



Southwest Suburban Health Department

Board of Health Meeting Minutes

Ald. Pam Akers, Richard Dettman, Trustee Jane Edgar, Linda Grulke, Barbara Janusiak, Jessica Katzenmeyer, Mary Kitten, Holly Schmidtke, and Ald. Ray Turner

Thursday, February 27, 2025

6:00 PM

West Allis Location- 7120 W. National Avenue

REGULAR MEETING

A. CALL TO ORDER

Alderson Turner called the meeting to order at 6:01pm.

B. ROLL CALL

Others Present: Bob Leischow, Ashley Palen, Melissa Feldmeyer, Nick Maniaci, Amy Goettmann, Dr. Mark Roberts.

Present 7 - Linda Grulke, Barbara Janusiak, Ray Turner, Ald. Pam Akers, Richard Dettman, Mary Kitten, Jane Edgar

Excused 2 - Jessica Katzenmeyer, Holly Schmidtke

C. APPROVAL OF MINUTES

[25-0074](#) Minutes (draft) of the meeting of December 12, 2024

Attachments: [BOH Minutes 12.12.24 DRAFT](#)

Motion to approve by Ms. Kitten, seconded by Ms. Janusiak. Motion passes.

D. MATTERS FOR DISCUSSION/ACTION

[25-0060](#) 2024 Annual Report

-Mr. Maniaci presented the draft of the Annual Report, which was sent to the BOH in advance for review. All items are in final form except "Friends of Public Health" information which will be added prior to publication when that information is available.

Move by Ms. Grulke to approve, seconded by Ms. Kitten. Annual Report approved.

[25-0061](#) Environmental Health Division Presentation

-Ms. Goettmann presented an overview of the EHS Division services. BOH had the opportunity to ask questions and for more information about the areas EHS is responsible for.

This matter was Discussed.

[25-0062](#) Department of Agriculture, Trade, and Consumer Protection (DATCP) Memorandum of Agreement

-Mr. Leischow reviewed the DATCP Memorandum of Agreement. SWSHD uses their database for EHS licensing activities. BOH was provided with a copy of the agreement in advance for review.

Move by Alderson Akers for approval, seconded by Ms. Janusiak. MOA approved.

[25-0063](#)

2024 Annual Communicable Diseases Report

-Ms. Palen presented the full 2024- Year Communicable Disease Report. Of note was the higher than usual levels of influenza hospitalization, decrease in some sexually transmitted infections, and increase in tuberculosis cases (not a risk to the public).

This matter was Discussed.

[25-0065](#)

Senior Center Updates

-Ms. Palen shared the first year of the new membership model data. Typical previous years saw between 15-30 brand new members. With no membership dues 2024 saw 349 brand new members. All dues based classes are at capacity, parties have been well attended with higher numbers of attendees than pre-2024.

-Social Work intern will be based at the Senior Center for the next year. They will be starting a grief support group (more information about the group online on the SWSHD website and Facebook).

This matter was Discussed.

[25-0064](#)

Legislative Updates

-Handouts provided for those who are interested in advocating/educating at the State or Federal level for public health value, impact and funding. Will send to BOH electronically as well in case anyone would like to share with others. Many health department programs are funded by levy dollars or a mix of levy and grand funding, but some, like WIC, are completely funded at the federal level so we will be closely monitoring decisions being made at the federal level.

-SWSHD is not changing operations at this time, still doing DEI and equity work until explicitly directed otherwise from funding sources.

-Ms. Kitten shared her experiences at the National Association of Local Boards of Health (NALBOH) gathering in Washington DC and provided handouts to the BOH with additional information and priority points.

This matter was Discussed.

[25-0066](#)

Health Department Updates

-Mr. Leischow shared that the department is resubmitting a few pieces of our PHAB application that needed additional information. This will be completed by March 17th.

-A part time EHS staff member has left for a full time position at another municipality. The department will be looking to hire for this open position.

-Discussions between West Allis and West Milwaukee are taking place regarding them joining SWSHD. Currently in a service agreement.

-The SWSHD was awarded CDGB grant funding for "Health Homes" projects. These are federal funds so subject to adjustment based on any federal level funding changes.

-The department is searing for a new medical advisor as Dr. Roberts plans to retire.

-The department has been in discussion with WAFD and MIH to collaborate more on social work and case management opportunities.

-Both health department locations have been busy hosting several training and events. As part of our Social Isolation and Loneliness Grant, we hosted a 55+ cooking class, a bingo event, a winter formal at the Rec Department and have also hosted a blood drive, Narcan and epi-pen trainings.

This matter was Discussed.

E. NEXT MEETING

Next meeting will be Thursday April 24th at 6:00pm at the Greenfield Location- 7325 W Forest Home Ave.

F. ADJOURNMENT

Motion to adjourn by Ms. Janusiak, seconded by Trustee Edgar. Meeting adjourned at 7:47pm.

All meetings of the Southwest Suburban Health Department are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

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Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

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It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.