



# Planning Application Form

City of West Allis ■ 7525 West Greenfield Avenue, West Allis, Wisconsin 53214  
414/302-8460 ■ 414/302-8401 (Fax) ■ <http://www.ci.west-allis.wi.us>

## Applicant or Agent for Applicant

Name Almando Torres  
Company T4m Cleaning Services Inc.  
Address 5436 W. Rogers St.  
City West Allis State WI Zip 53  
Daytime Phone Number 414 899-7111  
E-mail Address atorres@t4m.com  
Fax Number 414 933-2785  
Project Name/New Company Name (If applicable) \_\_\_\_\_

## Agent is Representing (Owner/Leasee)

Name \_\_\_\_\_  
Company \_\_\_\_\_  
Address \_\_\_\_\_  
City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
Daytime Phone Number \_\_\_\_\_  
E-mail Address \_\_\_\_\_  
Fax Number \_\_\_\_\_

Agent Address will be used for all official correspondence.

## Property Information

Property Address 5436 W Rogers St.  
Tax Key Number 474-0030-000  
Current Zoning M1  
Property Owner Almando D Torres  
Property Owner's Address 3830 W. Plainfield Ave - Greenfield WI 53221  
Existing Use of Property North part of building is occupy for offices only.  
Structure Size 7,200 Addition \_\_\_\_\_  
Construction Cost Estimate: Hard 7,000 Soft \_\_\_\_\_ Total 7,000  
Landscaping Cost Estimate 0  
Total Project Cost Estimate: 7,000  
Previous Occupant Ambulance Shop

## Application Type and Fee

(Check all that apply)

- Request for Rezoning: \$500.00 (Public Hearing required)  
Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_
- Request for Ordinance Amendment \$500.00
- Special Use: \$500.00 (Public Hearing required)
- Transitional Use \$500.00 (Public Hearing Required)
- Level 1 Site, Landscaping, Architectural Plan Review \$100.00
- Level 2 Site, Landscaping, Architectural Plan Review \$250.00
- Level 3 Site, Landscaping, Architectural Plan Review \$500.00
- Site, Landscaping, Architectural Plan Amendments \$100.00
- Extension of Time: \$250.00
- Certified Survey Map: \$500.00 + \$30.00 County Treasurer
- Planned Development District \$1500.00(Public Hearing required)
- Subdivision Plats: \$1500.00 + \$100.00 County Treasurer + \$25.00 for reapproval
- Signage Plan Review \$100.00
- Street or Alley Vacation/Dedication: \$500.00
- Signage Plan Appeal: \$100.00

## Attach detailed description of proposal.

In order to be placed on the Plan Commission agenda, the Department of Development must receive a completed application, appropriate fees, a project description, 6 sets of scaled, folded and stapled plans (24" x 36") and 1 electronic copy (PDF format) of the plans by the first Friday of the month.

Attached Plans Include: (Application is incomplete without required plans, see handout for requirements)

- Site Plan
- Floor Plans
- Elevations
- Signage Plan
- Legal Description
- Certified Survey Map
- Landscaping/Screening Plan
- Grading Plan
- Utility System Plan
- Other \_\_\_\_\_

Applicant or Agent Signature Almando Torres Date: 7-7-06

Subscribed and sworn to me this 6 day of July, 2006

Notary Public: Ami Marie Neft  
My Commission: 2-17-08

Please make checks payable to:  
City Of West Allis

Please do not write in this box

Application Accepted and Authorized by: \_\_\_\_\_  
Date: \_\_\_\_\_  
Meeting Date: \_\_\_\_\_  
Total Fee: \_\_\_\_\_

cc: Steve Schaefer

**T & M Cleaning Services Inc  
5436 W. Rogers St.  
West Allis, WI 53219**

**Plan of Operation**

- 5436 W. Rogers St.  
West Allis, WI 53219
- T & M Cleaning Services Inc. an auto repair shop and appearance service
- 4,538 square feet, brick building with two garage bay doors
- My plan is to run an auto repair and detailing service that will be open to the public. Services offered will be auto repair and detailing for all makes and models of vehicles. Custom work will also include decals of specialty cars i.e. police cars and fire department vehicles etc.
- Auto repairs consist of oil changes, belt changes, alternators, starters, or any mechanical repair to a vehicle.
- Detailing consist of first washing the vehicle. All washing is done by Hand and a power washer. After that, I buff the vehicle using a rotary buffing machine. I then wax and polish the vehicle. Once the outside of the vehicle is to the showroom quality, then I clean and shampoo the carpet and upholstery in the inside of the vehicle. First I vacuum then I shampoo the carpet using an extractor machine. Then the whole dash area of the vehicle is cleaned with such items as; toothpicks, Q-tips, and special brushes to get all crevices cleaned. Once interior of vehicle is to showroom quality, I then deliver it to the customer or customer may pick up the vehicle at the premises.
- The front of building faces the south. Across the street from the front of the building is a warehouse that is the size of the whole block. To the east are housing and a tavern on the east corner. To the west of building is a house and alleyway. To the north of building is an alleyway, house and on northeast corner a commercial building.
- Any increase of traffic created by the proposed operation will not pose a problem for other businesses or residents in the area because parking space for customers is provided on the premises. Also because I run on appointments only and offer pick up delivery service, traffic will be held to a minimal.
- My business will serve the city of West Allis, Metro Milwaukee and neighboring suburbs.

- One to five employees may be working on the premises at any one time.
- Mon-Fri. 9:00am-6:00pm; Sat. 9:00am to 5:00pm, Sundays and holidays will be closed.
- Street parking is available along both sides of Rogers St and North and South along 55<sup>th</sup> Street.
- Deliveries will be made on the side of the building along 55<sup>th</sup> Street. Trucks and delivering vehicles can enter and leave from Rogers or 55<sup>th</sup> Street.
- Customers can park on the premises or on the street as per local city regulations.