

DEPARTMENT OF POLICE

Patrick S. Mitchell  
Chief of Police

Robert Fletcher  
Deputy Chief of Police

Christopher Botsch  
Deputy Chief of Police



December 21, 2017

Board of Police and Fire Commissioners  
West Allis, Wisconsin

RE: Fleet Vehicle Purchase Request – 2018 Budget

Dear Commissioners:

According to City of West Allis policy, the Police and Fire Commission must approve all purchases over \$10,000. We respectfully request to expend the following funds from the 2018 Department budget, Account #100-2101-521-70-02. The vehicles below allow us to maintain a regular rotation for our general patrol fleet.

Description of Item from 2018 Department Budget	Amount of expenditure
Purchase of (6) Ford Interceptor/Explorer AWD SUV squad cars	\$180,000.00 (approx.)
Squad car set-up and replacement of needed equipment (6 Vehicles)	\$60,000 (approx.)

**Total \$240,000.00**

The above expenditure is within our vehicle budget, and will keep us in the proper rotation regarding our patrol fleet.

Thank you for your consideration in this matter. Should you have any questions or concerns, please do not hesitate to contact me.

Sincerely,

Christopher Botsch  
Deputy Chief of Police

Formal Approval	Date
 President, Police and Fire Commission	12/21/2017