Regional Planning Commission Annual Report.

Attachments: [2015-annual-report](#)

This matter was Placed on File on a Block Vote.

32. [O-2016-0053](#) Ordinance to amend the official West Allis Zoning Map by rezoning properties located at 1451 S. 108 St. (448-9999-010), 1461-1511 S. 108 St. (448-9999-011), 1540 S. 108 St. (448-9981-017), 1540 S. 108 St. (449-9981-019), 1551 S. 108 St. (448-9998-002), 10901 W. Lapham St. (448-9979-005), 16** S. 108 St. (448-9979-004), 1616 S. 108 St. (449-9981-014), 1650 S. 108 St. (449-9981-009), 109** W. Mitchell St. (448-9979-006), 1657 S. 108 St. & 10900 W. Mitchell St. (448-9979-007), 1701-1729 S. 108 St. & 10905 W. Mitchell St. (448-9981-003), 108** W. Mitchell St (448-9981-004), 1800 S. 108 St. (449-9980-007), 1811-1819 S. 108 St. (448-9982-000), 1919-1921 S. 108 St. (481-9999-002), 1939 S. 108 St. & 10840 W. Rogers St. (481-9997-014), 10915 W. Rogers St. (481-9997-004), 2021 S. 108 St. (481-9996-000), 109** W. Becher St. (481-9995-014), 2055-2071 S. 108 St. & 10822 W. Becher St. (481-9995-017) and their respective rights-of-way from M-1 Manufacturing District to C-3 Community Commercial District.

Sponsors: Safety & Development Committee

This matter was Passed as Amended on a Block Vote.

33. [R-2016-0296](#) Resolution relative to determination of Special Use Permit for Rogers Memorial Hospital to construct a proposed addition to their current facility located at 11101 W. Lincoln Ave.

Sponsors: Safety & Development Committee

This matter was Adopted on a Block Vote.

34. [2016-0725](#) Special Use Permit for Rogers Memorial Hospital to construct a proposed addition to their current facility located at 11101 W. Lincoln Ave.

This matter was Placed on File on a Block Vote.

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Reinke, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 8 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. Probst, Ald. Reinke, Ald. Roadt, and Ald. Weigel

No: 0

LICENSE & HEALTH COMMITTEE

35. [2016-0724](#) 2016-2017 Class A Beer License application no. 2390 of Khodalkrupa, Inc., Pravinkumar R. Patel, Agent, d/b/a Town Beer & Liquor, for the premises located at 903 S. 84th St. (new-existing location).

This matter was Approved subject to the necessary requirement(s) on a Block Vote.

36. [2016-0739](#) Glojek Limited Attorneys at Law communication regarding the Used Vehicle Dealer's License #2300, of Trailblazing Auto Sales LLC, d/b/a Trailblazing Auto Sales, David B. Ainsworth, Agent, 5730 W. Lincoln Avenue.

Attachments: [Glojek Limited Attorneys at Law communication](#)

This matter was Placed on File on a Block Vote.

37. [2016-0742](#) License Applications.

2016-2017 & 2016-2018 Operator's License (bartender/sales clerk) applications:

Jamison Foster, Michelle E. Heimerl, Amy M. Knecht, Alicia Lynn Jeffereis, Kelly A. Schey, Tina Hamelin, Gina B. Raymond-Schott, Amanda Lynn Swisher, Monica Ramos, Tracy Taylor, Maryan Zeibaq, Luis M. Solis-Trinidad, Adam J. Kroeninger, Tiffany R. Martin, Aaron Melvin, Shelley M. Brannin, Savannah Chamness, Ashley Candelaria, Megan S. Mc Callum, Joseph Bump, Mary-Bet Mueller, and Monica Swanagan.

Adult-Oriented Establishment Operator Permit Applications:

Justin L. Miller, Ambar J. Maury-Alvarado, and Jordan M. Wake

Used Vehicle Dealer License Application:

Los Primos, LLC, d/b/a Los Primos Auto Sales, 6030 W. Greenfield Ave.

This matter was Approved subject to the necessary requirement(s) on a Block Vote.

38. [2016-0714](#) Police Department report regarding tavern violations/calls for service for the months of October, November, and an incident from August 2016.

Attachments: [Oct & Nov 2016 Report](#)

This matter was Placed on File on a Block Vote.

39. [2016-0715](#) Police Department Report involving T & T Sportz Bar, 6404 W. National Ave., of T & T Sportz Bar, LLC, Tina M. Minto, Agent, Incident Date: October 7, 2016.

