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September 1, 2023

Ciara Jarrett
8746 W. Greenwood Terrace
Milwaukee, WI 53224

RE: Notice of Non-Renewal for BART-783 for 2023-2025 Operator's License

Ciara Jarrett,

Upon consideration of your application to renew your Operator's License with the City of West Allis and pursuant to Wis. Stat. § 125.12(3), you are hereby notified of the City's intention to not renew the Operator's License previously issued to you, Ciara Jarrett, based upon the contention that you do not possess the qualifications required under Wis. Chpt. 125 to hold the license. Specifically, the allegation is that you do not meet the qualifications to hold a license because of habitual law offenses and inability to demonstrate competent evidence of rehabilitation pursuant to Wis. Stat. §§ 125.04(5)(a)1, 125.04(5)(b) and 111.335.

At the previous hearing on August 1, 2023, the Public Safety Committee for the City of West Allis reviewed your renewal application and a motion was made to issue the notice of non-renewal. At that time, you had requested a hearing related to this potential non-renewal. Pursuant to Wis. Stat. § 125.12(2)(b) the hearing has been scheduled for Tuesday, September 5, 2023 at 7:00 pm, in room 128, of the West Allis City Hall, located at 7525 W. Greenfield Avenue, West Allis, WI 53214.

You may elect to be represented by counsel at this hearing but please be aware that no lawyer will be appointed for you. You may present evidence at this hearing, including providing witnesses or cross-examining witnesses, to present your defense to this notice of non-renewal.

If you have additional questions, please contact the West Allis City Attorney's Office at 414-302-8450.

Sincerely,

A handwritten signature in black ink, appearing to read "N. S. Cerwin", enclosed in a rectangular box.

Nicholas S. Cerwin
Principal Assistant City Attorney
City of West Allis