



City of West Allis
Meeting Agenda
Administration & Finance Committee

Alderson Kevin Haass, Chair
Alderson Martin J. Weigel, Vice-Chair
Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, January 15, 2019

7:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

- 7a. [R-2019-0061](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Budiac Properties, LLC, property owner for the property located at 8025-8031 W. Greenfield Ave., & 1408 S. 81 St., in an amount not to exceed \$30,000.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Budiac Properties LLC \(1-14-19\)](#)
[Estimate](#)
[Paulies Pub and Eatery Plans](#)
[Storefront Improvement Program Grant](#)
8. [R-2019-0042](#) Resolution authorizing the City Administrator to enter into a professional service agreement with HR Pro Consulting, LLC to provide consulting services for an Interim HR Director for a total sum not to exceed \$26,450.
- Sponsors:* Administration & Finance Committee
- Attachments:* [HR Consulting Services Agreement](#)
9. [R-2019-0043](#) Resolution relative to renewal of the agreement with Wisconsin Community Services, Inc. for West Allis Mediation Center for 2019-2020.
- Sponsors:* Administration & Finance Committee
- Attachments:* [2019-20 Mediation Center Agmt \(Unsigned\)](#)
10. [R-2019-0045](#) Resolution relative to accepting the proposal of Quad/Graphics for producing and distributing four (4) quarterly City Newsletters in 2019 for a total sum not to exceed \$54,596.68.

Sponsors: Administration & Finance Committee

Attachments: [Bid Tab #18-029 Newsletter Production & Distribution](#)

11. [2019-0024](#) Communication from City Administrator regarding notification of retirement of Sally Nusslock, Health Commissioner/City Sealer, effective May 3, 2019.

Attachments: [Communication regarding Health Commissioner/City Sealer retirement](#)

12. [2019-0025](#) Communication from City Administrator requesting approval to fill the vacant position of Principal Assistant City Attorney in the City Attorney's Office.

Attachments: [Request to fill vacant Principal Asst. City Attorney position](#)

13. [2019-0023](#) Finance Director/Comptroller submitting report for December 2018 indicating City of West Allis checks issued in the amount of \$2,372,239.77.

Attachments: [December 2018 Monthly Claims Report to CC](#)

Previous Matters for Consideration

14. [O-2018-0045](#) Ordinance to repeal and recreate Subsection 5.03(8) of the City of West Allis Revised Municipal Code pertaining to the charging and administration of crash billing fees.

Sponsors: Administration & Finance Committee

Attachments: [Current Ordinance Wording for RMC Sect 5.03\(8\) Crash Billing Fee](#)

[12-18-18 Suggested Text - Resident](#)

[12-18-18 Suggested Text - Nonresident](#)

[1-15-19 Suggested Text - Crash Billing Fee Nonresident](#)

15. [2018-0883](#) 2019-2023 Capital Improvement Program - Draft No. 2.

Attachments: [Draft #1 2019-2023 Capital Improvement Program with Exhibits \(7-25-18\)](#)

[Draft #2 2019-2023 Capital Improvement Program \(10-26-18\)](#)

Public Hearing Items

16. [R-2019-0055](#) Resolution to approve amending the FY2015-2018 Community Development Block Grant Annual Action Plans.

Sponsors: Administration & Finance Committee

D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.