



# City of West Allis

## Meeting Agenda

### Library Board

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Wednesday, June 26, 2024

7:00 PM

West Allis Public Library  
7421 W. National Ave.

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*Join Zoom Meeting*

*<https://us06web.zoom.us/j/85286541120?pwd=DEVvkNzK72NGJNPuyN37ISbGXQhkKM.1>*

*Meeting ID: 852 8654 1120*

*Passcode: 831814*

*One tap mobile*

*+13017158592,,85286541120# US (Washington DC)*

*+13052241968,,85286541120# USoin Zoom Meeting*

#### A. Call to Order

#### B. Roll Call

#### C. Approval of Minutes

[24-0331](#) Library Board Meeting Minutes May 22, 2024

**Attachments:** [Library Board Meeting Minutes May 22, 2024](#)

#### D. Statements by Citizens

#### E. Correspondence

[24-0335](#) Greater Milwaukee Foundation May 2024 Communication

**Attachments:** [City Audit Terchak Endowment Fund Request](#)

[24-0338](#) Public Librarian Certificate-Michael Koszalka

**Attachments:** [Librarian Certificate-Michael Koszalka](#)

#### F. Claims and Finance Report

#### G. Unfinished Business

[24-0281](#) Performance Evaluation of the Library Director

**Attachments:** [Library Director Performance Eval Timeline](#)

[Library Director Evaluation Feedback](#)

[Library Director Evaluation Policy](#)

#### H. New Business

[24-0332](#) MCFLS Update

[24-0336](#) 2025 Library Operating Budget

**Attachments:** [2025 City of West Allis Budget Calendar](#)

[24-0363](#) Revocation of Library Privileges Policy

**Attachments:** [Revocation of Library Privileges Policy Revision 6.26.24 FINAL](#)

[24-0334](#) Recommendation of the Library Director to revoke the privileges of a library patron

**Attachments:** [Ms. Melanie Nolan June 2024 Communication](#)

[24-0366](#) Recommendation of the Library Director to revoke the privileges of a library patron

**Attachments:** [Mr. Robert Schwartz June 2024 Communication](#)

[24-0367](#) Narcan Staff Training

[24-0368](#) Computer and Internet Policy

**Attachments:** [Computer and Internet Policy](#)

[24-0333](#) Trustee Essentials-Chapter 6-Evaluating the Library Director

**Attachments:** [Trustee Essentials-Chapter 6-Evaluating the Library Director](#)

## I. Library Director's Report

## J. Adjournment



All meetings of the Library Board are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NOTICE OF POSSIBLE QUORUM**

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.