



WEST ALLIS POLICE DEPARTMENT

Patrick S. Mitchell
Chief of Police

Christopher Botsch
Deputy Chief of Police

Robert Fletcher
Deputy Chief of Police

April 12, 2019

Board of Police and Fire Commissioners
West Allis, WI

RE: LiveScan Fingerprint Capture Systems -- Purchase Approval

Dear Commissioners:

We are requesting permission to purchase two (2) LiveScan Fingerprint Capture Systems. These systems electronically capture a person's fingerprints and transfer related data to the state.

The West Allis Police Department currently has two (2) CrossMatch LiveScan Fingerprint Capture Systems – 1 in the booking room at the main station and 1 in the booking room at the satellite station. One of these two CrossMatch LiveScan Fingerprint Capture Systems is used whenever someone is arrested and booked by our agency.

Our current systems were purchased in 2011 and we have been satisfied with their reliability and functionality. However, due to the age of the systems, we have been advised that CrossMatch will no longer support the systems and the systems are nearing end of life. Anticipating this, the Department submitted a capital purchase request to the City in 2018 in order to secure funds for the purchase of new systems in 2019. The request was approved and budgeted for in the 2019 budget.

In recent months, research was conducted on LiveScan Fingerprint Capture Systems. Additionally, quotes were requested and obtained from several vendors for new systems. One of the vendors from which a quote was obtained was CrossMatch and their quote (approximately \$30,400) was slightly lower than the other quote. Due to CrossMatch's quote being consistent with the other quote as well as our familiarity and satisfaction with our current CrossMatch systems, we feel that purchasing new systems through CrossMatch is most appropriate.

I spoke with Robert Barwick, City Purchaser, about this purchase. He indicated that the Crossmatch systems will be able to be purchased through a cooperative



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bidding process by the General Services Administration (GSA) on a Federal Supply Schedule Contract. Provided this purchase is approved by the Board of Police and Fire Commissioners, purchase approval will also be requested from the Common Council due to the cost of the purchase and City policy. Robert Barwick advised that, after securing purchase approvals, the purchase can ultimately be charged to the 2019 Capital Improvement Project fund (account number not yet established).

Sincerely

Steve Beyer

Steve Beyer
Captain of Police
Administrative Services Bureau.

Formal Approval	Date
<i>Amy J Heron</i>	4/18/2019
President, Police and Fire Commission	