

**CITY OF WEST ALLIS
RESOLUTION R-2026-3399**

**RESOLUTION TO UPDATE LICENSING AND INSPECTION FEES FOR FOOD,
LODGING, HOUSING, OTHER BUSINESSES, AND WEIGHTS AND MEASURES**

AMENDING THE FEE SCHEDULE

WHEREAS, the state Department of Agriculture, Trade, and Consumer Protection updated its fees relating to lodging and created new categories of fees related to various types of lodging; and

WHEREAS, the City, as an agent of the state, must utilize the same categories and establish its own fee schedule for those categories; and

WHEREAS, other fees were also in need of updates to reflect the actual cost to perform that service;

NOW THEREFORE, be it resolved by the Common Council of the City of West Allis, in the State of Wisconsin, as follows:

SECTION 1: **AMENDMENT** “Food” of the City Of West Allis Fee Schedule is hereby *amended* as follows:

AMENDMENT

Food

1. Licenses. The health commissioner may collect the following license fees, as applicable. "Retail Food Establishment" shall include any permanent retail food establishment, mobile retail food establishment, and mobile retail food establishment base.

Type	Fee Amount	Authority
Additional Kitchen Area	\$88.00 each	WS 97.41(4)
Food Establishment License Late Fee	\$100.00 (filed after June 30)	WS 97.41(4)
Micro Markets	\$44.00 (single location) \$66.00 (multiple locations)	
Retail Food Establishment - not serving meals	\$150.00 (prepackaged) \$300.00 (simple) \$425.00 (moderate)	

(TCS food)	\$1,030.00 (complex)	
Retail Food Establishment - not serving meals (non-TCS food)	\$175.00 (simple) \$295.00 (moderate)	
Retail Food Establishment - serving meals	\$230.00 (prepackaged TCS) \$375.00 (simple) \$525.00 (moderate) \$725.00 (complex)	
Retail Food Establishment - serving meals (Special Organization: 4-12 days at one location)	\$204.00	
Transient Food Establishment (for profit)	\$198.00 annually	
Transient Food Establishment (not-for-profit)	\$0.00 (1-3 days annually) \$198.00 (4 days annually)	

2. Inspections. The health commissioner may collect the following inspection fees, as applicable. "Retail Food Establishment" shall include any permanent retail food establishment, mobile retail food establishment, and mobile retail food establishment base.

Service	Fee Amount	Authority
Retail Food Establishment - not serving meals (pre-packaged)	\$103.00 Pre-Inspection \$90.00 Re-inspections	
Retail Food Establishment - not serving meals (simple) (non-TCS foods)	\$155.00 Pre-Inspection \$90.00 Re-Inspections	
Retail Food Establishment - not serving meals (simple) (TCS foods)	\$155.00 Pre-Inspection \$100.00 Re-Inspections	

Retail Food Establishment - not serving meals (moderate) (non-TCS foods)	\$206.00 Pre-Inspection \$190.00 Re-Inspections	
Retail Food Establishment - not serving meals (moderate) (TCS foods)	\$412.00 Pre-Inspection \$190.00 Re-Inspections	
Retail Food Establishment - not serving meals (complex)	\$525 375.00 Pre-Inspection \$450.00 Re-Inspections	
Retail Food Establishment - serving meals (pre-packaged)	\$200.00 Pre-Inspection \$98.00 1st Re-Inspection \$130.00 2nd Re- Inspections	
Retail Food Establishment - serving meals (simple)	\$250.00 Pre-Inspection \$240.00 1st Re-inspection \$320.00 2nd Re- Inspections	
Retail Food Establishment - serving meals (moderate)	\$300.00 Pre-Inspection \$353.00 1st Re-inspection \$470.00 2nd Re- Inspections	
Retail Food Establishment - serving meals (complex)	\$375.00 Pre-Inspection \$578.00 1st Re-inspection \$770.00 2nd Re- Inspections	
Sanitation Inspection Fee For Class B and C Liquor Licenses	\$50.00 Initial Inspection \$25.00 Re-Inspections	WS 125.68(5)
Transient Food Establishment License Inspection	\$50.00 1st Inspection \$100.00 2nd Re- Inspections	

3. Certificates. The health commissioner may collect the following certificate fees, as applicable.

Certificate	Fee Amount	Authority
DPI School	\$725.00 (production kitchen) \$375.00 (reheat only)	WS 97.33(1m)

4. Operating Without License. The health commissioner may collect the following fees for operating without a license, as applicable. "Retail Food Establishment" shall include any permanent retail food establishment, mobile retail food establishment, and mobile retail food establishment base.

