

61.



# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
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2010-0634      Appointment      Introduced

Appointments by Mayor Devine to the West Allis Christmas Funding, Planning, and Programming Subcommittee of the City of West Allis Community Celebrations Committee.

Introduced: 10/19/2010      Controlling Body: Advisory Committee

### COMMITTEE RECOMMENDATION

### APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>OCT 19 2010</u>			Barczak				
			Czaplewski				
		✓	Kopplin	X			
			Lajsic				
			Narlock	X			
			Reinke	X			
	✓		Roadt	X			
			Sengstock				
			Vitale	X			
			Weigel				
			TOTAL	5	0		

### SIGNATURE OF COMMITTEE MEMBER

*Breanne Reinke*  
Chair

Vice-Chair

Member

### COMMON COUNCIL ACTION

### APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>OCT 19 2010</u>		✓	Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
	✓		Narlock	✓			
			Reinke	✓			
			Roadt	✓			
			Sengstock	✓			
			Vitale	✓			
			Weigel	✓			
			TOTAL	9	1	1	

**STANDING COMMITTEES OF THE  
CITY OF WEST ALLIS COMMON COUNCIL**

**ADMINISTRATION & FINANCE**

Chair: Kurt E. Kopplin  
Vice-Chair: Vincent Vitale  
Thomas G. Lajsic  
Richard F. Narlock  
Rosalie L. Reinke

**PUBLIC WORKS**

Chair: Gary T. Barczak  
Vice-Chair: Martin J. Weigel  
Michael J. Czaplewski  
Daniel J. Roadt  
James W. Sengstock

**SAFETY & DEVELOPMENT**

Chair: Thomas G. Lajsic  
Vice-Chair: Richard F. Narlock  
Kurt E. Kopplin  
Rosalie L. Reinke  
Vincent Vitale

**LICENSE & HEALTH**

Chair: Michael J. Czaplewski  
Vice-Chair: James W. Sengstock  
Gary T. Barczak  
Daniel J. Roadt  
Martin J. Weigel

**ADVISORY**

Chair: Rosalie L. Reinke  
Vice-Chair: Daniel J. Roadt  
Kurt E. Kopplin  
Richard F. Narlock  
Vincent Vitale





**MAYOR'S OFFICE**

**Dan Devine**  
Mayor

414/302-8290  
414/302-8207 (Fax)

City Hall  
7525 West Greenfield Avenue  
West Allis, Wisconsin 53214  
ddevine@ci.west-allis.wi.us  
www.ci.west-allis.wi.us

October 19, 2010

Honorable Members of the  
West Allis Common Council  
City Hall  
West Allis, Wisconsin

Dear Common Council Members:

Appointments are in order now that the West Allis Christmas Funding, Planning, and Programming Subcommittee of the City of West Allis Community Celebrations Committee has been formally reestablished.

As you may recall, a local group of interested citizens came together to replace the West Allis Charities to secure funding, organize, and carry out the Annual West Allis Christmas Parade. The group asked the City to be the official sponsor of the Parade, and as a result, it was felt the annual holiday celebration should be under the overall direction and guidance of the City's Celebrations Committee.

Attached to this letter is a listing of the members of the Subcommittee as stipulated by the establishing resolution. You will note that there are City Members that are appointed by the Mayor and confirmed by the Council (requiring an Oath of Office). City Subcommittee Members will serve until they are replaced. Additionally, there are Community Members that are identified as participants but are not included in the appointment process (they serve as interested community participants). From time to time, there may be more Community Members added as people express their interest in participating.

Your confirmation of these City Member appointments will be appreciated by the undersigned.

Sincerely,

A handwritten signature in blue ink that reads "Dan Devine".

Dan Devine,  
Mayor

DD:jfw  
Attachment

MYR\CMTES\XMAS PARADE.ApptLtr 101910



**MAYOR'S OFFICE**

**Dan Devine**  
Mayor

414/302-8290  
414/302-8207 (Fax)

City Hall  
7525 West Greenfield Avenue  
West Allis, Wisconsin 53214  
ddevine@ci.west-allis.wi.us  
www.ci.west-allis.wi.us

October 19, 2010

Honorable Members of the  
West Allis Common Council  
City Hall  
West Allis, Wisconsin

Dear Common Council Members:

Appointments are in order now that the West Allis Christmas Funding, Planning, and Programming Subcommittee of the City of West Allis Community Celebrations Committee has been formally reestablished.

