



City of West Allis

Resolution: R-2017-0253

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number: R-2017-0253

Sponsor(s): Administration & Finance Committee

Final Action:

SEP 19 2017

Resolution relative to accepting the proposal of Key Code Media, Inc. for furnishing and installing robotic pan-tilt-zoom (ptz) cameras and wireless microphones for a total sum of \$55,963.00.

WHEREAS, the Communications Department has requested acquiring robotic ptz cameras and wireless microphones from Key Code Media, Inc. for a total sum of \$55,963.00; and

WHEREAS, the Communications Department recommends a single source contract with Key Code Media, Inc. based on their selection during a competitive bid process in 2014 and due to their expertise and knowledge on existing system infrastructure, compatibility and integration requirements of current audio-visual equipment; and

WHEREAS, the Purchasing Division has researched the vendor pricing and offering from Key Code Media, Inc. of \$55,963.00 for audio-visual equipment, including cameras, wireless microphones, transceivers, recording appliances, and the installation of all listed equipment into the Art Gallery Conference Room, Room 128 Conference Room, and the Cable Communications Office, and determined it to be fair and reasonable; and

WHEREAS, the proposed funding for this purchase requires approval from the Administration & Finance Committee to amend the 2017 Capital Budget and authorize spending from Communication Fund Reserves and the General Fund Reserve for Safety, Productivity/Operational Improvements.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of West Allis that the proposal dated September 14, 2017, submitted by Key Code Media, Inc. for furnishing and installing cameras and wireless microphones for a total net sum of \$55,963.00 is hereby accepted.

BE IT FURTHER RESOLVED that spending of Reserve funds in the amount of \$27,981.50 from the Communication Fund and \$27,981.50 from the General Fund Reserve is hereby approved, and the Finance Director is authorized to transfer \$27,981.50 from the General Fund Reserve for Safety, Productivity/Operational Improvements to the Communication Fund to facilitate this purchase.


BE IT FURTHER RESOLVED that the purchase will be charged to the Communications Fund Capital Items Account No. 260-8201-517-70-03, and the Finance Director is hereby authorized to increase the 2017 Communications Fund Capital Items budget by \$53,963.00 to accommodate this purchase.

BE IT FURTHER RESOLVED that the Purchasing Division be and is hereby authorized to enter into a contract for the aforesaid equipment.

ADM\ORDRES\2017\ADMR2017.44

ADOPTED SEP 19 2017

APPROVED 9/25/17



Monica Schultz, City Clerk



Dan Devine, Mayor