



# City of West Allis

## Meeting Agenda

### Common Council

*Mayor Dan Devine, Chair*  
*Aldersperson Thomas G. Lajsic, Council President*  
*Alderspersons: Gary T. Barczak, Michael J. Czaplowski, Kevin Haass,*  
*Michael P. May, Rosalie L. Reinke,*  
*Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel*

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Wednesday, April 4, 2018

7:00 PM

City Hall Common Council Chambers  
7525 W. Greenfield Ave.

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#### REGULAR MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE

#### D. PUBLIC HEARINGS

1. [R-2018-0220](#) Resolution relative to determination of Special Use Permit for Infiniti Milwaukee, to establish a vehicle dealership on undeveloped property located in the 10500 Block W. Arthur Ave.  
*Sponsors:* Safety & Development Committee
2. [R-2018-0108](#) Resolution relative to determination of Special Use Permit for Pho Saigon, a proposed restaurant, to be located at 10534 W. Greenfield Ave.  
*Sponsors:* Safety & Development Committee
3. [R-2018-0218](#) Resolution relative to determination of Special Use Permit for CS Logistics, Inc., an existing transportation courier business, to establish a vehicle detailing use as part of their business operations, located at 11001 W. Mitchell St.  
*Sponsors:* Safety & Development Committee

#### E. CITIZEN PARTICIPATION

*Statements by citizens:*

*Not more than one-half (1/2) hour shall be allowed for statements by citizens to the Council. Each individual shall be limited to five (5) minutes to address the Council. Participants are required to print their names and addresses on the sign-in sheet for speakers and shall announce their name and address. Dialogue with the members of the Council is not permitted other than scheduling and other similar nonsubstantive matters. Such questions shall be directed to the presiding officer only. No citizen may speak more than once during this portion of the meeting. The Clerk or his/her designee shall keep time and shall announce when a speaker has one (1) minute of speaking time remaining. Upon any one speaker reaching the allotted five (5) minutes, the Clerk shall announce "Time," and the presiding officer shall ask the speaker to conclude*

*his/her remarks. Any speaker so informed who continues to address the Council shall be considered to have created a disturbance under Subsection 3.01(a) of the West Allis Revised Municipal Code. Upon conclusion of the one-half (1/2) hour total time (and after a speaker has concluded), the Clerk shall announce that the time for citizen statements has expired. This portion of the meeting shall then end unless an Alderperson moves to extend the time, the motion is seconded, and a majority of the Council present and voting votes to extend the time. An individual's time may not be extended*

## **F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES**

*New and Previous Matters referred to Committees may be considered and acted upon by Committees during the Common Council recess. Unless otherwise announced during the meeting, the standing Committees of the Common Council will meet during recess in the following rooms and in the following order:*

*Room 123 (Mayor's conference room)  
Advisory, Public Works, Safety & Development*

*Room 128  
License & Health, Administration & Finance*

*The general public may contact the Committee Chair relative to an agenda item of interest that could be discussed or acted on during the recess meetings simultaneously occurring in different conference rooms. Additionally, if a member has interest in multiple agenda items which are scheduled for discussion or action during the recess meetings simultaneously occurring, s/he should contact the chair of the committee to inform of such interest.*

## **G. MAYOR'S REPORT**

1. Recent events attended
2. Awards/commendations
3. Upcoming events

## **H. ALDERPERSON'S REPORT**

1. Recent events attended
2. Awards/commendations
3. Upcoming events

## **I. APPROVAL OF MINUTES**

4. [2018-0280](#) Minutes (Draft) of the Common Council Regular Meeting of March 20, 2018.

*Attachments:* [032018 CC Minutes.draft](#)

**J. ITEMS NOT REFERRED TO COMMITTEE**

5. [2018-0281](#) Communication from Cathleen M. Probst, Alderperson of the Second District, announcing her notice of intent to resign effective March 31, 2018.
- Attachments:* [C. Probst resignation](#)
6. [2018-0208](#) Sergey Amelyan Notice of Claim relative to property damages allegedly sustained at 6301 W. National Ave., on or about February 27, 2018.
- Attachments:* [S. Amelyan](#)

**K. STANDING COMMITTEE REPORTS****ADMINISTRATION & FINANCE COMMITTEE**

*Special meeting held on March 20, 2018.*

7. [2018-0182](#) Communication from City Administrator transmitting report and recommendations from City's Benefit Consultant regarding Post 65 Medicare Retiree Health Plan Options.
- Attachments:* [Communication regarding Post 65 Retiree Health Care Options](#)  
[Medicare Report and Recommendation 3-1-2018](#)
- Unanimously recommended to be place on file.*