As you may recall, a local group of interested citizens came together to replace the West Allis Charities to secure funding, organize, and carry out the Annual West Allis Christmas Parade. The group asked the City to be the official sponsor of the Parade, and as a result, it was felt the annual holiday celebration should be under the overall direction and guidance of the City's Celebrations Committee.

Attached to this letter is a listing of the members of the Subcommittee as stipulated by the establishing resolution. You will note that there are City Members that are appointed by the Mayor and confirmed by the Council (requiring an Oath of Office). City Subcommittee Members will serve until they are replaced. Additionally, there are Community Members that are identified as participants but are not included in the appointment process (they serve as interested community participants). From time to time, there may be more Community Members added as people express their interest in participating.

Your confirmation of these City Member appointments will be appreciated by the undersigned.

Sincerely,

Dan Devine,  
Mayor

DD:jfw  
Attachment



November 30, 2010

Aldersperson Marty Weigel  
7415 W. Greenfield Ave.  
West Allis, WI 53214

Dear Aldersperson Weigel:

Your appointment as a Member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the West Allis Community Celebrations Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are not required to take an Oath of Office.

Yours very truly,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure

## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

**TO: Alderperson Marty Weigel:**

**You are hereby notified that at a meeting of the Common Council in  
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the  
19th day of October 2010 you were duly appointed to the office of:**

**West Allis Christmas Funding, Planning and Programming Subcommittee of  
the City of West Allis Community Celebrations Committee**

**Dated this 30th day of November 2010.**



---

**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



November 30, 2010

Mr. Jim Jandovitz  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mr. Jandovitz:

Your appointment as a Member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the West Allis Community Celebrations Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure

## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

**TO: Mr. Jim Jandovitz:**

**You are hereby notified that at a meeting of the Common Council in  
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the  
19th day of October, 2010 you were duly appointed to the office of:**

**West Allis Christmas Funding, Planning and Programming Subcommittee of  
the City of West Allis Community Celebrations Committee.**

**Such office will become vacant if, after your receipt of this notice, you  
neglect or refuse to take and file within ten days any official oath required of  
as such officer.**

**Dated this 30th day of November 2010.**



---

**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**





December 2, 2010

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

On October 19, 2010, Jim Jandovitz was appointed as a member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.

On December 2, 2010, Jim Jandovitz filed his Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr

STATE OF WISCONSIN }  
MILWAUKEE COUNTY } ss. I, the undersigned, who have been appointed  
to the office of WA Christmas Funding, Planning & Programming (elected or appointed) and for the  
Subcommittee of the WA Community Celebrations Committee  
CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I  
will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully  
discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this

2 day of December, 2010

Debbie Hoff  
Notary Public

My commission expires 12-25-11

(Section 19.01 Wisconsin Statutes)

James Jandovitz  
(Signature)  
JAMES JANDOVITZ  
(print name)

OATH OF

Jim Jandovitz

\*\*\*\*\*

Member of the WA Christmas  
as Funding, Planning & Programming  
Subcommittee of the WA Community  
Celebrations Committee  
City of West Allis, Wisconsin  
Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 2nd day of December, 20 10

PMZ/ljr  
CITY CLERK/TREASURER



November 30, 2010

Mr. Don Falk  
7100 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mr. Falk:

Your appointment as a Member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the West Allis Community Celebrations Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure

## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

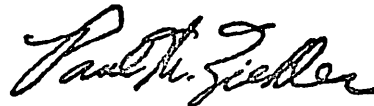
**TO: Mr. Don Falk:**

**You are hereby notified that at a meeting of the Common Council in  
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the  
19th day of October, 2010 you were duly appointed to the office of:**

**West Allis Christmas Funding, Planning and Programming Subcommittee of  
the City of West Allis Community Celebrations Committee.**

**Such office will become vacant if, after your receipt of this notice, you  
neglect or refuse to take and file within ten days any official oath required of  
as such officer.**

**Dated this 30th day of November 2010.**



---

**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



December 2, 2010

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

On October 19, 2010, Donald Falk was appointed as a member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.