This matter was Placed on File on a Block Vote.

40. [2016-0735](#) Police Department Report involving Boosters West, 7731 W. Becher St., of Boosters West, LLC, Keith P. Randolph, Agent, Incident Date: November 12, 2016.

This matter was Placed on File on a Block Vote.

41. [2016-0738](#) Police Department Report involving Remedy Bar, 1309 S. 60 St., of LeLe's Whiskey Corner, LLC, Erwin C. Magritz, Agent, Incident Date: November 26, 2016.

This matter was Placed on File on a Block Vote.

42. [2016-0717](#) Police Department Reporting involving The Hideout, 6201 W. Mitchell St., of Hideout West Allis, Inc., Daniel R. Seiy, Agent, Incident Date: October 30, 2016.

Held in License & Health Committee during recess.

43. [2016-0737](#) Police Department Report involving Heart Breakers, 9442 W. National Avenue, of Milwaukee Entertainment, LLC, Steven N. Pohlbel, II, Agent, Incident Date: October 22, 2016.
Held in License & Health Committee during recess.
44. [2016-0743](#) Police Department Report involving Heart Breakers, 9442 W. National Avenue, of Milwaukee Entertainment, LLC, Steven N. Pohlbel, II, Agent, Incident Date: November 20, 2016.
Held in License & Health Committee during recess.
45. [2016-0733](#) Police Report involving The Spot, 6426 W. Greenfield Ave., E. Bomback & L. Bald, Partnership, Incident Date: November 8, 2016.
Held in License & Health Committee during recess.
46. [2016-0736](#) Police Report involving The Spot, 6426 W. Greenfield Ave., E. Bomback & L. Bald, Partnership, Incident Date: November 14, 2016.
Held in License & Health Committee during recess.
47. [2016-0716](#) New Berlin Police Department Report involving Cleveland Ave. Bunty's Liquor, 8423 W. Cleveland Avenue, Bunty's Liquor, LLC, Beant Singh, Agent, Incident Date: August 11, 2016.
Held in License & Health Committee during recess.
48. [2016-0720](#) 2016-2017 Operator's License (bartender/sales clerk) application no. 17-516 of Tara Morehouse.
Held in License & Health Committee during recess.
49. [2016-0721](#) 2016-2017 Operator's License (bartender/sales clerk) application no. 17-537 of Amanda J. Halverson.
Held in License & Health Committee during recess.
50. [2016-0722](#) 2016-2017 Operator's License (bartender/sales clerk) application no. 17-540 of DeAndre D. Harris.
Held in License & Health Committee during recess.
51. [2016-0723](#) 2016-2018 Operator's License (bartender/sales clerk) application no. 18-228 of Angela A. Schroeder.
Held in License & Health Committee during recess.

Passed The Block Vote

A motion was made by Ald. Czaplewski, seconded by Ald. Lajsic, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 8 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. Probst, Ald. Reinke, Ald. Roadt, and Ald. Weigel

No: 0

ADVISORY COMMITTEE

52. [2016-0728](#) City Clerk communication requesting permission to destroy certain records.

Attachments: [Clerk's Communication](#)

This matter was Approved on a Block Vote.

54. [2016-0727](#) Appointments by Mayor Devine of Youth Members (Bahr, Koenig) to the West Allis Youth Commission.

Attachments: [Youth Commission Members Appointment Letter](#)

This matter was Approved on a Block Vote.

Passed The Block Vote

A motion was made by Ald. Reinke, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 8 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. Probst, Ald. Reinke, Ald. Roadt, and Ald. Weigel

No: 0

53. [2016-0719](#) Appointment by Mayor Devine of Mark Manthei as a member of the West Allis Police and Fire Commission, his five-year term to expire May 1, 2021.

Attachments: [Manthei Appointment Letter](#)

A motion was made by Ald. Reinke, seconded by Ald. Barczak, that this matter was Approved. The motion carried by the following vote:

Aye: 8 - Ald. Barczak, Ald. Czaplewski, Ald. Haass, Ald. Lajsic, Ald. Probst, Ald. Reinke, Ald. Roadt, and Ald. Weigel

No: 0

N. ADJOURNMENT

A motion was made by Ald. Lajsic, seconded by Ald. Barczak, to adjourn at 8:20 p.m., with the next regularly scheduled meeting to be held on January 3, 2017, at 7:00 p.m. The motion carried unanimously.

Monica Schultz, City Clerk