



City Assessor's Office
414.302.8230
assessor@westalliswi.gov

Memorandum

To: Administration and Finance Committee
CC: Rebecca Grill, City Administrator
From: Jason Williams, Interim City Assessor
Date: 2/15/2017
Re: Sole Source Purchase – Market Drive Annual Upgrade

This letter is to recommend the sole source purchase of the Market Drive software annual update from Assessment Technologies of Wisconsin, LLC.

This is the only vendor that sells and services the software needed for the Assessor Office Market Drive Assessment Valuation System. This department has dealt with Assessment Technologies since the original installation of Market Drive in 2000 and its product and service has been exemplary.

The pricing is considered to be fair and reasonable compared to other vendors' products. I request your approval of this vendor for the purchase and service of the annual upgrade for Market Drive.

The invoice price of **\$9,219.90 is for the 2017 upgrade**. It should be noted that the 2016 upgrade cost was similar in amount at \$9,221.58.

Respectfully,

Jason M. Williams
Interim City Assessor

Market Drive Quote

Prepared by:

Assessment Technologies of WI, LLC
 N88 W16573 Main Street
 Menomonee Falls, WI 53051
 (262)253-1142

Quote number: 7572

Quote date: 1/24/2017

Offer expires: 2/28/2017

Prepared for:

West Allis, City in Milwaukee County
 7525 W Greenfield Ave
 Milwaukee, WI 53214

Summary of Quote	
Total software cost:	\$9,219.90
Total services cost:	\$0.00
Sales tax (0.0%):	\$0.00
Total cost:	\$9,219.90

Registered client name: City Of West Allis

MD Prof Annual Site License Database (2013)

Database Name	Units	Unit Price	Extended Price
West Allis, City in Milwaukee County (2/26/2018)	19,095 licensed parcels	\$0.420	\$8,019.90
Total software cost:			\$8,019.90

SQL Server Integration Database (2013)

Database Name	Units	Unit Price	Extended Price
West Allis, City in Milwaukee County (2/26/2018)	1 licensed parcels	\$1200.000	\$1,200.00
Total software cost:			\$1,200.00

Services

Item	Description	T&M	Qty	Unit of Measure	Unit Price	Extended Price
Per Incident Support	\$70/hr, 15 min increments, min 15 minutes	No	0	per hour	\$70.00	\$0.00
Total services:						\$0.00

Assessment Technologies, LLC

N88 W16573 Main St
Menomonee Falls, WI 53051-2039

INVOICE

Invoice Number: 6839
Invoice Date: Feb 13, 2017
Page: 1

Voice: 262-253-1142
Fax: 262-253-4098

Bill To:
City of West Allis Attn. Assessor's Office 7525 W. Greenfield Ave. West Allis, WI 53214

Ship to:
City of West Allis Attn. Assessor's Office 7525 W. Greenfield Ave. West Allis, WI 53214

Customer ID	Customer PO	Payment Terms	
WEST ALLIS		Net 30 Days	
Sales Rep ID	Shipping Method	Ship Date	Due Date
	Courier		3/15/17

Quantity	Item	Description	Unit Price	Amount
		Renew MD Prof Annual Site License Databases thru 2-26-18 per quote 7572 This is an annual license. Your current license will expire on 2-26-17 if not renewed. per incident support (.42 per licensed parcel based on 19,095 parcels) Also includes SQL Server Integration thru 2-26-18 <i>100-0501-517.32-04 other Market Drive Maintenance</i>		9,219.90
Subtotal				9,219.90
Sales Tax				
Total Invoice Amount				9,219.90
Payment/Credit Applied				
TOTAL				9,219.90

Check/Credit Memo No:

We will add finance charges of 1%/month on invoices not pd by the due date