

23.



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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2010-0135 Request Introduced

Downtown West Allis Business Improvement District (BID) requesting street closures of West Greenfield Ave., from 5:00 a.m. to 6:00 p.m., use of the City Hall parking lot for registration, parking restrictions, the use of signs and supplies from the Department of Public Works, and additional Police presence for their 19th Annual Classic Car Show on Sunday, October 3, 2010.

Introduced: 3/16/2010

20

Controlling Body: Public Works Committee

COMMITTEE RECOMMENDATION

Approved place on file

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<i>3/16/2010</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Czaplewski	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Kopplin				
	<input type="checkbox"/>	<input type="checkbox"/>	Lajsic				
	<input type="checkbox"/>	<input type="checkbox"/>	Narlock				
	<input type="checkbox"/>	<input type="checkbox"/>	Reinke				
	<input type="checkbox"/>	<input type="checkbox"/>	Roadt	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Sengstock	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Vitale				
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<i>5</i>			

SIGNATURE OF COMMITTEE MEMBER

Anthony Boruff

Chair _____ Vice-Chair _____ Member _____

COMMON COUNCIL ACTION **APPROVAL+PLACE ON FILE**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<i>MAR 16 2010</i>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Czaplewski	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Kopplin	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Lajsic	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Narlock	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Reinke	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Roadt	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Sengstock	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Vitale	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<i>10</i>			



DOWNTOWN WEST ALLIS, INC.

7231 W. Greenfield Avenue • Suite 201 • West Allis, Wisconsin 53214 • (414) 774-2676 • Fax (414) 774-7728
www.downtownwestallis.com

March 2, 2010

Mayor Dan Devine and Common Council Members
City of West Allis, City Hall
7525 W. Greenfield Ave.
West Allis, WI 53214

RECEIVED

MAR 4 2010

CITY OF WEST ALLIS
MAYOR

Dear Honorable Mayor Devine and Common Council Members:

The Promotions Committee of the *Downtown West Allis Business Improvement District* has again committed the first Sunday in October for our Classic Car Show. ***Our 20th Annual Classic Car Show will be held on Sunday, October 3, 2010.*** Registration will be held from 6:30 AM to 9:30 AM with the show beginning at 10:00 AM. Winning cars will be announced at 2:30 PM. As always with this event, we anticipate a record number of visitors to Downtown West Allis.

This year we are again asking for your permission to close down Greenfield Avenue, to traffic, from the hours of 5:00am until 6:00pm and use the City Hall parking lot for our registration site. Last year, with Greenfield Avenue closed, we were able to accommodate over 400 Classic Car participants, additional vendors and more visitors to this event. Visitors were greeted to a festive-type atmosphere with classic cars, food, games and family fun.

As in previous years, the BID requests the assistance from the City of West Allis for parking restrictions and the use of signs and supplies to ensure event safety. A letter and map, outlining these requests will be submitted to Department of Public Works at a later date. Additional police presence is requested in the area, this day, to monitor safety conditions. We invite the display of a Police vehicle and an Officer in or around Greenfield Avenue.

The BID holds a one-million dollar event insurance policy with the City of West Allis listed as an additional insured (see attached).

The BID extends its thanks to Mayor Devine and the Common Council for their continued support and consideration in this matter. If you have any questions, please call the BID office at 774-2676.

Sincerely,

Brent Holmes
20th Annual Downtown West Allis Classic Car Show Committee Chair

cc: Michael Lewis, Brian Block, Tom Harmatys, Captain Jungbluth, Terry Brandenburg, Alderperson Marty Weigel and Alderperson Kurt Kopplin

encl.



CERTIFICATE OF LIABILITY INSURANCE

OP ID SS
DOWNT-1

DATE (MM/DD/YYYY)

02/23/10

PRODUCER Icon Insurance Service Corp 555 S Industrial Dr #8 Hartland WI 53029 Phone: 262-367-7550 Fax: 262-367-7659	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED Downtown West Allis BID Dianne Eineichner 7231 W. Greenfield Ave. West Allis WI 53214	INSURER A: Zurich Insurance Co.	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR	ADD'L	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YYYY)	POLICY EXPIRATION DATE (MM/DD/YYYY)	LIMITS	
LTR	INSRD						
A	X	GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC	PPS 42919275	01/17/10	01/17/11	EACH OCCURRENCE \$ \$1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ \$1,000,000 MED EXP (Any one person) \$ \$10,000 PERSONAL & ADV INJURY \$ \$1,000,000 GENERAL AGGREGATE \$ \$2,000,000 PRODUCTS - COMP/OP AGG \$ \$2,000,000	
		AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$	
		GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$	
		EXCESS / UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE \$ RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$	
A		WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y/N (Mandatory in NH) if yes, describe under SPECIAL PROVISIONS below	PPS 42919275	01/17/10	01/17/11	<input checked="" type="checkbox"/> WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ \$100,000 E.L. DISEASE - EA EMPLOYEE \$ \$100,000 E.L. DISEASE - POLICY LIMIT \$ \$500,000	
		OTHER					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS
 The following events: Bid Merchants Appreciation Picnic; West Allis Ala Carte June 6 2010; Classic Car Show; 10/3/10 Halloween Meet & Treat 10/30/10
 City of West Allis is listed as an Additional Insured per the attached form added to the policy.

