



City of West Allis

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, September 4, 2018

7:15 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING (draft minutes)

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

20. [R-2018-0559](#) Resolution relative to accepting the proposal of Barrier Security Systems for furnishing, delivering, and installing a new door lock system at the West Allis Senior Center, and provide additional door lock systems at seven other city buildings, for a total sum of \$39,999.45.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Door Lock System Proposal](#)
21. [R-2018-0558](#) Resolution relative to accepting the proposal of Ferguson Waterworks for furnishing and delivering 56 fire hydrants for a total sum of \$102,536.00.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Bid Tab for Fire Hydrants](#)
[Ferguson Hydrants Fiscal Note R-2018-0558](#)
22. [R-2018-0560](#) Resolution authorizing the purchase of six (6) 2019 AWD Ford Utility Interceptor SUVs, from Ewald Automotive Group, and associated ancillary items, such as light bars, sirens, etc. from various vendors, for a sum not to exceed \$240,000.00.
- Sponsors:* Administration & Finance Committee
- Attachments:* [P&F Comm. Approval Letter re Police SUVs](#)
[Ewald Quote for Police SUVs](#)
[ADM Fiscal Note - \(6\)Police Squads R-2018-0560](#)
23. [R-2018-0564](#) Resolution relative to continuing City of West Allis membership in the Cities & Villages Mutual Insurance Company (CVMIC) and renewal of Liability Insurance for the years 2019 and 2020.

Sponsors: Administration & Finance Committee

Attachments: [CVMIC Annual Premiums](#)

24. [R-2018-0549](#) Resolution authorizing the West Allis Fire Department to enter an agreement with Bound Tree, for the purchasing of emergency medical supplies, effective September 18, 2018.

Sponsors: Administration & Finance Committee

Attachments: [Bound Tree Operative IQ Licensing Agreement](#)

25. [R-2018-0554](#) Resolution to amend the City's Policies and Procedures Manual No. 1317, Social Media Policy.

Sponsors: Administration & Finance Committee

Attachments: [Marked Copy of amended Social Media Policy](#)
[Clean Copy of amended Social Media Policy](#)

26. [2018-0690](#) Communication from the Director of Building Inspection and Neighborhood Services Department regarding extension of hours for the Neighborhood Services Liaison.

Attachments: [AFC Communication - Franzen - 8-21-18](#)

27. [2018-0698](#) Communication from Director of Building Inspections and Neighborhood Services requesting extension of hours for Neighborhood Services Liaison position through the end of 2018.

Attachments: [Communication regarding extension of hours for Neighborhood Services Liaison](#)

28. [2018-0706](#) Communication from City Administrator regarding request to fill the full-time Neighborhood Services Zoning Inspector position in the Department of Building Inspection and Neighborhood Services.

Attachments: [Request to fill Neighborhood Services Zoning Inspector position](#)

29. [2018-0697](#) Communication from City Administrator regarding request to fill vacant, part-time position of Circulation Services Representative at the Public Library.

Attachments: [Request to fill part-time Circulation Services Rep. position](#)

30. [2018-0699](#) Communication from Steven Janczak regarding employee health insurance.

Attachments: [Communication from Steven Janczak](#)

31. [2018-0660](#) Finance Director/Comptroller submitting report for July 2018 indicating City of West Allis checks issued in the amount of \$2,133,074.73.

Attachments: [July 2018 Monthly Claims Report to CC](#)

32. [2018-0709](#) Communication from City Administrator transmitting draft 2019-2023 Capital Improvement Program.

Attachments: [Draft 2019-2023 CIP with Attachments \(7-25-18\)](#)

33. [2018-0711](#) Finance Director/Comptroller submitting the City of West Allis 2017 Comprehensive

Annual Financial Report (CAFR).

Attachments: [2017 CAFR](#)

City Attorney Claim Report

34. [2018-0255](#) Danielle J. A. Meza Notice of Claim relative to vehicle damages allegedly sustained at 7013 W. Burnham Pl. on April 5, 2018.
- Attachments: [Comment to CC-Meza](#)
[Signed & Notarized Release-Meza](#)
35. [2018-0360](#) Jessica Lee Notice of Claim regarding personal property damages allegedly sustained on April 24, 2018.
- Attachments: [Claim J. Lee](#)
[Comment to CC-Lee](#)
[Signed & Notarized Release-Lee](#)
36. [2018-0362](#) BC Management Notice of Claim relative to property damages allegedly sustained at 1612 S. 88 St. on March 30, 2018 and April 4, 2018.
- Attachments: [Claim BC Management](#)
37. [2018-0522](#) Jo Ann Marie Cunningham Notice of Claim relative to vehicle damages allegedly sustained at 1000 S. 108 Street on May 2, 2018.
- Attachments: [Cunningham Claim 5-31-18](#)
[Comment to CC-Cunningham](#)
[Signed & Notarized Release-Cunningham](#)

D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.