



# City of West Allis

## Meeting Minutes

### Common Council

*Mayor Dan Devine, Chair*

*Aldersperson Thomas G. Lajsic, Council President*

*Alderspersons: Gary T. Barczak, Michael J. Czaplewski, Eric Euteneier, Kevin Haass,*

*Michael P. May, Rosalie L. Reinke,*

*Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel*

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Tuesday, October 16, 2018

7:00 PM

City Hall Common Council Chambers  
7525 W. Greenfield Ave.

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#### REGULAR MEETING (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 7:00 p.m.*

#### B. ROLL CALL

**Present** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

#### C. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was led by Ald. Weigel.*

#### D. PUBLIC HEARINGS

1. [R-2018-0665](#) Resolution relative to determination of Special Use Permit application for Save-A-Lot, an existing grocery store, to obtain a Class A Liquor License (packaged alcohol beverage sales), located at 7540 W. Oklahoma Ave.

**Sponsors:** Safety & Development Committee

*Explanation by John Stibal, Director of Development.*

*Appearances: None.*

**This matter was Public Hearing Held**

- 1a. [R-2018-0656](#) Resolution to approve the Year 2019 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Final).

**Sponsors:** Administration & Finance Committee

**Attachments:** [BID 2019 Operating Plan](#)

[R-2018-0656 signed](#)

*Explanation by Patrick Schloss, Manager of Community Development.*

*Appearances: None.*

**This matter was Public Hearing Held**

## **E. CITIZEN PARTICIPATION**

*None.*

## **F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES**

*Mayor Devine announced that the following Committees would meet during recess: Administration & Finance, Public Works, Safety & Development, License & Health, and Advisory.*

## **G. MAYOR'S REPORT**

*Mayor Devine announced the C.A.A.D. Halloween in the Park event, Makers Market, and In-Person Absentee Voting. Mayor Devine congratulated St. Augustine's Parish on their 90th Anniversary.*

## **H. ALDERPERSON'S REPORT**

*Ald. Lajsic thanked Sally Nusslock, Health Commissioner, and the West Allis Health Department along with Building Inspections & Neighborhood Services, Fire Department, and the Department of Public Works- Forestry Division for providing a walk thru tour of a small neighborhood in the Fourth District looking for issues (rat infestation, weeds, etc.).*

## **I. APPROVAL OF MINUTES**

2. [2018-0815](#) Minutes (Draft) of the Common Council Regular Meeting of October 2, 2018.

**Attachments:** [100218 CC Minutes.draft](#)

**A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter be Approved. The motion carried unanimously.**

## **J. ITEMS NOT REFERRED TO COMMITTEE**

3. [2018-0805](#) Report of the Municipal Judge for the month of September 2018, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$87,062.67.

**Attachments:** [Municipal Judge September 2018](#)

**This matter was Placed on File on a Block Vote.**

4. [2018-0842](#) Rosa Gallard Notice of Claim regarding vehicle damages allegedly sustained at 2009 S. 70 Street on September 2, 2018.

**Attachments:** [Claim - Rosa Gallard](#)

**This matter was Referred for Legal Action to the City Attorney on a Block Vote.**

5. [2018-0843](#) Summons and Complaint in the matter of East Coast Properties et al vs. Crawdaddy's LLC et al. Case No. 2018CV007903.

**Attachments:** [Claim - East Coast Prop. vs Crawdaddys 2018CV007903](#)

This matter was Referred for Legal Action to the City Attorney on a Block Vote.

#### Passed The Block Vote

A motion was made by Ald. Weigel, seconded by Ald. Reinke, to approve all the actions on the preceding items on a Block Vote. The motion carried unanimously.

### K. STANDING COMMITTEE REPORTS

*None.*

### L. COMMON COUNCIL RECESS

A motion was made by Ald. Lajsic, seconded by Ald. Reinke, that the Council recess until completion of Committee meetings. The motion carried unanimously.