CERTIFICATE HOLDER CITY OF W City of West Allis City Hall 7525 W Greenfield Avenue West Allis WI 53214	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 030 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES. AUTHORIZED REPRESENTATIVE Sandra E Spanaus
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Janel Lemanske

From: Ann Neff
Sent: Wednesday, March 17, 2010 12:43 PM
To: Janel Lemanske
Subject: FW: WiSDOT Permit to close HWY 59

From: Brian Block
Sent: Wednesday, March 17, 2010 11:56 AM
To: Paul Ziehler; Ann Neff; Dianne Eineichner (director@downtownwestallis.org)
Subject: WiSDOT Permit to close HWY 59

I've attached the permit received from Wisconsin Department of Transportation that allows for the temporary closure and detour of W Greenfield Ave. between S 70 St and S 76 St. for the Annual Classic Car Event scheduled for Oct.3, 2010.

*Brian Block
Traffic & Utility Technician
City of West Allis Engineering Department
Office: 414/ 302-8367
Fax: 414/ 302-8366
Email: bblock@ci.west-allis.wi.us*

**APPLICATION BY MUNICIPALITY FOR PERMISSION
TO DETOUR STATE TRUNK HIGHWAY TRAFFIC**
DT1479 6/2007 (Replaces ET604) s.84.07(4) Wis. Stats.

Wisconsin Department of Transportation

RECEIVED

TO: REGIONAL TRAFFIC SECTION

MAR 17 2010

Municipality City of West Allis	County Milwaukee	CITY OF WEST ALLIS ENGINEERING DEPT	
Area Code - Telephone Number (414) 302-8367	E-Mail Address bblock@ci.west-allis.wi.us		
Name of Street(s) to be Closed <input checked="" type="checkbox"/> STH 59 <input type="checkbox"/> USH	Streets Closed Between (Street Name) FROM: South 76 th Street TO: South 70 th Street		
PROPOSED TEMPORARY ROUTE W. National Ave. from South 76 th Street to South 70 th Street			
<input checked="" type="checkbox"/> MAP ATTACHED	Date and Duration of Detour Date: 10/3/2010	Time: 5 a.m. to 6 p.m.	
Reason Downtown Business Community Event " 20 th Annual Classic Car Show"			
Name and Address to Whom Permit will be Returned Brian Block 7525 West Greenfield Avenue West Allis, Wisconsin 53214			

The above municipality requests permission to close the marked route as described, during which time the municipality will provide temporary route as designated.

The municipality agrees to accept the following terms and conditions:

1. The municipality shall provide a detour having structural, geometric and traffic control characteristics, which are acceptable to the Region. A detour map which provides street names shall be submitted.
2. The municipality shall furnish, erect and remove signs and markers at the sole expense of the municipality, unless provided for in (3), or unless directed by officers for short routes and short timeframe (less than 3 days).
3. A Detour and Traffic Control Plan shall be submitted to the Region for approval. An example is Standard Detail Drawing 15C2-4C.
4. The municipality shall agree to minimize, as much as practicable, the duration of closure, including providing for assembly and dispersal of parades in areas removed from the state highway route.
5. The municipality shall accept full responsibility for any damage to local roads and streets resulting from closure and detour.
6. The requester shall arrange for adequate traffic control from either WisDOT or the appropriate county, and provide documentation of enforcement coordination.
7. The requester shall notify all media, emergency services and schools, five (5) days prior to the detour.
8. Additional conditions: Attachments: Yes No

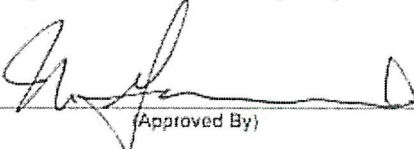

(Authorized Official Signature)

TRAFFIC & UTILITY TECH
(Title)

3/9/10
(Date)

Permission is granted to temporarily close the designated segment of state trunk highway and to provide a detour, subject to the stated conditions.

40-4d-10
(Permit Number)


(Approved By)

3-16-10
(Date)



CITY CLERK/TREASURER'S OFFICE

414/302-8200 or 414/302-8207 (Fax)

www.ci.west-allis.wi.us

Paul M. Ziehler

City Admin. Officer, Clerk/Treasurer

Monica Schultz

Assistant City Clerk

Rosemary West

Treasurer's Office Supervisor

March 26, 2010

Mr. Brent Holmes
Downtown West Allis BID
7231 W. Greenfield Ave., Suite 201
West Allis, WI 53214

Dear Mr. Holmes:

On March 16, 2010 the Common Council approved your request of street closures of West Greenfield Ave., from 5:00 a.m. to 6:00 p.m., use of the City Hall parking lot for registration, parking restrictions, the use of signs and supplies from the Department of Public Works, and additional Police presence for their 20th Annual Classic Car Show on Sunday, October 3, 2010.

Sincerely,

A handwritten signature in cursive script that reads "Monica Schultz".

Monica Schultz
Assistant City Clerk

/jl

cc: Michael Lewis, Director of Public Works/City Engineer
Fire Department
Police Department