



West Allis Police Department

Patrick S. Mitchell
Chief of Police

Robert Fletcher
Deputy Chief of Police

Christopher Botsch
Deputy Chief of Police

September 1, 2017

Board of Police and Fire Commissioners
West Allis, Wisconsin

RE: Replacement of Damaged Squad Car

Dear Commissioners:

On 08-05-17, one of our squads was involved in a motor vehicle accident. The vehicle was deemed a total loss by our insurance carrier, CVMIC. We were reimbursed for the actual cost of the vehicle, less our \$5000.00 deductible. We received a check in the amount of \$301.00. That check was deposited into a revenue account to reimburse the Vehicle Purchase Account #100-2101-521-70-02.

For this particular vehicle, our policy provides reimbursement of \$21,911.29 less our \$5000.00 deductible and less the \$301.00 we already received. Once we have replaced this vehicle, we will receive additional reimbursement from CVMIC for \$16,601.29. That money will be deposited into a revenue account to reimburse the Vehicle Purchase Account #100-2101-521-70-02.

The damaged squad was a 2013 Chevrolet Impala; however, we are unable to purchase a new Impala because they no longer make them. We will purchase a Ford Interceptor sedan.

(It should be noted that we will be responsible for purchasing equipment that was not damaged but will not transfer from a Chevrolet Impala to a Ford Interceptor.)

We are working with the CVMIC and our City Attorney's Office to recoup our \$5000.00 deductible from the driver responsible for the accident.

According to City of West Allis policy, the Police and Fire Commission must approve all purchases over \$10,000. We respectfully request to purchase the items outlined below.

Description of Item		Amount of expenditure
1.	Purchase of (1) new Ford Interceptor sedan	\$25,000.00 (approx.)
2.	Equipment and Setup	\$3,000 (approx.)

Total \$28,000

We respectfully request to expend approximately \$28,000.00 from our 2017 Vehicle Purchase Account #100-2101-521-70-02. The \$16,000.00 will be reimbursed through CVMIC. Due to significant salary savings because of retirements and staffing deficits, we will utilize excess money in the salary accounts to cover the remaining \$12,000.00.

Any additional money recovered through the CVMIC and/or the City Attorney's Office would reimburse the appropriate account.

Thank you for your consideration in this matter. Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,



Christopher Botsch
Deputy Chief of Police

Formal Approval	Date
President, Police and Fire Commission	