*Thereupon, the Council took a recess at 7:19 p.m. Upon returning from recess at 8:02 p.m., and the roll call being taken, there were:*

**Present** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

### M. NEW AND PREVIOUS MATTERS

#### ADMINISTRATION & FINANCE COMMITTEE

6. [2018-0838](#) Communication from Director of Public Works regarding promotion of Dave Young to Electrical Superintendent.

**Attachments:** [young promotion](#)

This matter was Approved on a Block Vote.

7. [2018-0841](#) Communication from City Administrator requesting approval to fill the vacant position of Electrical Superintendent in the Department of Public Works, Building/Inventory and Electrical Services Division, Electrical Services Section.

**Attachments:** [Request to fill Electrical Superintendent position](#)

This matter was Approved on a Block Vote

8. [O-2018-0039](#) Ordinance to amend the City of West Allis Salary Schedule establishing the salary of the Electrical Maintenance Superintendent.

**Sponsors:** Administration & Finance Committee

**Attachments:** [2018 PAYROLL SCHEDULE - NON-RESIDENT and RESIDENT FINAL October 16 2018](#)

This matter was Passed on a Block Vote

14. [R-2018-0655](#) Resolution relative to amending City of West Allis Policies & Procedures Manual Policy No. 1113, Pay for Exceptional Performance and Educational Achievement Rewards.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Policy 1113 - Marked Copy](#)  
[Policy 1113 - Clean Copy](#)  
[R-2018-0655 signed](#)

**This matter was Adopted on a Block Vote**

15. [R-2018-0659](#) Resolution to repeal and recreate the City of West Allis Policies and Procedures Manual Policy No. 1414, Identification Cards.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Policy 205 - Marked Copy](#)  
[Policy 205 - Clean Copy](#)  
[Policy 1414 - Repealed](#)  
[R-2018-0659 signed](#)

**This matter was Adopted on a Block Vote**

16. [R-2018-0656](#) Resolution to approve the Year 2019 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Final).

**Sponsors:** Administration & Finance Committee

**Attachments:** [BID 2019 Operating Plan](#)  
[R-2018-0656 signed](#)

**This matter was Adopted on a Block Vote**

17. [R-2018-0667](#) Resolution to approve a Commercial Facade Improvement Project Contract by and between the City of West Allis and Lutz Land Management, LLC, property owner for the property located at 2079-79A S. 69 St. in an amount up to \$30,000.

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2018-0667 - Signed](#)  
[Comm Facade Contract - Lutz Land Mngmt](#)

**This matter was Adopted on a Block Vote**

18. [2018-0840](#) Finance Director/Comptroller submitting report for September 2018 indicating City of West Allis checks issued in the amount of \$3,306,595.31.

**Attachments:** [September 2018 Monthly Claims Report to CC](#)

**This matter was Placed on File on a Block Vote**

**Passed The Block Vote**

A motion was made by Ald. Haass, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

9. [R-2018-0660](#) Initial Resolution authorizing \$3,225,000 General Obligation Bonds of the City of West Allis for Sanitary Sewer Improvements.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Finance Director Communication re 2018 borrowing](#)  
[Pre-Sale Report for City of West Allis, Series 2018A18](#)  
[R-2018-0660 signed](#)

A motion was made by Ald. Haass, seconded by Ald. May, that this matter was Adopted. The motion carried by the following vote:

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

10. [R-2018-0661](#) Initial Resolution authorizing \$2,740,000 General Obligation Bonds of the City of West Allis for Water System Projects.

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2018-0661 signed](#)

A motion was made by Ald. Haass, seconded by Ald. May, that this matter was Adopted. The motion carried by the following vote:

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

11. [R-2018-0662](#) Initial Resolution Authorizing \$2,750,000 General Obligation Bonds of the City of West Allis for Street Improvement Projects.

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2018-0662 signed](#)

A motion was made by Ald. Haass, seconded by Ald. Barczak, that this matter was Adopted. The motion carried by the following vote:

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

12. [R-2018-0663](#) Resolution Directing Publication of Notice to Electors.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Exhibit A - Electors Notice](#)  
[R-2018-0663 signed](#)

**A motion was made by Ald. Haass, seconded by Ald. May, that this matter was Adopted. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

13. [R-2018-0664](#) Resolution providing for the Sale of \$8,715,000 General Obligation Corporate Purpose Bonds of the City of West Allis.