On December 2, 2010, Donald Falk filed his Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr



STATE OF WISCONSIN  
MILWAUKEE COUNTY

} ss.

I, the undersigned, who have been appointed  
as WA Christmas Funding Planning & Programming (selected of appointed)  
to the office of Subcommittee of the WA Community Celebrations Committee in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this

2 day of December, 20 10

Debra Marie Hoff

Notary Public

My commission expires 12.25.11

(Section 19.01 Wisconsin Statutes)

Donald Falk  
(signature)

Donald Falk  
(print name)

OATH OF

Donald Falk

\*\*\*\*\*

Member of the WA Christmas  
as Funding, Planning & Programming  
Subcommittee of the WA Community  
Celebrations Committee  
City of West Allis, Wisconsin  
  
Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 2nd day of December, 20 10

PMZ/ljr  
CITY CLERK/TREASURER



November 30, 2010

Mr. Jim Mejchar  
3200 S. 116<sup>th</sup> St.  
West Allis, WI 53227

Dear Mr. Mejchar:

Your appointment as a Member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the West Allis Community Celebrations Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure

## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

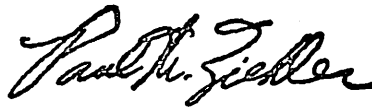
**TO: Mr. Jim Mejchar:**

**You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 19th day of October, 2010 you were duly appointed to the office of:**

**West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.**

**Such office will become vacant if, after your receipt of this notice, you neglect or refuse to take and file within ten days any official oath required of as such officer.**

**Dated this 30th day of November 2010.**



---

**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



December 2, 2010

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

On October 19, 2010, Jim Mejchar was appointed as a member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.

On December 1, 2010, Jim Mejchar filed his Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr

STATE OF WISCONSIN }  
MILWAUKEE COUNTY } ss.

I, the undersigned, who have been appointed  
(elected or appointed)

to the office of WA Christmas Funding Planning & Programming Subcommittee of the CWA in and for the Community Celebrations  
CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully Commit discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this  
1 day of December, 2010

Ann Marie Neff  
Notary Public  
My commission expires 12-25-11

James D. Mejchar  
(signature)  
JAMES D. MEJCHAR  
(print name)

(Section 19.01 Wisconsin Statutes)

OATH OF

Jim Mejchar

\*\*\*\*\*

as Member of the WA Christmas  
Funding, Planning & Programming  
Subcommittee of the WA Community  
Celebrations Committee  
City of West Allis, Wisconsin

Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 1st day of December, 2010

PMZ/ljr  
CITY CLERK/TREASURER





November 30, 2010

Ms. Barbara Hart  
1040 S. 76<sup>th</sup> St.  
West Allis, WI 53214

Dear Ms. Hart:

Your appointment as a Member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the West Allis Community Celebrations Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure

## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

**TO: Ms. Barbara Hart:**

**You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 19th day of October, 2010 you were duly appointed to the office of:**

**West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.**

**Such office will become vacant if, after your receipt of this notice, you neglect or refuse to take and file within ten days any official oath required of as such officer.**

**Dated this 30th day of November 2010.**



---

**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



December 2, 2010

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

On October 19, 2010, Barbara Hart was appointed as a member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.

On December 2, 2010, Barbara Hart filed her Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr

STATE OF WISCONSIN }  
MILWAUKEE COUNTY } ss.

I, the undersigned, who have been appointed (elected or appointed)

to the office of WA Christmas Funding, Planning & Programming Sub Committee (of the WA Community Celebrations Committee) in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this  
2 day of December, 2010

Ann Marie Dapp  
Notary Public  
My commission expires 12.25.11

(Section 19.01 Wisconsin Statutes)

Barbara A. Hart  
(signature)

Barbara A. Hart  
(print name)

OATH OF

Barbara Hart

\*\*\*\*\*

Member of the WA Christmas  
Funding, Planning & Programming

as  
Subcommittee of the WA Community  
Celebrations Committee

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 2nd day of December, 2010

PMZ/ljr

CITY CLERK/TREASURER



November 30, 2010

Ms. Gina Rafenstein  
Water Stone Bank  
10101 W. Greenfield Ave.  
West Allis, WI 53214

