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CLAIMS AND FINANCE REPORT-DECEMBER 2019

Appropriation January 2019	\$1,877,227.00
Expenditures to date	1,264,106.11
Balance	\$613,120.89
Deposits to date	18,998.78
Balance	\$632,119.67
Deposits, October/November 2019	<u>2,453.83</u>
Balance	\$634,573.50
The staff recommends the allowance of Claim Numbers 6068 to 6100 amounting to \$262,291.20 Less Friends September/October 2019 Bag Sales -85.94 Less Heikkenen Memorial Trust -1,190.74	1
BALANCE	\$373,558.98
BOARD AUTH	ORIZATION
Motion:	
Second:	

December 11, 2019

Financial Report 12-9-19

	Annual Appropriation	Spent/Encumbered	<u>Balance</u>
Salaries (Regular)	\$1,098,836.00	\$938,562.00	\$160,274.00
Salaries (Other)	212,678.00	166,672.00	46,006.00
Shift Differential	0.00	-	0.00
Overtime	10,000.00	12,592.00	-2,592.00
Out-of-Class	0.00	-	0.00
Labor Charges (Other Depts)	0.00	-	0.00
Office Equipment/Repair	1,000.00	-	1,000.00
Furniture Repair/Maint	200.00	~	200.00
Auto Repair/Maint	1,000.00	25.00	975.00
Shop Equipment Repair	250.00	-	250.00
Other Equipment Repair	2,700.00	1,556.00	1,144.00
Postage	3,500.00	1,393.00	2,107.00
Office Supplies	32,000.00	21,648.00	10,352.00
Printing	0.00	-	0.00
Materials Fund	293,563.00	204,218.00	89,345.00
Memberships	500.00	255.00	245.00
Travel Expense	1,500.00	76.00	1,424.00
Car Allowance	480.00	-	480.00
Training	1,000.00		1,000.00
Photographic Supplies	200.00	-	200.00
Custodial Supplies	7,500.00	3,962.00	3,538.00
Fuel (Gas-Auto)	650.00	258.00	392.00
Oils, Fluids, Lubs	28.00	•	28.00
Electrical Supplies	0.00	-	0.00
Landscape Materials	250.00	-	250.00
Other Materials/Supplies	4,800.00	9,700.00	-4,900.00
Cleaning/Laundry	3,800.00	3,725.00	75.00
Rentals	0.00	404.050.00	0.00
Maintenance Contracts	111,300.00	101,650.00	9,650.00
Other Services	14,815.00	6,585.00	8,230.00
Office Furniture/Equip	13,500.00	6,191.00	7,309.00
Gas	16,000.00	9,075.00	6,925.00
Electricity	52,000.00	36,010.00	15,990.00
Water	9,300.00	19,997.00	-10,697.00
Safety Glasses	350.00	-	350.00
Telephone	100.00	1.00	99.00
TOTAL	1,893,800.00	\$1,544,151.00	\$349,649.00

Unaudited--does not include adjustments, transfers, close-outs. Includes carry-overs.

Materials Fund includes gifts, lost and paids, damages, carry-overs.

CITY OF WEST ALLIS Date Filed December 11, 2019_SCHEDULE OF VOUCHERS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Paid_ Library Board

																								ID#	Vendor
Milwaukee Journal Sentinel	Midwest Tape	McQuide, Nancy Ann	The state of the s	MCFLS	Lee, Peter	Koszalka, Michael	Koszalka, Michael	Information Today	Infogroup	Home Depot	Gruebling, Roger	Friends of WAPL	Elliott ACE Hardware	Dollar Tree	Embury LTD.	Demco	Chicago Tribune	Center Point Large Print	Congago Domining	Cengage Learning	33	Amazon	ADDitude Magazine		Name
6089	6088	6087		6086	6085	6084	6083	6082	6081	6080	6079	6078	6077	6076	6075	6074	6073	6072	00/1	6071		6069	6068	Claim #	Library
P-Card Purchase	F40992 F40671, F40995,	FPO #F40814	,	FPO #F40662	FPO #F40818	FPO #480855	FPO #F40829	FPO #F40986	FPO #F40668	P-Card Purchase	FPO #F40988	FPO #F40785	P-Card Purchase	P-Card Purchase	FPO #F40989	P-Card Purchases	P-Card Purchase	FPO #F40669	F40990	P-Card Purchases		P-Card Purchases	P-Card Purchase		Purchase Order#
Subscription Renewal	Audiobooks, CD's, and DVD's	Leisure Learners Presentation	Commerce, Circulation Supplies	Third Quarter Postage, E-	Leisure Learners Presentation	Petty Cash	Postage	Subscription Renewal	Adult Reference Books	Christmas Trees	Children's Book	Bag Sales September/October 2019	Custodial Supplies	Children's Program	Library Furnishing	Cataloging and Library Supplies	Subscription Renewal	Large-Type Books	rarge-1ype books	Books, DVD's, CD's, etc.	Supplies, Return	Digital Camera + SD Card, Library	Subscription Renewal	Ħ	Purpose
\$1852.67	\$1702.57	\$50.00		\$591.78	\$40.00	\$16.80	\$100.00	\$114.95	\$505.00	\$255.98	\$10.00	\$85.94	\$42.75	\$32.74	\$1090.75	\$1868.83	\$727.48	\$44.34	\$517.49	\$37,457.46	1000 mg	\$418.86	\$18.99		Amount
The state of the s	And the state of t																				77.00	- Landau and American and Ameri		3.01	Voucher

LIBRARY BOARD

President

Secretary

CITY OF WEST ALLIS Date Filed December 11, 2019_SCHEDULE OF VOUCHERS 7525 W. Greenfield Avenue – West Allis, Wisconsin 53214 Date Paid_______Library B

Library Board

			\$51,370.12	Provisionals 8.611.04	Regulars \$42,759.08	October 25 th , 2019	\$50 054 28	Overtime 1,311.50	Provisionals 7,969.90	Regulars \$41,672.88	October 11th, 2019	William and the state of the st	Pavroll	WiLS	WE Energies	Walmart	USA Today	Thermal Paper Direct	Target	Print-O-Tape	Piktochart	Pick 'N Save	Office Depot
		<i>,</i> , , , , , , , , , , , , , , , , , ,											6100	6099	6098	6097	6096	6095	6094	6093	6092	6091	6090
					1000									FPO #F40987		P-Card Purchase	P-Card Purchase	P-Card Purchase	P-Card Purchases	FPO #F40675	P-Card Purchases	P-Card Purchases	P-Card Purchases
The state of the s			The state of the s					The state of the s				Total		Demco Fees	Gas/Electric Services	Program Supplies	Subscription Renewal	Receipt Tape	Teen/Tween Program Supplies	Library Labels	Subscription and Subscription Renewal	Programs and meeting refreshments	Library Supplies
									the state of the s			\$262,291.20	\$206,667.72	\$3803.68	\$1241.04	\$2.11	\$682.80	\$72.19	\$87.08	\$574.94	\$58.00	\$186.32	\$1369.94

President

LIBRARY BOARD

Secretary

CITY OF WEST ALLIS Date Filed December 11, 2019_SCHEDULE OF YOUCHERS

7525 W. Greenfield Avenue - West Allis, Wisconsin 53214

Date Paid_ Library Board

				\$53,149.22	Provisionals 8,434.20	Regulars \$44,715.02	November 22 nd , 2019		\$51,194.10	Overtime 2,098.40	Provisionals 8,471.46	Regulars \$40,624.24	November 8 th , 2019
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LIBRARY BOARD

President

Secretary