



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, January 17, 2017

7:22 PM

City Hall Room 128

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 7:22 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Attending

Mayor Devine; Scott Post, City Attorney; Monica Schultz, City Clerk; John Stibal, Director of Development; Sally Nusslock, Health Commissioner; Patrick Mitchell, Police Chief; Steve Bane, Fire Chief; Kurt Zellmann, Assistant Fire Chief; Rebecca Grill, City Administrator; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

- 7a. [O-2017-0002](#) An Ordinance to amend Salary Ordinance No. O-2015-0057 establishing the salaries of certain employees in the Health Department for 2017 (Environmental Technician).

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

8. [R-2017-0008](#) Resolution to amend the City's Policies and Procedures Manual No. 1413 relating to Health and Dental Insurance.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

9. [R-2017-0009](#) Resolution approving an Intergovernmental Emergency Medical Services Agreement for Emergency Medical Services (EMS) between Milwaukee County and the City of West Allis for 2017-2018.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

10. [R-2017-0013](#) Resolution amending R-2016-0271 relative to the Annual Action Plan for Fiscal Year 2017 for the Community Development Block Grant (CDBG) Program.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

11. [R-2017-0015](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Automotive PHD, LLC, property owner for the property located at 1825 S. 72 St. in an amount not to exceed \$30,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

12. [2017-0018](#) Communication from City Administrator recommending a hybrid approach towards providing assessment services and appointment of Interim City Assessor.

Discussion was held on this matter. Ms. Grill discussed her recommendations regarding the City Assessor's Office and responded to questions/comments from the Committee. The Committee directed Ms. Grill to move forward as outlined in her communication.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

13. [2017-0015](#) Communication from City Administrator requesting approval to fill the vacant position of Water Maintainer in the Department of Public Works, Water Division.

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0

14. [2017-0016](#) Communication from City Administrator requesting approval to fill the vacant position of Maintenance Repairer in the Department of Public Works, Water Division.

A motion was made by Ald. Czaplewski, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0

Previous Matters for Consideration

15. [R-2017-0003](#) Resolution adopting the 2017-2021 City of West Allis Strategic Plan.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Roadt, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt
No: 0

City Attorney Claim Report

16. [2015-0089](#) Amended Summons and Complaint in the matter of Wilmington Savings Fund Society, FSB vs. Juvencio Cruz, et al. regarding foreclosure of mortgage, Case No. 2015CV000971.

This matter was Recommended to be Placed on File on a Block Vote

17. [2016-0596](#) Randy Abbrederis communication regarding vehicle damages allegedly sustained at 2040 S. 67 Pl. on June 16, 2016.

This matter was Recommended to be Placed on File on a Block Vote

18. [2016-0616](#) Randall Hierl Notice of Claim and Circumstances of Claim regarding property damages allegedly sustained on July 2016 at 2171 S. 89 Street.

This matter was Recommended for Denial on a Block Vote

19. [2016-0669](#) Charlene Nennig communication relative to property damages allegedly sustained at 1421 S. 86th Street on October 10, 2016.

This matter was Recommended to be Placed on File on a Block Vote

20. [2016-0718](#) Carol Fox Notice of Claim regarding alleged property damage on December 10, 2016.

This matter was Recommended for Denial on a Block Vote

21. [2016-0740](#) Patricia Bussey communication regarding vehicle damages that allegedly sustained on November 3, 2016 at the intersection of S. 82 Street and W. Orchard Street.

This matter was Recommended for Denial on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Weigel, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that the meeting be adjourned at 7:35 p.m. The motion passed unanimously.