

18.



# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
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R-2013-0247      Resolution      Introduced

Resolution approving a Memorandum of Understanding between the City of West Allis and Milwaukee County for the provision of a property tax billing, collection, and settlement software solution provided by GCS.

Introduced: 11/5/2013

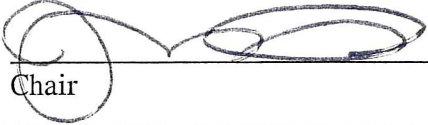
Controlling Body: Administration & Finance Committee

Sponsor(s): Administration & Finance Committee

## COMMITTEE RECOMMENDATION ADOPTION

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>11-5-13</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barczak				
	<input type="checkbox"/>	<input type="checkbox"/>	Czaplewski				
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Lajsic	✓			
	<input type="checkbox"/>	<input type="checkbox"/>	May	✓			
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Probst	✓			
	<input type="checkbox"/>	<input type="checkbox"/>	Reinke				
	<input type="checkbox"/>	<input type="checkbox"/>	Roadt				
	<input type="checkbox"/>	<input type="checkbox"/>	Sengstock	✓			
	<input type="checkbox"/>	<input type="checkbox"/>	Vitale	✓			
		Weigel					
		TOTAL		<u>5</u>	<u>0</u>		

### SIGNATURE OF COMMITTEE MEMBER

  
Chair

Vice-Chair

Member

## COMMON COUNCIL ACTION ADOPT

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>NOV 05 2013</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barczak	✓			
	<input type="checkbox"/>	<input type="checkbox"/>	Czaplewski	✓			
	<input type="checkbox"/>	<input type="checkbox"/>	Lajsic	✓			
	<input type="checkbox"/>	<input type="checkbox"/>	May	✓			
	<input type="checkbox"/>	<input type="checkbox"/>	Probst	✓			
	<input type="checkbox"/>	<input type="checkbox"/>	Reinke	✓			
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Roadt	✓			
	<input type="checkbox"/>	<input type="checkbox"/>	Sengstock	✓			
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vitale	✓			
	<input type="checkbox"/>	Weigel	✓				
		TOTAL		<u>10</u>	<u>-</u>		<u>-</u>



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Resolution

**File Number: R-2013-0247**

**Final Action:**

**NOV 05 2013**

Resolution approving a Memorandum of Understanding between the City of West Allis and Milwaukee County for the provision of a property tax billing, collection, and settlement software solution provided by GCS.

WHEREAS, the City of West Allis prepares and distributes property tax bills and collects property taxes for all overlapping taxing jurisdictions; and,

WHEREAS, Milwaukee County serves as the unit of government who settles delinquent taxes with the City of West Allis and all other municipal agencies in Milwaukee County; and,

The Milwaukee County Treasurer has offered, in an attempt to have all municipal governments within Milwaukee County use the same property tax software package, reducing costs and adding efficiency and consistency across the collection process, to pay the cost of the City of West Allis to convert to GCS software and, additionally, has agreed to cover the annual maintenance costs of GCS software;

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that the attached MOU is hereby approved.

BE IT FURTHER RESOLVED that the proper City Official(s) are hereby authorized and directed to execute this MOU on behalf of the City.