**LICENSE & HEALTH COMMITTEE**

*Regular meeting held on Mach 27, 2018.*

8. [2018-0059](#) 2017-2018 Operator's License (bartender/sales clerk) application no. 18-327 of Jennifer Lynn Schroeder.
- Unanimously recommended to be approved.*
9. [2018-0260](#) 2017-2018 Salvage & Recycling Center License application no. 2541 of Electric Avenue Automotive, Jonathon R. Liebsch, Agent, d/b/a Electric Ave. Auto, premises located at 5237 W. Electric Ave.
- Unanimously recommended to be approved subject to necessary requirements.*
10. [2018-0204](#) Police Department Report involving Z's Bar, 6309 W. National Avenue, Z's Bar, LLC, David Zarate, Agent, Incident Date: February 11, 2018.
- Unanimously recommended to be placed on file.*
11. [2018-0206](#) Police Department Report regarding the month of February 2018 Tavern Compliance Checks involving forty-four (44) West Allis businesses, resulting with two (2) selling alcohol to an underage person without requesting identification (Shepherd's Sports Lounge, Inc., Christina M. Knueppel, Agent, d/b/a Shepherd's Hideaway, premises located at 8924 W. Schlinger Ave). Incident Date: February 10, 2018.
- Unanimously recommended to be placed on file.*

12. [2018-0262](#) Police Department Report regarding the month of February 2018 Tavern Compliance Checks involving forty-four (44) West Allis businesses, resulting with two (2) selling alcohol to an underage person without requesting identification (JC'S Pub, Inc., Jeffery M. Clark, Agent, d/b/a JC's Pub, premises located at 8028 W. National Ave.). Incident date: February 28, 2018.

*Unanimously recommended to be placed on file.*

#### L. MOTION FOR RECONSIDERATION

13. [R-2018-0207](#) Resolution approving: (1) 2017 Open Purchase Orders Carryovers, (2) 2017 Departmental/Citywide Carryovers, (3) 2017 Fund Transfers, and (4) 2017 Fund Balance Designations.

*Sponsors:* Administration & Finance Committee

*Attachments:* [Finance Director Memo with Carryover Report](#)  
[R-2018-0207.signed](#)

#### M. COMMON COUNCIL RECESS

#### N. NEW AND PREVIOUS MATTERS

#### ADMINISTRATION & FINANCE COMMITTEE

##### New Matters for Introduction

14. [O-2018-0015](#) An Ordinance to Amend Subsection 1.08(9)(b) of the West Allis Revised Municipal Code Relating to Tax Collection of Licenses and Permits to be Withheld for Non-Payment.

*Sponsors:* Administration & Finance Committee

15. [R-2018-0224](#) Resolution adopting the 2017-2021 Milwaukee County Hazard Mitigation Plan, effective April 4, 2018.

*Sponsors:* Administration & Finance Committee

*Attachments:* [Hazard Mitigation Plan Executive Summary](#)  
[West Allis Hazard Anaysis](#)

16. [2018-0247](#) Finance Director/Comptroller submitting report for February 2018 indicating City of West Allis checks issued in the amount of \$3,206,878.68.

*Attachments:* [February 2018 Monthly Claims Report to CC](#)

17. [2018-0276](#) Communication from City Administrator requesting approval to fill the vacant position of Planner in the Department of Development, Planning Division.

*Attachments:* [Request to fill Planner position](#)

**City Attorney Claim Report**

18. [2015-0295](#) Progressive, Artisan and Truckers Casualty, Co. communication submitted on behalf of Maxine Taylor relative to vehicle damages allegedly sustained at S. 38 St and W. Auer Ave. on March 20, 2015.
- Attachments:* [Taylor claim](#)
- City Attorney recommended to be placed on file.*
19. [2018-0046](#) Marni Trapp Claim relative to vehicle damages allegedly sustained at 10708 W. Orchard St. on December 23, 2017.
- Attachments:* [Claim-M Trapp](#)  
[Ltr to CC-Trapp](#)
- City Attorney recommended denial.*
20. [2018-0098](#) Lucky Petro Inc. Notice of Claim regarding reimbursement of overpayment of personal property taxes at 8323 W. Becher St.
- Attachments:* [Lucky Petro Inc.](#)  
[Ltr to CC-LuckyPetro](#)
- City Attorney recommended denial.*
21. [2018-0100](#) Edward Wistl claim relative to damages allegedly sustained at 7210 W. Greenfield Ave. on January 21, 2018.
- Attachments:* [E. Wistl](#)  
[Ltr to CC-Wistl](#)
- City Attorney recommended denial.*
22. [2018-0149](#) Milwaukee Entertainment, LLC Notice of Claim regarding reimbursement of overpayment of personal property taxes at 9440 W. National Ave.
- Attachments:* [Milw. Ent. Pers. Prop claim](#)  
[Ltr to CC-Milwaukee Entertainment](#)
- City Attorney recommended denial.*

