



City of West Allis

Meeting Agenda

Administration & Finance Committee

Alderson Kevin Haass, Chair
Alderson Danna Kuehn, Vice-Chair
Aldersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel

Tuesday, September 1, 2020

7:00 PM

City Hall, Common Council Chambers
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. APPROVAL OF MINUTES

[2020-0524](#) Minutes (draft) Recess Meetings of June 16, 2020, June 25, 2020, and July 14, 2020

D. NEW AND PREVIOUS MATTERS

ADMINISTRATION & FINANCE and PUBLIC WORKS COMMITTEES

New Matters for Introduction

10. [2020-0563](#) Communication from the Director of Public Works to extend the temporary appointment of Brett Wollenzien in the position of Fleet Services Superintendent

ADMINISTRATION & FINANCE COMMITTEE

New Matters for Introduction

11. [O-2020-0040](#) Ordinance to amend the City of West Allis salary schedule relating to the creation of the position of Tradesperson-Carpenter
12. [R-2020-0476](#) Resolution authorizing the continuation of the Humana Medicare Advantage Plan for Medicare eligible retirees, from January 1, 2021 to December 31, 2021
13. [R-2020-0498](#) Resolution to consider the purchase of three kiosks and service agreement to support the operations of the West Allis City Hall Customer Service Center from DynaTouch Interactive Technologies in an amount not to exceed \$96,820
14. [R-2020-0506](#) Resolution to consider amending the Community Development Block Grant-CV Program, Rental and Mortgage Assistance Program, income limits

15. [2020-0572](#) Communication from the Health Commissioner regarding request to fill the Women, Infants and Children (WIC) Program-Breastfeeding Peer Counselor position
16. [2020-0573](#) Communication from the Health Commissioner regarding request to fill two vacant Women, Infants and Children (WIC) Program positions for Community Health Nutritionists
17. [2020-0575](#) Communication from the Health Commissioner regarding request to fill the Deputy Registrar position
18. [2020-0590](#) Communication from the Director of Public Works to approve an exception to the hiring freeze and grant permission to fill a vacant Crewmember position
19. [2020-0591](#) Communication from the Director of Public Works to create a Utility Accountant position in the Water Division, funded by 2 vacant Maintenance Repairer positions
20. [2020-0599](#) Communication from the Director of the Department of Building Inspection and Neighborhood Services to Fill Vacant Neighborhood Services Inspector Position
21. [2020-0601](#) Communication from the Municipal Judge regarding request to fill the Municipal Court Clerk II position
22. [2020-0602](#) Communication from the Library Director regarding request to fill the Librarian (full-time) position
23. [2020-0604](#) Communication from the Library Director regarding request to fill the Circulation Services Representative (part-time) position
24. [2020-0558](#) Finance Director/Comptroller submitting report for July 2020 indicating City of West Allis checks issued in the amount of \$2,513,338.16

Previous Matters for Consideration

25. [R-2020-0449](#) Resolution to consider a sole source professional service contract with Tracy Cross & Associates, Inc. in the amount of \$26,500 for a market study on the West Allis housing market

E. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.