Dear Ms. Rafenstein:

Your appointment as a Member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the West Allis Community Celebrations Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure



## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

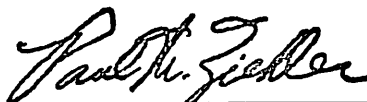
**TO: Ms. Gina Rafenstein:**

**You are hereby notified that at a meeting of the Common Council in  
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the  
19th day of October, 2010 you were duly appointed to the office of:**

**West Allis Christmas Funding, Planning and Programming Subcommittee of  
the City of West Allis Community Celebrations Committee.**

**Such office will become vacant if, after your receipt of this notice, you  
neglect or refuse to take and file within ten days any official oath required of  
as such officer.**

**Dated this 30th day of November 2010.**



---

**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



December 2, 2010

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

On October 19, 2010, Gina Rafenstein was appointed as a member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.

On December 2, 2010, Gina Rafenstein filed her Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr

STATE OF WISCONSIN }  
MILWAUKEE COUNTY } ss. I, the undersigned, who have been appointed  
to the office of WA Christmas Funding, Planning + Programming (elected or appointed) in and for the  
Subcommittee of the WA Community Celebrations Committee  
CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I  
will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully  
discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this  
2 day of December, 20 10

[Signature]  
Notary Public

My commission expires 12-25-11

(Section 19.01 Wisconsin Statutes)

[Signature]  
(signature)  
Gina Rafenstein  
(print name)

OATH OF

Gina Rafenstein

\*\*\*\*\*

Member of the WA Christmas  
as Funding, Planning & Programming  
Subcommittee of the WA Community  
Celebrations Committee  
City of West Allis, Wisconsin  
  
Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 2nd day of December, 20 10

PMZ/ljr  
CITY CLERK/TREASURER



November 30, 2010

Ms. Gwen Taylor  
7100 W. Greenfield Ave.  
West Allis, WI 53214

Dear Ms. Taylor:

Your appointment as a Member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the West Allis Community Celebrations Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure

## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

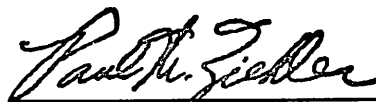
**TO: Ms. Gwen Taylor:**

**You are hereby notified that at a meeting of the Common Council in  
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the  
19th day of October, 2010 you were duly appointed to the office of:**

**West Allis Christmas Funding, Planning and Programming Subcommittee of  
the City of West Allis Community Celebrations Committee.**

**Such office will become vacant if, after your receipt of this notice, you  
neglect or refuse to take and file within ten days any official oath required of  
as such officer.**

**Dated this 30th day of November 2010.**



---

**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



December 2, 2010

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

On October 19, 2010, Gwen Taylor was appointed as a member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.

On December 2, 2010, Gwen Taylor filed her Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr

STATE OF WISCONSIN }  
MILWAUKEE COUNTY } ss. I, the undersigned, who have been appointed  
to the office of Wife Christmas Funding Planning + Programming (elected or appointed) in and for the  
Subcommittee of the WA Community Celebrations Committee

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this  
day of December, 2010

Notary Public Gwen Taylor

My commission expires 12-25-11

(Section 19.01 Wisconsin Statutes)

Gwen Taylor (signature)  
GWEN TAYLOR (print name)

OATH OF

Gwen Taylor

\*\*\*\*\*

Member of the WA Christmas  
as Funding, Planning & Programming  
Subcommittee of the WA Community  
Celebrations Committee  
City of West Allis, Wisconsin  
Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 2nd day of December, 2010

PMZ/ljr  
CITY CLERK/TREASURER



November 30, 2010

Ms. Shelly Strasser  
2930 S. Root River Pkwy.  
West Allis, WI 53227

Dear Ms. Strasser:

Your appointment as a Member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the West Allis Community Celebrations Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure



## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**


**TO: Ms. Shelly Strasser:**

**You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 19th day of October, 2010 you were duly appointed to the office of:**

**West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.**

**Such office will become vacant if, after your receipt of this notice, you neglect or refuse to take and file within ten days any official oath required of as such officer.**

**Dated this 30th day of November 2010.**



---

**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



December 2, 2010

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

On October 19, 2010, Shelly Strasser was appointed as a member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.

