



**City Administrator**  
**Rebecca N. Grill**

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The Honorable Mayor Dan Devine  
and Members of the Common Council  
7525 W. Greenfield Avenue  
West Allis WI 53214

RE: 2015 Liability Dividend Report from CVMIC

Dear Mayor Devine and Common Council Members:

Attached is a July 17, 2015 letter from the Cities & Villages Mutual Insurance Company (CVMIC) pertaining to the 2015 Liability Dividend Report. The purpose of CVMIC's letter is to provide information regarding payment of the 2015 liability program dividend, including an explanation of the dividend process.

As the communication explains, CVMIC members have the option of determining when they receive the dividend payment. The Notification of Liability Dividend Declared for Policy Year Ending 12/31/14 form is attached, and the City's authorized official will sign the form on behalf of the City with the appropriate option selected for dividend payment.

In this regard, the Administration & Finance Committee is asked to determine which dividend payment option shall be selected for the City, and then authorizes the Member Representative (City Administrator), Mayor, or other individual the authority to sign on behalf of the City of West Allis.

If you have any questions or require further clarification or information, please contact me.

Sincerely,

A handwritten signature in cursive script that reads "Rebecca N. Grill".

Rebecca Grill,  
City Administrator

RG:jfw  
Attachments

ADM\ORDRES\MCC.CVMIC LiabDivndRpt