Type	Fee Amount	Authority
Micro Markets	\$80.00 (single location) \$100.00 (multiple locations)	ATCP 75.08(3)(e)
Retail Food Establishment - not serving meals (TCS food)	\$90.00 (prepackaged) \$750 + 100 .00 (simple) \$750 + 100 .00 (moderate) \$750 + 100 .00 (complex)	ATCP 75.08(3)(e)
Retail Food Establishment - not serving meals (non-TCS food)	\$100.00 (simple) \$750 + 100 .00 (moderate)	ATCP 75.08(3)(e)
Retail Food Establishment - serving meals	\$750 749 .00 (prepackaged TCS) \$750 749 .00 (simple) \$750 749 .00 (moderate) \$750 749 .00 (complex)	ATCP 75.08(3)(e)

5. Reserved.

SECTION 2: **AMENDMENT** “Lodging And Housing” of the City Of West Allis Fee Schedule is hereby *amended* as follows:

AMENDMENT

Lodging And Housing

1. Licenses. The health commissioner may collect the following licensing fees, as applicable. If a renewal license application is filed after June 30, the health commissioner may impose a late fee of \$200 in addition to the license fee listed in the table below. The health commissioner may impose a fee of \$750 upon any person who operates without a license any facility below for which a license is required.

Type	Fee Amount	Authority
Bed and Breakfast License	\$165.00 (filed by July 1) \$265.00 (filed after July 1)	
Campground and Camping Resort License (1-25 campsites)	\$175.00 (filed by July 1) \$275.00 (filed after July 1)	
Campground and Camping Resort License (26-50 campsites)	\$250.00 (filed by July 1) \$350.00 (filed after July 1)	
Campground and Camping Resort License (51-100 campsites)	\$305.00 (filed by July 1) \$405.00 (filed after July 1)	
Campground and Camping Resort License (101-199 campsites)	\$355.00 (filed by July 1) \$455.00 (filed after July 1)	
Campground and Camping Resort License (200 campsites)	\$410.00 (filed by July 1) \$510.00 (filed after July 1)	
Hotel and Motel License (5-30 rooms)	<u>\$425.00</u> 205.00* (filed by July 1) \$305.00* (filed after July 1)	
Hotel and Motel License (31-99 rooms)	<u>\$550.00</u> 280.00* (filed by July 1) \$380.00* (filed after July 1)	
Hotel and Motel License (100- 199 <u>249</u> rooms)	<u>\$700.00</u> 355.00* (filed by July 1) \$455.00* (filed after July 1)	
Hotel and Motel License (<u>250-499</u> 200 rooms)	<u>\$800.00</u> 490.00* (filed by July 1) \$590.00* (filed after July 1)	
<u>Hotel and Motel License (500-749 rooms)</u>	<u>\$900.00</u>	

