



City of West Allis

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair
Aldersperson Martin J. Weigel, Vice-Chair
Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, April 17, 2018

7:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

9. [R-2018-0256](#) Resolution authorizing the Superintendent of Forestry to apply for a cost-share grant of \$20,000, the City's portion of this grant would be \$14,266.94, to fund Emerald Ash Borer mitigation projects.
- Sponsors:* Public Works Committee and Administration & Finance Committee
- Attachments:* [EAB mitigation projects grant](#)
10. [O-2018-0016](#) Ordinance to amend the City of West Allis Salary Schedule amending the salary of the Fleet Manager in the Police Department.
- Sponsors:* Administration & Finance Committee
- Attachments:* [2018 Payroll Schedule 4-17-18](#)
11. [R-2018-0261](#) Resolution to implement the City of West Allis Pay for Performance Program by amending City of West Allis Policies and Procedures Manual - #1110 - Creating, Maintaining, and Administering Pay Ranges; recreating #1422 Performance Management and Review Process; and creating #1113 Pay for Exceptional Performance and Educational Achievement Rewards.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Policy & Procedure #1110](#)
[Policy & Procedure #1113](#)
[Policy & Procedure #1422](#)
[Current Policy and Procedure #1422](#)
12. [R-2018-0264](#) Resolution relative to accepting the proposal of Vanguard Computers, Inc. for furnishing and delivering 65 each i3 desktop computers, with 3-year NBD On-Site Extended

Warranty, for a total sum of \$32,082.05.

Sponsors: Administration & Finance Committee

Attachments: [Bid Tab # 18-010 Desktop Computers](#)

13. [R-2018-0269](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Teamtam, LLC, property owner for the property located at 1753 S. 68 St. in an amount not to exceed \$30,000.

Sponsors: Administration & Finance Committee

Attachments: [SIP Grant Contract](#)

14. [2018-0313](#) Communication from Director of Communications requesting to amend the position of Communications Associate from .75 FTE to .90 FTE.

Attachments: [Communication regarding Communications Associate position](#)

15. [2018-0293](#) Finance Director/Comptroller submitting report for March 2018 indicating City of West Allis checks issued in the amount of \$2,803,302.00.

Attachments: [March 2018 Monthly Claims Report to CC](#)

Previous Matters for Consideration

16. [2018-0100](#) Edward Wistl claim relative to damages allegedly sustained at 7210 W. Greenfield Ave. on January 21, 2018.

Attachments: [E. Wistl](#)

[Ltr to CC-Wistl](#)

City Attorney Claim Report

17. [2017-0003](#) Summons and Complaint in the matter of Bonnie L. Eastman vs. City of West Allis, Case No. 16CV007114.

Attachments: [Eastman - claim](#)

D. ADJOURNMENT

All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.