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2018-0664 signed](#)

**A motion was made by Ald. Haass, seconded by Ald. Weigel, that this matter was Adopted. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

## **PUBLIC WORKS COMMITTEE**

19. [R-2018-0632](#) Resolution to approve a Use Agreement between the City of West Allis (“City”) and the West Allis West Milwaukee School District and West Allis West Milwaukee Recreation and Community Services for use of the City of West Allis Klentz Park West baseball/softball diamond and bathroom facility.

**Sponsors:** Public Works Committee

**Attachments:** [Klentz Park Use Agreement.10-16-18](#)  
[Signed Klentz Park Use Agreement.10.24.18](#)  
[R-2018-0632 signed](#)

**This matter was Adopted on a Block Vote**

20. [R-2018-0642](#) Resolution accepting work of NuGen Johnson, LLC for installation of concrete curb, concrete pavement, asphalt pavement, perforated underdrain, playground elements, bike racks, benches, receptacles, drinking fountain and restoration in Klentz Park located at 2601 South 72nd Street in the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms for final payment of 2017 Project No. 15 in the amount of \$1,000.00 of the \$224,024.65 total project cost.

**Sponsors:** Public Works Committee

**Attachments:** [R-2018-0642 signed](#)

**This matter was Adopted on a Block Vote**

21. [R-2018-0651](#) Resolution to approve bid of Musson Bros, Inc. for the installation of connection liners in the sanitary sewer system at various locations within the City of West Allis, in the amount of \$224,375.00

**Sponsors:** Public Works Committee

**Attachments:** [2018-14 BID RESULTS](#)  
[Fiscal Note Sanitary Sewer Connection Liners](#)  
[R-2018-0651 signed](#)

**This matter was Adopted on a Block Vote**

22. [R-2018-0652](#) Resolution to approve bid of Visu-Sewer, Inc. for the sanitary sewer lining, sanitary sewer spot lining, sanitary sewer grouting and storm sewer lining in various locations within the City of West Allis, in the amount of \$296,817.50.

**Sponsors:** Public Works Committee

**Attachments:** [2018-15 BID RESULTS](#)  
[Fiscal Note Sanitary Sewer Grouting and Lining](#)  
[R-2018-0652 signed](#)

**This matter was Adopted on a Block Vote**

23. [2018-0845](#) Communication from the Director of Building Inspection and Neighborhood Services Department regarding snow and ice procedures.

**Attachments:** [PWC Communication - Snow and Ice - 10-9-18](#)

*Held in Public Works Committee during recess.*

#### Passed The Block Vote

**A motion was made by Ald. Barczak, seconded by Ald. Vitale, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

#### SAFETY & DEVELOPMENT COMMITTEE

24. [2018-0844](#) Special Use Permit for a proposed butcher shop to be located within the existing mixed-use building at 2079 S. 69 Street.

**Attachments:** [Application-2079 W Becher \(Butcher Shop\)](#)  
[Butcher Shop - \(SUP & SLA\)](#)

*Held in Safety & Development Committee during recess.*

25. [2018-0846](#) Special Use Permit for a proposed daycare within an existing church property, City of Faith Church, located at 6420 W. Mitchell St.

**Attachments:** [Application - City of Faith Church](#)  
[City of Faith - \(SUP & SLA\)](#)

*Held in Safety & Development Committee during recess.*

26. [2018-0707](#) Special Use Permit application for Save-A-Lot, an existing grocery store, to obtain a Class A Liquor License (packaged alcohol beverage sales), located at 7540 W. Oklahoma Ave.

**Attachments:** [Application - Save-A-Lot](#)

**This matter was Placed on File on a Block Vote**

27. [R-2018-0665](#) Resolution relative to determination of Special Use Permit application for Save-A-Lot, an existing grocery store, to obtain a Class A Liquor License (packaged alcohol beverage sales), located at 7540 W. Oklahoma Ave.

