



City of West Allis

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Danna Kuehn, Vice-Chair

Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel

Wednesday, April 22, 2020

6:08 PM

City of West Allis YouTube Channel

<https://www.youtube.com/user/westalliscitychannel>

RECESS MEETING (draft)

NOTICE OF VIRTUAL MEETING

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 6:27 p.m.

B. ROLL CALL

Present 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

Others Present: Kail Decker, City Attorney; Rebecca Grill, City Administrator; Steve Schaer, Planning & Zoning Manager; and John Stibal, Director of Development

C. NEW AND PREVIOUS MATTERS

8. [R-2020-0217](#) Resolution ratifying the emergency purchase the Fire Chief executed with Bauer Compressor and Jefferson Fire and Safety, per the Mayor's authorization, on March 26, 2020, for emergency replacement of the Self-Contained Breathing Apparatus Compressor at the West Allis Fire Department Station #2 in the amount of \$65,533.73

Sponsors: Aldersperson Haass

Attachments: [Signed R-2020-0217](#)

A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

9. [R-2020-0225](#) Resolution to consider Economic Development Loan and Housing Rehabilitation Loan deferments, interest forgiveness and amended loan terms to address business and homeowner needs during the COVID-19 national emergency

Sponsors: Administration & Finance Committee

Attachments: [Exhibit A](#)
[Signed R-2020-0225 signed](#)

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

10. [2020-0242](#) Clearwing Productions, Inc. communication regarding a mass layoff of 25 employees at their location of 11101 W. Mitchell St. on March 16, 2020

Attachments: [CLearwing Productions Inc. communication](#)

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

11. [2020-0258](#) Communication from the Assistant City Administrator/Talent and Strategy Director requesting reclassification of two (2) Human Resources Specialist positions to one (1) Human Resources Generalist position in the Department of Human Resources

Attachments: [Reclass Request HR Generalist Table](#)

[Reclass Request HR Generalist](#)

A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Approval and To be Placed on File. The motion carried by the following vote:

Aye: 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

12. [2020-0261](#) Communication from the Mayor, City Administrator and Departments regarding the novel coronavirus (COVID-19)

Mayor Dan Devine; Robert Leischow, Health Commissioner, Dave Wepking, Director of Public Works, Patrick Schloss, Department of Development, were present to discuss letter.

A motion was made by Lajsic, seconded by Kuehn, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

13. [2020-0262](#) Communication from the City Administrator regarding the designation of Interim Successors Pursuant to Section 2.465(2) of the City of West Allis Revised Municipal Code

Attachments: [CWA Successors by DeptDiv2020](#)

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

14. [2020-0249](#) Finance Director/Comptroller submitting report for March 2020 indicating City of West Allis checks issued in the amount of \$2,892,886.31

Attachments: [March 2020 Monthly Claims Report to CC](#)

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

15. [2020-0263](#) Discussion regarding City Hall Operations and alterations to address safety and security concerns and the streamlining of operations

Rebecca Grill, City Administrator present to discuss.

A motion was made by Weigel, seconded by Tenorio, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

20. [2020-0089](#) Claim by Michael Ermish regarding vehicle damages at 3328 S. 113 St. on January 27, 2020

Attachments: [Claim Ermish](#)
[Claims Report-April, 2020](#)

This matter was Recommended to be Placed on File on a Block Vote.

21. [2020-0105](#) Claim by Guy Stadney regarding vehicle damages at 1971 S. 70 St. on January 18, 2020

Attachments: [Claim - Stadley](#)
[Claim - Guy Stadney amended](#)
[Claims Report-April, 2020](#)

This matter was Recommended to be Placed on File on a Block Vote.

22. [2020-0124](#) Claim by Jessica Pearson regarding damage to property at 3141 S. 114 St. on January 18, 2020

Attachments: [2020-0124 Claim - Jessica Pearson](#)
[Claims Report-April, 2020](#)

This matter was Recommended to be Placed on File on a Block Vote.

23. [2020-0154](#) Claim by Jeanne Psket regarding damages at 1120 S. 121 St. on January 17, 2020

Attachments: [Claim Psket](#)
[Claims Report-April, 2020](#)

This matter was Recommended for Denial on a Block Vote.

24. [2019-0935](#) Claim by Roman Rodriguez regarding damage to vehicle at 2211 S. 61 St. on December 10, 2019

Attachments: [Roman Rodriguez Redacted](#)
[Claims Report-April, 2020](#)

This matter was Recommended for Denial on a Block Vote.

25. [2020-0168](#) Claim by Dana J. Adams regarding towing reimbursement on or about February 22, 2019

Attachments: [Claim - Adams](#)
[Claims Report-April, 2020](#)

This matter was Recommended for Denial on a Block Vote.

Passed The Block Vote

A motion was made by Lajsic, seconded by Kuehn, to approve all the actions on item nos. 20-25 on a Block Vote. The motion carried by the following vote:

Aye: 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

16. [2018-0445](#) Summons and Complaint in the matter of Sam's Real Estate Business Trust vs City of West Allis, Case No. 18-CV-30301.

Attachments: [Sam's Real Estate Trust CV-18-30301](#)

This matter was Held.

17. [2018-0640](#) Summons and Complaint in the matter of Sam's Real Estate Business Trust vs. City of West Allis regarding money judgment. Case No. 2018CV006035.

Attachments: [Claim-Sam's Real Estate](#)

This matter was Held.

18. [2019-0842](#) Claim by Whitnall Summit Co., LLC regarding excessive assessments at the Whitnall Summit Office Complex for 2019

Attachments: [2019-0842 Claim - Whitnall Summit Co., LLC](#)
[Whitnall Summit Settlement - fully executed](#)
[Claims Report-June 2, 2020](#)

This matter was Held.

19. [2020-0012](#) Summons and Complaint by West Allis Hotel Ventures alleging excessive 2019 assessment of the property for 8201 W. Greenfield Ave. (Case No. 2019CV007065)

Attachments: [S&C WA Hotel Ventures \(Case No. 2019CV007065\)](#)

This matter was Held.

For agenda items 16 - 19, Chairperson Haass stated it was the intention of the Committee may convene in closed session pursuant to the provisions of Section 19.85(1) (g) of the State Statutes for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is involved. This Committee may reconvene in open session after completion of the closed session to consider the balance of the agenda.

A motion was made by Lajsic, seconded by Weigel, to convene in closed session at 7:37

p.m. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

D. ADJOURNMENT

A motion was made by Lajsic, seconded by Weigel, to adjourn the meeting at 7:47 p.m. The motion carried unanimously.

Aye: 6 - Haass, Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.