<u>Hotel and Motel License</u> <u>(750-999 rooms)</u>	<u>\$1,000.00</u>	
<u>Hotel and Motel License</u> <u>(1,000 rooms)</u>	<u>\$1,100.00</u>	
Lodging House License (1-10 rooms)	\$150.00 30.00 (filed by December 31) \$45.00 (filed after December 31)	
Lodging House License (11 rooms)	\$250.00 40.00 (filed by December 31) \$55.00 (filed after December 31)	
Recreational and Educational Camp License	\$505.00 (filed by July 1) \$605.00 (filed after July 1)	
<u>Specialty Lodging (1 unit)</u>	<u>\$325.00</u>	
<u>Specialty Lodging (2-4</u> <u>units)</u>	<u>\$500.00</u>	
<u>Specialty Lodging (5-9</u> <u>units)</u>	<u>\$600.00</u>	
<u>Specialty Lodging (10-19</u> <u>units)</u>	<u>\$650.00</u>	
<u>Specialty Lodging (20-39</u> <u>units)</u>	<u>\$750.00</u>	
<u>Specialty Lodging (10-99</u> <u>units)</u>	<u>\$850.00</u>	
Tourist Rooming House License <u>(1 unit)</u>	\$325.00 165.00 (filed by July 1) \$265.00 (filed after July 1)	
<u>Tourist Rooming House</u> <u>License (2-4 units)</u>	<u>\$500.00</u>	
<u>Tourist Rooming House</u> <u>License (5-9 units)</u>	<u>\$600.00</u>	
<u>Tourist Rooming House</u> <u>License (10-19 units)</u>	<u>\$700.00</u>	
<u>Tourist Rooming House</u> <u>License (20-39 units)</u>	<u>\$800.00</u>	
<u>Tourist Rooming House</u> <u>License (40-99 units)</u>	<u>\$900.00</u>	
<u>Tourist Rooming House</u>	<u>\$1,000.00</u>	

<u>License (100-299 units)</u>		
<u>Tourist Rooming House License (300-599 units)</u>	<u>\$1,100.00</u>	
<u>Tourist Rooming House License (600 units)</u>	<u>\$1,200.00</u>	

2. Inspections. The health commissioner may collect the following inspection fees, as applicable.

Type	Fee Amount	Authority
Bed and Breakfast Inspection	\$300.00 Pre-Inspection Fee \$130.00 1st Re-Inspection \$170.00 2nd Re-Inspections	
Campground and Camping Resort Inspection (1-25 campsites)	\$380.00 Pre-Inspection \$180.00 1st Re-Inspection \$240.00 2nd Re-Inspections	
Campground and Camping Resort Inspection (26-50 campsites)	\$565.00 Pre-Inspection \$263.00 1st Re-Inspection \$350.00 2nd Re-Inspections	
Campground and Camping Resort Inspection (51-100 campsites)	\$700.00 Pre-Inspection \$319.00 1st Re-Inspection \$425.00 2nd Re-Inspections	
Campground and Camping Resort Inspection (101-199 campsites)	\$830.00 Pre-Inspection \$375.00 1st Re-Inspection \$500.00 2nd Re-Inspections	
Campground and Camping Resort Inspection (200 campsites)	\$965.00 Pre-Inspection \$435.00 1st Re-Inspection \$580.00 2nd Re-Inspections	
Hotel and Motel Inspection	\$700.00 494.00 Pre-Inspection \$200.00 103.00 1st Re-	

(5-30 rooms)	Inspection \$250.00 206.00 2nd Re- Inspections	
Hotel and Motel Inspection (31-99 rooms)	\$ 900.00 685.00 Pre- Inspection \$200.00 206.00 1st Re- Inspection \$250.00 412.00 2nd Re- Inspections	
Hotel and Motel Inspection (100- 199 <u>249</u> rooms)	\$ 1,100.00 819.00 Pre- Inspection \$300.00 206.00 1st Re- inspection \$350.00 412.00 2nd Re- inspections	
Hotel and Motel Inspection (200-249 <u>499</u> rooms)	\$ 1,300.00 1,221.00 Pre- Inspection \$300.00 319.00 1st Re- Inspection \$350.00 618.00 2nd Re- Inspections	
<u>Hotel and Motel Inspection (500-749 rooms)</u>	<u>\$1,500.00 Pre-Inspection</u> <u>\$300.00 1st Re-Inspection</u> <u>\$350.00 2nd Re- Inspections</u>	
<u>Hotel and Motel Inspection (750-1,000 rooms)</u>	<u>\$1,700.00 Pre-Inspection</u> <u>\$400.00 1st Re-Inspection</u> <u>\$450.00 2nd Re- Inspections</u>	
<u>Hotel and Motel Inspection (1,000 rooms)</u>	<u>\$1,900.00 Pre-Inspection</u> <u>\$400.00 1st Re-Inspection</u> <u>\$450.00 2nd Re- Inspections</u>	
Lodging House Inspection	\$ 100.00 10.00 1st Re- Inspection \$150.00 15.00 2nd Re- Inspections	
Recreational and Educational Camp	\$1,200 Pre-Inspection \$540.00 1st Re-Inspection	