**Sponsors:** Safety & Development Committee

**This matter was Adopted on a Block Vote**

#### Passed The Block Vote

**A motion was made by Ald. Lajsic, seconded by Ald. Vitale, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 9 - Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 1 - Ald. Barczak

#### LICENSE & HEALTH COMMITTEE

28. [2018-0816](#) License applications.

*Tavern Operator's Licenses 2018-2019 & 2018-2020*  
*Carlson, Tammy L.; Girard, Raquel A.; Hall, Brian C.;*  
*Hasan, Amira F.; Hottinger, Jordan H.;*  
*Jacobs-Daghuer, Hope D.; Janecek, Brandon L.;*  
*Keller, Brittney M.; Ludwig, Sophia L.;*  
*Martin, Kristina L.; Miller, Carly A.;*  
*Smith, Tracy J.; Stapleton, Kari C.;*  
*Teal, Robert F. III; and Wergin, Timothy E.*

**This matter was Approved subject to the necessary requirement(s) on a Block Vote**

29. [2018-0817](#) Police Department Report regarding tavern violations/calls for service for the month of September 2018.

**Attachments:** [September 2018 LH Report](#)

**This matter was Placed on File on a Block Vote**



30. [2018-0818](#) Police Department Report involving Braun's Power House, 7100 W. National Ave., of Brauns Pub & Eatery LLC, Joseph S. Braun, Agent, Incident Date: September 2, 2018.  
**This matter was Placed on File on a Block Vote**
31. [2018-0819](#) Police Department Report involving Stallis Palace, 8812 W. Greenfield Ave. of Stallis Palace, LLC, Rachel L. Daniels, Agent, Incident Date: September 2, 2018.  
**This matter was Placed on File on a Block Vote**
32. [2018-0821](#) Police Department Report involving Fiddler's Green, Inc., 6108 W. Burnham Street, of Fiddler's Green, Inc., Sandra J. Piotrowski, Agent, Incident Date: September 16, 2018.  
**This matter was Placed on File on a Block Vote**
33. [2018-0823](#) Police Department Report involving Jimmy B's Trail's End, 7216 W. Lincoln Ave., of Jimmy B's Trail's End, Inc., Kevin F. Bagurdes, Agent. Incident Date: September 18, 2018.  
**This matter was Placed on File on a Block Vote**
34. [2018-0826](#) Police Department Report involving Lynch's, 2300 S. 108 St., of D & N Lynch, Inc., Joseph E. Lynch, Agent, Incident Date: September 23, 2018.  
**This matter was Placed on File on a Block Vote**
35. [2018-0825](#) Police Department Report involving Benno's Genuine Bar & Grill, 7413 W. Greenfield Ave., Weigel's Hillcrest, Inc., Martin J. Weigel, Agent, Incident Date: September 22, 2018.  
**This matter was Placed on File on a Block Vote**
36. [2018-0820](#) Police Department Report involving Tomken's, 8001 W. Greenfield Ave., of Tomken's Inc., Michelle A. Felten, Agent, Incident Date: September 11, 2018.  
*Held in License & Health Committee during recess.*
37. [2018-0827](#) Police Department Report involving Dog House, 1641 S. 68 St., of DHV Enterprises LLC, Melissa A. Schrubbe, Agent, Incident Date: August 29, 2018.  
**This matter was Placed on File on a Block Vote**
38. [2018-0824](#) Police Department Report involving Las Palmas, 1901 S. 60 St., of ARH Enterprises, LLC, Hugo J. Juarez, Agent, Incident Date: September 21, 2018.  
**This matter was Placed on File on a Block Vote**
39. [2018-0822](#) Police Department Report involving The Alibi, 6540 W. Grant St., Alibi Taverns LLC, Patrick R. Kosidowski, Agent, Incident Date: September 17, 2018.  
**This matter was Placed on File on a Block Vote**

