



**Monica Schultz**  
City Clerk  
City Clerk's Office  
414.302.8220  
mschultz@westalliswi.gov

October 9, 2017

Mr. Melvin Johnson, Assistant Principal  
West Allis Central High School  
8516 W. Lincoln Ave.  
West Allis, WI 53227

Dear Mr. Johnson:

Your appointment as Adult Advisor-School Superintendent's Designee to the West Allis Youth Commission has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

Enclosed is the City's Code of Ethics and the Ordinance Relating to Requiring Attendance of the Board, Commission and Committee Members. Please read the booklet, and return the completed Acknowledgement form to the City Clerk's Office.

Yours very truly,

Monica Schultz  
City Clerk

ljr

Enclosure

## **NOTICE OF APPOINTMENT**


**Office of the Clerk, City of West Allis**

**TO: Mr. Melvin Johnson:**

**You are hereby notified that at a meeting of the Common Council in  
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the  
3rd day of October, 2017, you were duly appointed to the office of:**

**Adult Advisor-School Superintendent's Designee to  
West Allis Youth Commission**

**Dated this 9th day of October, 2017.**

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Monica Schultz  
City Clerk



Steven A. Braatz, Jr.  
City Clerk  
City Clerk's Office  
414.302.8220  
sbraatz@westalliswi.gov

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March 27, 2018

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

On October 3, 2017, Mr. Melvin Johnson was appointed as a member of the West Allis Youth Commission. His term is indefinite.

On December 4, 2017, Mr. Melvin Johnson filed his Oath of Office with the City Clerk's Office and on March 16, 2018, submitted his Code of Ethics Acknowledgement, and is eligible to serve as a member of the above said Committee.

Very truly yours,

Steven A. Braatz, Jr.  
City Clerk

ljr

STATE OF WISCONSIN }  
MILWAUKEE COUNTY }

ss.

I, the undersigned, who have been

appointed  
(elected or appointed)

to the office of

adult advisor to youth commission

and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this

4<sup>th</sup> day of December, 2017

*[Handwritten signature]*

Notary Public

My commission expires

15 years

(Section 19.01 Wisconsin Statutes)

*[Handwritten signature]*  
(signature)

Melvin Johnson

(print name)

*[Faint handwritten signature]*

OATH OF

Melvin Johnson

\*\*\*\*\*

as Member of the West Allis  
Youth Commission as Adult  
Advisor

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

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filed this 4th day of December, 2017

SB/ljr

CITY CLERK/TREASURER