



City of West Allis

Meeting Minutes

Library Board

Wednesday, January 27, 2021

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Ms. Suelzer called the meeting to order at 7:00 p.m.

B. Roll Call

Present 8 - Adam Hengel, Gloria Dohearty, Barbara Hart, Kari Southern, Jody Rymaszewski, Elizabeth Suelzer, Ray Turner, and Angelito Tenorio

Excused 1 - Michelle Wadewitz

Others present: Rebecca Grill, City Administrator

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

C. Approval of Minutes

1. Library Board Meeting Minutes December 9, 2020

Attachments: [Library Board Meeting Minutes December 9, 2020](#)

Ms. Hart moved to approve the December 9, 2020 Library Board Minutes as written. Second by Mr. Turner. Motion approved.

D. Statements by Citizens

None.

E. Correspondence

Mr. Steven Martinez December 2020 Communication

Attachments: [Mr. Steven Martinez December 2020 Communication](#)

Greater Milwaukee Foundation Statement January-September 2020

Attachments: [Greater Milwaukee Foundation Statement January-September 2020](#)

F. Claims and Finance Report

2. January 2021 Claims and Finance Report

Attachments: [January 2021 Claims and Finance Report](#)

Ms. Hart moved to approve the January 2021 Claims and Finance Report. Second by Mr. Hengel. Motion approved.

G. Unfinished Business

3. COVID-19 Update

Library services remain the same at this time. We did note an uptick in demand for computer use after Milwaukee and most North Shore Public Libraries reverted to curbside services in December.

H. New Business

4. MCFLS Update

MCFLS is receiving \$50,000 from Milwaukee County to use for electronic resources. The Milwaukee County Library Director's Advisory Committee will decide how to allocate the funds. Choices include increased investment in Overdrive Advantage, Hoopla, or a shared small business database.

The four municipalities who support the North Shore Library have yet to reach an agreement. Two of them, Glendale and Bayside, have announced plans to withdraw from the North Shore Library Agreement.

The Wisconsin Policy Forum released a study entitled "Balancing the Books" concerning Milwaukee Public Library's ongoing budget problems.

Hieu Tran, MCFLS Network Administrator, passed away suddenly. He provided great service to the libraries throughout MCFLS and will be greatly missed.

5. Bankruptcy Filings Policy

Attachments: [Bankruptcy Filings Policy revised 1.27.2021](#)

Ms. Hart moved to approve the revised Bankruptcy Filings Policy. Second by Mr. Turner. Motion approved.

6. 2020 Public Library Annual Report

Attachments: [Statement of Effectiveness for 2020 Annual Report](#)
[2020 Statement of Effectiveness](#)

The Library Board discussed their response to the Statement of Effectiveness question included in the Public Library Annual report. Michael Koszalka, Library Director, will draft a statement based upon the Board's discussion. The Library Board will take action on the 2020 Public Library Annual Report at the February Library Board meeting.

7. Trustee Essentials-Chapter 25-Liability Issues

Attachments: [Trustee Essentials-Chapter 25-Liability Issues](#)

I. Library Director's Report

-A part-time Cleaner has been hired. Ronisha Harris joined the Library team on January 16th.

-From June 8th (the date of the Library reopening to public access) until the end of the year the Library had over 69,000 patrons enter the building, 153,000 items checked out, and 700 curbside pickups.

J. Adjournment

There being no further business, Mr. Hengel moved to adjourn. Second by Mr. Turner. Motion approved. The meeting was adjourned at 7:50 p.m.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.