40. [2018-0828](#) Police Department Report relative to the September 6, 2018 Tavern Compliance Checks involving thirteen (13) West Allis businesses, resulting with seven (7) selling alcohol to an underage person without requesting identification (JC'S Pub, Inc., Jeffery M. Clark, Agent, d/b/a JC's Pub, premises located at 8028 W. National Ave.) (Bartender: Christina A. Deal).  
*Held in License & Health Committee during recess.*
41. [2018-0829](#) Police Department Report relative to the September 6, 2018 Tavern Compliance Checks involving thirteen (13) West Allis businesses, resulting with seven (7) selling alcohol to an underage person without requesting identification (Dick & Gloria's Cocktails & Dreams, Inc., Richard W. Kinnee, Agent, d/b/a Cocktails & Dreams, premises located at 2201 S. 55 St.) (Bartender: Elizabeth L. Post).  
*Held in License & Health Committee during recess.*
42. [2018-0830](#) Police Department Report relative to the September 6, 2018 Tavern Compliance Checks involving thirteen (13) West Allis businesses, resulting with seven (7) selling alcohol to an underage person without requesting identification (ARH Enterprises, LLC, Hugo J. Juarez, Agent, d/b/a Las Palmas, premises located at 1901 S. 60 St.) (Bartender: Rocio Castro).  
*Held in License & Health Committee during recess.*
43. [2018-0831](#) Police Department Report relative to the September 6, 2018 Tavern Compliance Checks involving thirteen (13) West Allis businesses, resulting with seven (7) selling alcohol to an underage person without requesting identification (DHV Enterprises LLC, Melissa A. Schrubbe, Agent, d/b/a Dog House, premises located at 1641 S. 68 St.) (Bartender: Glenn S. Schrubbe).  
*Held in License & Health Committee during recess.*
44. [2018-0832](#) Police Department Report relative to the September 6, 2018 Tavern Compliance Checks involving thirteen (13) West Allis businesses, resulting with seven (7) selling alcohol to an underage person without requesting identification (Tom Amann LLC, Tom P. Amann, Agent, d/b/a Tommy Amann's, premises located at 8824 W. Becher St.) (Bartender: Daniel T. Doyle).  
*Held in License & Health Committee during recess.*
45. [2018-0833](#) Police Department Report relative to the September 6, 2018 Tavern Compliance Checks involving thirteen (13) West Allis businesses, resulting with seven (7) selling alcohol to an underage person without requesting identification (Alibi Taverns LLC, Patrick R. Kosidowski, Agent, d/b/a The Alibi, premises located at 6540 W. Grant St.) (Bartender: Jessica M. Cyrus).  
*Held in License & Health Committee during recess.*

46. [2018-0834](#) Police Department Report relative to the September 6, 2018 Tavern Compliance Checks involving thirteen (13) West Allis businesses, resulting with seven (7) selling alcohol to an underage person without requesting identification (Mark S. Silber, d/b/a Flappers, premises located at 7527 W. Becher St.) (Bartender: Melissa K. Rumsey).  
*Held in License & Health Committee during recess.*

**Passed The Block Vote**

A motion was made by Ald. Czaplewski, seconded by Ald. Reinke, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

No: 0

**ADVISORY COMMITTEE**

47. [R-2018-0647](#) Resolution approving the 2019 Calendar of Meeting Dates of the West Allis Common Council

**Sponsors:** Advisory Committee

**Attachments:** [Exhibit A - 2019 CC Calendar](#)

**This matter was Adopted on a Block Vote**

48. [2018-0847](#) Appointment by Mayor Devine of Mr. Gregg Everts as a member of the West Allis Beautification Committee, his two-year term to expire December 31, 2020.

**Attachments:** [Everts Appointment Letter](#)

**This matter was Approved on a Block Vote**

**Passed The Block Vote**

A motion was made by Ald. Reinke, seconded by Ald. Barczak, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

No: 0

**N. ADJOURNMENT**

A motion was made by Ald. Lajsic, seconded by Ald. Vitale, to adjourn at 8:11 p.m., with the next scheduled meeting to be held on Monday, November 5, 2018, at 7:00 p.m. The motion carried unanimously.

*Respectfully submitted,  
Steven A. Braatz, Jr., City Clerk*

/jl



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.