On December 2, 2010, Shelly Strasser filed her Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr

STATE OF WISCONSIN  
MILWAUKEE COUNTY

} ss.

I the undersigned, who have been

appointed

to the office of WA Christmas Funding, Planning & Programming Subcommittee (elected or appointed) in and for the

City of West Allis, Wisconsin

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this

2 day of December, 2010

Debbie W. Strasser  
Notary Public

My commission expires 12-25-11

(Section 19.01 Wisconsin Statutes)

Shelly Strasser (Signature)  
Shelly Strasser (print name)

OATH OF

Shelly Strasser

\*\*\*\*\*

Member of the WA Christmas  
Funding, Planning & Programming

as

Subcommittee of the WA Community  
Celebrations Committee

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 2nd day of December, 2010

PMZ/ljr  
CITY CLERK/TREASURER



November 30, 2010

Ms. Diane Brandt  
7447 W. Greenfield Ave.  
West Allis, WI 53214

Dear Ms. Brandt:

Your appointment as a Member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the West Allis Community Celebrations Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk/Treasurer within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk/Treasurer Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr  
Enclosure

## **NOTICE OF APPOINTMENT**

**Office of the Clerk, City of West Allis**

**TO: Ms. Diane Brandt:**

**You are hereby notified that at a meeting of the Common Council in and for the City of West Allis in the County of Milwaukee, Wisconsin, on the 19th day of October, 2010 you were duly appointed to the office of:**

**West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.**

**Such office will become vacant if, after your receipt of this notice, you neglect or refuse to take and file within ten days any official oath required of as such officer.**

**Dated this 30th day of November 2010.**



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**Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer**



August 18, 2011

Ms. Diane Brandt  
7447 W. Greenfield Ave.  
West Allis, WI 53214

Dear Ms. Brandt:

This letter serves as a 2<sup>nd</sup> Notice that on October 5, 2010 you were reappointed as a member of the Block Grant Committee and on October 19, 2010 you were appointed as a member of the Christmas Funding, Planning and Programming Subcommittee of the Community Celebrations Committee. You are required by State Law to file an oath of office within ten working days of receipt of the Notice of Appointment letter and before you start serving on the committee.

According to our records you have not yet taken your oaths. It would be greatly appreciated if you would come in to the Clerk/Treasurers office as soon as possible to take your oaths so we have an official record of your oaths on file.

If you have any questions regarding this matter, feel free to contact me at (414) 302-8205.

Thank you,

A handwritten signature in cursive script that reads "Laura Ramsak".

Laura Ramsak  
Clerk



August 23, 2011

Mayor Dan Devine  
7525 W. Greenfield Ave.  
West Allis, WI 53214

Dear Mayor Devine:

On October 19, 2010, Diane Brandt was appointed as a member of the West Allis Christmas Funding, Planning and Programming Subcommittee of the City of West Allis Community Celebrations Committee.

On August 23, 2011, Diane Brandt filed her Oath of Office with the City Clerk/Treasurer's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

A handwritten signature in cursive script that reads "Paul M. Ziehler".

Paul M. Ziehler  
City Administrative Officer  
Clerk/Treasurer

ljr

STATE OF WISCONSIN }  
MILWAUKEE COUNTY }

ss. I, the undersigned, who have been appointed

to the office of Xmas Funding, Planning & Programming Subcommittee (elected or appointed) in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this 23 day of August, 2011

Ann Marie Neff

Notary Public

My commission expires 12-25-11

(Section 19.01 Wisconsin Statutes)

Diane Brandt  
(signature)

Diane Brandt  
(print name)

OATH OF

\_\_\_\_\_  
Diane Brandt

\*\*\*\*\*

as Member of the West Allis Xmas  
Funding, Planning, and Programming  
Subcommittee

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

\*\*\*\*\*

Filed this 23rd day of August, 20 11

\_\_\_\_\_  
PMZ/1jr  
CITY CLERK/TREASURER