**PUBLIC WORKS COMMITTEE****New Matters for Introduction**

23. [R-2018-0208](#) Resolution Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement in an amount up to \$1,400,000 to undertake a project to replace private lead service lines.
- Sponsors:* Public Works Committee

24. [R-2018-0221](#) Resolution to approve bid of Zignego Company, Inc. for the installation of concrete curb and gutter, concrete pavement, concrete sidewalk, driveway replacement, storm sewer, storm sewer relay, water main relay, building services and utility adjustments in in the City of West Allis in the amount of \$1,004,274.50.

*Sponsors:* Public Works Committee

*Attachments:* [2018-4 LAPHAM ST](#)

## SAFETY & DEVELOPMENT COMMITTEE

### New Matters for Introduction

25. [O-2018-0014](#) Ordinance to Adopt Parking Restrictions on the North Side of W. Mitchell St., from 240 feet West of S. 92nd St. to 310 feet West of S. 92nd St.

*Sponsors:* May

26. [R-2018-0229](#) Resolution declaring the Food Truck Takeover, scheduled on five Wednesdays from May 30, 2018 to October 3, 2018 at the Farmer's Market, a Community Event.

*Sponsors:* Safety & Development Committee

*Attachments:* [Traveling Food Truck Tour 2018 Invoice](#)

27. [R-2018-0227](#) Resolution approving a Certified Survey Map to create a parcel for the proposed Pick 'n Save Fuel Center to be located within the parking lot of the existing Pick 'n Save at 6760 W. National Ave., submitted by Tim Kratz, d/b/a Sevan Multi-Site Solutions, LLC. (Tax Key No. 453-001-008)

*Sponsors:* Safety & Development Committee

28. [2018-0167](#) Certified Survey Map to create a parcel for the proposed Pick 'n Save Fuel Center to be located within the parking lot of the existing Pick 'n Save at 6760 W. National Ave., submitted by Tim Kratz, d/b/a Sevan Multi-Site Solutions, LLC. (Tax Key No. 453-001-008)

*Attachments:* [Pick n Save Fuel Center](#)

[Pick n Save - March P/C](#)

[Application - Pick & Save Fuel Center \(CSM\)](#)

[CSM - Pick & Save Fuel Center](#)

29. [R-2018-0163](#) Resolution relative to determination of Special Use Permit for the proposed Pick 'n Save Fuel Center to be located within the parking lot of the existing Pick 'n Save at 6760 W. National Ave.

*Sponsors:* Safety & Development Committee

**Previous Matters for Consideration**

30. [2018-0018](#) Special Use Permit for the proposed Pick 'n Save Fuel Center to be located within the parking lot of the existing Pick 'n Save at 6760 W. National Ave., submitted by Tim Kratz, d/b/a Sevan Multi-Site Solutions, LLC.

*Attachments:* [Application - Pick N Save Fuel Center](#)  
[Pick n Save Fuel Center](#)  
[Pick n Save - March P/C](#)

**Public Hearing Items (Safety & Development Committee)**

31. [R-2018-0220](#) Resolution relative to determination of Special Use Permit for Infiniti Milwaukee, to establish a vehicle dealership on undeveloped property located in the 10500 Block W. Arthur Ave.

*Sponsors:* Safety & Development Committee

32. [2018-0188](#) Special Use Permit for Infiniti Milwaukee, to establish a vehicle dealership on undeveloped property located in the 10500 Block W. Arthur Ave.

*Attachments:* [Application - Infiniti Milwaukee](#)  
[Infiniti - \(SUP-SLA\)](#)

33. [R-2018-0108](#) Resolution relative to determination of Special Use Permit for Pho Saigon, a proposed restaurant, to be located at 10534 W. Greenfield Ave.

*Sponsors:* Safety & Development Committee

34. [2018-0191](#) Special Use Permit for Pho Saigon, a proposed restaurant, to be located at 10534 W. Greenfield Ave.

*Attachments:* [Application - Pho Saigon](#)  
[Pho Saigon - \(SUP-SLA\)](#)

35. [R-2018-0218](#) Resolution relative to determination of Special Use Permit for CS Logistics, Inc., an existing transportation courier business, to establish a vehicle detailing use as part of their business operations, located at 11001 W. Mitchell St.