Inspection	\$720.00 2nd Re-Inspections	
<u>Specialty Lodging (1 unit)</u>	<u>\$595.00 Pre-Inspection</u> <u>\$150.00 Re-Inspection</u>	
<u>Specialty Lodging (2-4 units)</u>	<u>\$900.00 Pre-Inspection</u> <u>\$150.00 Re-Inspection</u>	
<u>Specialty Lodging (5-9 units)</u>	<u>\$1,100.00 Pre-Inspection</u> <u>\$150.00 Re-Inspection</u>	
<u>Specialty Lodging (10-19 units)</u>	<u>\$1,200.00 Pre-Inspection</u> <u>\$150.00 Re-Inspection</u>	
<u>Specialty Lodging (20-39 units)</u>	<u>\$1,400.00 Pre-Inspection</u> <u>\$150.00 Re-Inspection</u>	
<u>Specialty Lodging (40-99 units)</u>	<u>\$1,600.00 Pre-Inspection</u> <u>\$150.00 Re-Inspection</u>	
Tourist Rooming House Inspection <u>(1 unit)</u>	\$400.00 200.00* Pre-Inspection \$200.00 100.00 1st Re-Inspection \$250.00 200.00 2nd Re-Inspections	
<u>Tourist Rooming House Inspection (2-4 units)</u>	<u>\$800 Pre-Inspection</u> <u>\$200.00 1st Re-Inspection</u> <u>\$250.00 2nd Re-Inspection</u>	
<u>Tourist Rooming House Inspection (5-9 units)</u>	<u>\$1,100 Pre-Inspection</u> <u>\$200.00 1st Re-Inspection</u> <u>\$250.00 2nd Re-Inspection</u>	
<u>Tourist Rooming House Inspection (10-19 units)</u>	<u>\$1,200 Pre-Inspection</u> <u>\$200.00 1st Re-Inspection</u> <u>\$250.00 2nd Re-Inspection</u>	
<u>Tourist Rooming House Inspection (20-39 units)</u>	<u>\$1,400 Pre-Inspection</u> <u>\$200.00 1st Re-Inspection</u> <u>\$250.00 2nd Re-Inspection</u>	
<u>Tourist Rooming House Inspection (40-99 units)</u>	<u>\$1,600 Pre-Inspection</u> <u>\$200.00 1st Re-Inspection</u> <u>\$250.00 2nd Re-Inspection</u>	
<u>Tourist Rooming House Inspection (100-299 units)</u>	<u>\$1,800 Pre-Inspection</u> <u>\$300.00 1st Re-Inspection</u> <u>\$350.00 2nd Re-Inspection</u>	
	<u>\$2,000 Pre-Inspection</u>	

<u>Tourist Rooming House Inspection (300-599 units)</u>	<u>\$300.00 1st Re-Inspection</u> <u>\$350.00 2nd Re-Inspection</u>	
<u>Tourist Rooming House Inspection (600 units)</u>	<u>\$2,200 Pre-Inspection</u> <u>\$300.00 1st Re-Inspection</u> <u>\$350.00 2nd Re-Inspection</u>	

3. Reserved

SECTION 3: AMENDMENT “Other Businesses” of the City Of West Allis Fee Schedule is hereby *amended* as follows:

AMENDMENT

Other Businesses

- Licenses. The health commissioner may collect the following licensing fees, as applicable. The health commissioner may impose a fee of \$749 upon any person who unlawfully operates any establishment below without a license and a fee of \$150 upon any person who unlawfully acts as a practitioner without a license.

