



# City of West Allis

Resolution: R-2018-0050

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**File Number: R-2018-0050**

**Final Action:**

**Sponsor(s): Administration & Finance Committee**

**JAN 16 2018**

Resolution relative to selecting Schenck, SC to provide Financial Auditing Services, for a three year period, for a total sum of \$159,900 (\$53,300 annualized).

WHEREAS, the City of West Allis is required to have an annual financial audit; and

WHEREAS, funds for these services have been included in the 2018 Budget in the amount of \$56,225; and

WHEREAS, staff has completed a Request for Proposals (RFP) process to obtain proposals for auditing services for the year ended December 31, 2017, as well as an additional two years, in regard to these professional services; and

WHEREAS, five (5) proposals were received and reviewed in detail in order to make a prudent decision in regard to selecting a professional services provider for these services based on: (1) the expertise of the provider, (2) the experience the provider has in the public sector, (3) the experience the provider has with cities that have similar needs as the City of West Allis, (4) the providers' responsiveness to the requests in the proposal, (5) the providers' proposed methodology and work plan details including time spent on the audit and the level of staff performing the audit work, and (6) the reasonableness of the costs of the services in relation to the value of services provided; and

WHEREAS, after the evaluation of the firms, including consideration of the time that needs to be invested in a transition, staff is recommending that the contract be awarded to Schenck, SC; and

WHEREAS, the Common Council deems it to be in the best interest of the City of West Allis that the proposal of Schenck, SC be accepted.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of West Allis that the proposal submitted by Schenck, SC for providing Financial Auditing Services for a three-year period, for fiscal years 2017, 2018, and 2019, for a cost of \$159,900, be and is hereby accepted. Funding for this agreement is included in the 2018 Budget, under various funds, and will be charged to the Account Numbers, specifically 30-01, Audit Services, according to the services provided to each fund.

BE IT FURTHER RESOLVED that the City Attorney be and is hereby authorized to make any substantive changes, modifications, additions and deletions to and from the various consulting Contract documents, including but not limited to all attachments, exhibits, addendums and amendments, as may be necessary and proper to correct inconsistencies, eliminate ambiguity and otherwise clarify and supplement said provisions to preserve and maintain the general intent thereof, and to prepare and deliver such other and further documents as may be reasonably necessary to complete the transactions contemplated therein.

PCSD #17-0043  
ADM\ORDRES\2018\AF R2018.13

ADOPTED JAN 16 2018

APPROVED 1/18/18

Monica Schultz  
Monica Schultz, City Clerk

Dan Devine  
Dan Devine, Mayor