**ADOPTED**

**NOV 05 2013**

Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

**APPROVED**

**11/11/13**

Dan Devine, Mayor

**Intergovernmental Agreement for Tax Collection Software between the  
City of West Allis and The County of Milwaukee**

1. **Agreement.** This is an intergovernmental agreement for software services made pursuant to Wis. Stat. Sec. 66.0301 between the City of West Allis and Milwaukee County.
2. **City Approval.** The Common Council of the City of West Allis has approved this agreement via Common Council File No.R-2013-0247, adopted November 5, 2013 and authorized the City Administrative Officer/Treasurer to execute the agreement on the City's behalf.
3. **County Approval.** The County Board of Milwaukee County has approved this agreement via File No.\_\_\_\_\_, adopted\_\_\_\_\_, 2013, and authorized the County Executive to execute the agreement on the County's behalf.
4. **Jurisdiction.** This agreement does not alter the respective jurisdictions of the City of West Allis or the Milwaukee County Treasurer's Office.
5. **Conversion to GCS Tax Preparation and Collection Software.** The City of West Allis agrees to convert to GCS Software for the preparation, collection, and settlement of property and personal property taxes. The Milwaukee County Treasurer's Office agrees to pay for the initial conversion costs and all continuing annual maintenance costs related to the use of GCS software by the City of West Allis for the purpose of tax preparation, collection, and settlement.
6. **Term.** The Initial Term of this Agreement shall commence on November 1, 2013, and shall continue as long as the Milwaukee County Treasurer utilizes GCS as their tax collection vendor of choice or Milwaukee County ceases to pay for the annual maintenance costs. Either party may cancel this agreement upon 30 days notice of cancellation to the other party.
7. **Contacts.** The City Administrative Officer/Treasurer and County Treasurer will each designate one person who will serve as their primary contact for all purposes under this agreement.
8. **Liability.** The parties are acting herein as independent employers. The County and the City shall be solely liable for all acts undertaken by their employees, agents, and officers. If either is sued as a result of acts or omissions by the other's agents, employees or officers, the responsible party shall fully defend, indemnify, and hold harmless the other party for all costs related hereto, including the payment of reasonable attorney's fees.
9. **Sole Agreement.** This agreement is the final, complete and exclusive statement and expression of the agreement among the parties hereto with relation to the subject matter of this agreement, it being understood that there are no oral representations, understandings or agreements covering

the same subject matter as this agreement. This agreement supersedes, and cannot be varied, contradicted or supplemented by evidence of any prior or contemporaneous discussions, correspondence, or oral or written agreement of any kind. This agreement may only be amended, modified, or supplemented by a written agreement approved and signed by each of the parties.

**MILWAUKEE COUNTY**

\_\_\_\_\_  
Daniel Diliberti  
Milwaukee County Treasurer

\_\_\_\_\_  
(Date of Execution)

\_\_\_\_\_  
For Execution  
Milwaukee Corporation Counsel

\_\_\_\_\_  
(Date of Execution)

\_\_\_\_\_  
Approved as to Insurance Requirements  
Risk Manager

\_\_\_\_\_  
(Date of Execution)

**CITY OF WEST ALLIS**

\_\_\_\_\_  
Paul M. Ziehler  
City Administrative Officer/Treasurer

\_\_\_\_\_  
(Date of Execution)

Approved as to form this \_\_\_ day of \_\_\_, 2013.

\_\_\_\_\_




**Addendum to**

**Intergovernmental Agreement for Tax Collection Software between  
the City of West Allis and the County of Milwaukee**

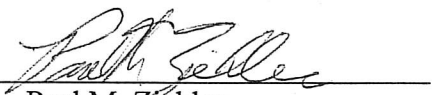
PLEASE NOTE that, the costs related to the intergovernmental agreement for software services entered into between the City of West Allis and the County of Milwaukee, and approved by the City of West Allis via Common Council File No. R-2013-0247, obligating the Milwaukee County Treasurer's Office to pay for the initial conversion costs and all continuing annual maintenance costs relate to the use of GCS software by the City of West Allis for the purpose of tax preparation, collection, and settlement, shall not exceed \$99,999.

**MILWAUKEE COUNTY**

By:   
Daniel Diliberti  
Milwaukee County Treasurer

Date: 11/25/13

**CITY OF WEST ALLIS**

By:   
Paul M. Ziehler  
City Administrative Officer/Treasurer

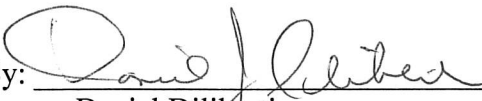
Date: 12/3/13

**Addendum to**

**Intergovernmental Agreement for Tax Collection Software between  
the City of West Allis and the County of Milwaukee**

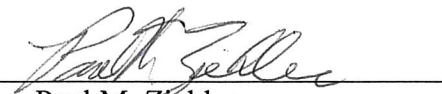
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**MILWAUKEE COUNTY**

By:   
Daniel Diliberti  
Milwaukee County Treasurer

Date: 11/25/13

**CITY OF WEST ALLIS**

By:   
Paul M. Ziehler  
City Administrative Officer/Treasurer

Date: 12/3/13

Rosemary - #18 11.5.13  
Here is the addendum  
that you gave your preliminary  
approval to. We need it signed  
for our corp. counsel's approval  
of the agreement. Dan Diliberti