Type	Fee Amount	Authority
Animal Sales and Service License	\$40.00 (filed by June 30) \$55.00 (filed after June 30)	
Body Piercing Establishment License	\$350.00 (filed by June 30) \$435.00 450.00 (filed after June 30)	
Body Piercing Establishment License - Temporary	\$200.00	
Combination Tattoo/Body Piercing Establishment License	\$400.00 (filed by June 30) \$485.00 500.00 (filed after June 30)	
Fitness Center License	\$30.00 (filed by June 30) \$45.00 (filed after June 30)	
Tattoo Establishment License	\$350.00 (filed by June 30) \$435.00 450.00 (filed after	

	June 30)	
Tattoo Establishment License - Temporary	\$200.00	

2. Inspections. The health commissioner may collect the following inspection fees, as applicable.

Type	Fee Amount	Authority
Animal Sales and Service Inspection	\$30.00 1st Inspection \$40.00 2nd Reinspection	
Body Piercing Establishment Inspection	\$275.00 Pre-Inspection \$135.00 +25.00 1st Re-Inspection \$180.00 375 2nd Re-Inspections	
Combination Tattoo/Body Piercing Establishment Inspection	\$450.00 Pre-Inspection \$221.00 225.00 1st Re-Inspection \$295.00 130.00 2nd. 00 2nd Re-Inspections	
Fitness Center Inspection	\$55.00 Complaint Inspection \$30.00 1st Reinspection \$55.00 2nd Reinspection	
<u>Special Condition Inspection</u>	<u>\$175.00 per Inspection</u>	
Tattoo Establishment Inspection	\$275.00 Pre-Inspection \$135.00 +25.00 1st Re-Inspection \$180.00 +03 2nd Re-Inspections	

3. Reserved.

SECTION 4: **AMENDMENT** “Weights And Measures-” of the City Of West Allis Fee Schedule is hereby *amended* as follows:

AMENDMENT

Weights And Measures-

1. Permits. The health commissioner may collect the following permit fees, as applicable.

Type	Fee Amount	Authority
Coin-operated or Self-Service Dry-Cleaning Machines	\$5.00 per machine	WAMC 8.13(4)
Linear Measuring Devices	\$20.00 per device	WAMC 8.13(4)
Liquid Measuring Devices	\$30.00 per device	WAMC 8.13(4)
Pricing System	\$60.00 per device	WAMC 8.13(4)
Scale Device	\$30.00 per device (up to 100-lb capacity) \$80.00 per device (over 100-lb capacity)	WAMC 8.13(4)
Timing Devices	\$10.00 per device	WAMC 8.13(4)
Weights and Measures Permit Late Fee <u>(after June 30)</u>	\$30.00 per permit	WAMC 8.13(4)

2. Inspections. The health commissioner may collect the following inspection fees, as applicable.

Type	Fee Amount	Authority
Linear Measuring Devices	\$30.00 1st Inspection \$60.00 2nd Re-Inspections	WAMC 8.13(4)
Liquid Measuring Devices	\$20.00 1st Inspection \$40.00 2nd Re-Inspections	WAMC 8.13(4)
Pricing System	\$60.00 1st Inspection \$120.00 2nd Re-Inspections	WAMC 8.13(4)

Scale Device	Up to 100-lb capacity \$30.00 Re-Inspection Fee \$60.00 2nd Re-Inspections Over 100-lb capacity \$80.00 1st Inspection \$160.00 2nd Inspections	WAMC 8.13(4)
Timing Devices	\$10.00 1st Inspection; \$20.00 2nd Inspections	WAMC 8.13(4)

3. Reserved.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COMMON COUNCIL
APRIL 14, 2026.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Ray Turner	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Kimberlee Grob	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Chad Halvorsen	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Marissa Nowling	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Suzzette Grisham	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Danna Kuehn	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Dan Roadt	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Patty Novak	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Kevin Haass	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Marty Weigel	<u>X</u>	<u> </u>	<u> </u>	<u> </u>

Attest

Presiding Officer

Lacey Utter

Tom Rizzo

Tracey Uttke, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