*Sponsors:* Safety & Development Committee

36. [2018-0189](#) Special Use Permit for CS Logistics, Inc., an existing transportation courier business, to establish a vehicle detailing use as part of their business operations, located at 11001 W. Mitchell St.

*Attachments:* [Application - CS Logistics](#)  
[CS Logistics - \(SUP-SLA\)](#)

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**LICENSE & HEALTH COMMITTEE****New Matters for Introduction****37. [2018-0271](#) License applications.**

*Operator's License (bartender/sales clerk) application(s) 2017-2019:*

*\*Blank, Stephanie A.; Dionocio, Tina; Ingrilli, Antonio; Pieters, Christopher A.; Powell, Baret; Roche, Marrison R.; Schroeter, Stephanie M.; Swaney, Amanda R.; Toomey, Elizabeth C. and Waldron, Nicholas D.*

*Adult Oriented Establishment Operator Permit application(s) 2017-2018:*

*\*Guterl, Paul R.*

*Special Class B Beer & Class C Wine License application(s) 2017-2018:*

*\*Immaculate Heart of Mary, 1121 S.116 St., Festival*

*May 25, 26, 27, 2018 (Noon to 11:00 p.m.) (beer only)*

*\*Village Playhouse of Wauwatosa, Inc., 1500 S. 73 St., Game Night Fundraiser*

*May 5, 2018 (6:00 p.m. to 11:00 p.m.) (1st wine for 2018 license year)*

*\*Jr's Pups-N-Stuff, Inc., Rainbow Park, 700 S. 119 St.*

*April 28, 2018 (9:00 a.m. to 3:00 p.m.) (Beer only)*

*\*Milwaukee Croation Tamburitians, 2025 S. 67 Pl., Social*

*April 21, 2018 (5:00 p.m. to 11:00 p.m.) (2nd Wine for 2018 license year)*

*Carnival Permit application 2018:*

*\*Immaculate Heart of Mary Festival, 1121 S. 116 St.,*

*Friday, May 25, 2018 (5:00 pm to 11:00 pm)*

*Saturday, May 26, 2018 (Noon to 11:00 pm), and Sunday, May 27, 2018 (Noon to 6:00 pm)*

*Manufactured and Mobile Home Community License(s) 2018-2019:*

*\*Mobile Estates of West Allis, D&G Investments LLC, 10401 W. Greenfield Ave.*

*Secondhand Article Dealer License(s) 2018-2019:*

*\*E-5 Sports, Brian Boyer, 1410 S. 72 St.*

*\*PR Novelty, Paul G. Dorobialski, 8707 W. Greenfield Ave.*

*\*Resale & Oddities, Eric Lee Haugen, 7415 W. Becher St.*

*Secondhand Jewelry Dealer License(s) 2018-2019:*

*\*Diane's Designs, 7344 W. Greenfield Ave.*

*\*Shallow Jewelers, 8919 W. Greenfield Ave.*

*Used Vehicle Dealer License Application(s) 2018-2019*

*\*A1 Motors LLC, 7623 W. Greenfield Ave.*

*\*Badger Truck Center, Inc., 10915 W. Rogers St.*

*\*Corporate Fleet, 10501 W. Greenfield Ave.*

*\*Diamond Jims West Allis, 9706 W. Greenfield Ave.*

*\*International Autos/Audi Milwaukee, 2400 S. 108 St. & 10606 W. Arthur Ave.*

*\*Moto Union, 11422 W. Greenfield Ave.*

*\*National Motors LLC, 5610 W. National Ave.*

*\*Scott's Automotive, LLC, 2042 S. 114 St.*



38. [2018-0282](#) 2017-2018 Instrumental Music License application no. 2543 of LA SAYS INVEST, LLC, Christopher J. Kuranz, Agent, d/b/a Public Table, for premises located at 5835 W. National Ave.

## ADVISORY COMMITTEE

### New Matters for Introduction

39. [R-2018-0214](#) Resolution changing the April 2018 Common Council date to April 4, 2018 and changing the November Common Council date to November 7, 2018
- Sponsors:* Advisory Committee
40. [2018-0277](#) Appointment by Mayor Devine of Mr. Ed Lisinski to the Office of Weed Commissioner for the City of West Allis for the year 2018.
- Attachments:* [Weed Commissioner Appointment Letter](#)
41. [2018-0278](#) Reappointment by Mayor Devine of Ms. Amy Heron as a member of the West Allis Police & Fire Commission, her five-year term to expire May 1, 2023.
- Attachments:* [Heron Appointment Letter](#)

## O. ADJOURNMENT

All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

### NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

### AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

### LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.