



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, February 17, 2015

7:30 PM

City Hall Room 118

RECESS MEETING

A. CALL TO ORDER

Chair Vitale called the meeting to order at 7:30 p.m.

B. ROLL CALL

Present 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

Others Attending

Rebecca N. Grill, City Administrator; Mark Wyss, Finance Director/Comptroller/City Treasurer; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

7. [R-2015-0030](#) Resolution relative to accepting the sole source proposal of Assessment Technologies of WI, LLC for providing a Market Drive Software Upgrade for a total net sum of \$9,227.88.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Haass, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

8. [R-2015-0033](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 1434, Compensation Benefits and Alternate Duty, under Human Resources.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Haass, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

9. [R-2015-0039](#) Resolution establishing health and dental insurance funding levels for the plan year beginning March 1, 2015.

Sponsors: Administration & Finance Committee

Chair Vitale asked for staff's follow-up report on this matter, as requested by the Committee at its February 9 meeting. Kris Moen, Finance Supervisor, presented three premium rate options for 2015: (1) Option 3A is a hybrid approach, with premiums resulting in a 5% increase for active employees and 11% for retirees; (2) Option 3B included premium increases of 2% for active employees and 15% for retirees; and (3) Option 3C included premium increases of 0% for active employees and 18% for retirees. Staff responded to questions from Committee members, including the rich benefits provided by the plan, prescription drug benefits, the number of plans the city administers for retirees, and the premiums based on actual costs for the different employee groups. Ald. Lajsic suggested a cap be placed on the premium rate paid by pre-65 retirees due to the additional information provided to the Committee. HR Director Audrey Key cautioned against that approach. Retiree Terry Morrissey expressed concern about the approach. Ms. Key explained that benefit levels were not changing. Further discussion ensued. In conclusion, the Committee voted to adopt the resolution recommending Option 3A, which includes a 5% increase for active employees and 11% for retirees.

A motion was made by Ald. Lajsic, seconded by Ald. Vitale, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

10. [2015-0094](#) Cahaba Safeguard Administrators, LLC communication regarding a mass layoff of approximately 100 employees at Lincoln Center III, 10150 W. National Ave., Suite 350. Layoff is expected to occur in three (3) phases the first February 6, 2015, second April 1, 2015 and the final May 31, 2015.

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

11. [2015-0110](#) Communication from City Administrator regarding request to fill an upcoming vacant part-time Librarian I position at the Public Library.

A motion was made by Ald. Haass, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

- 12. [2015-0112](#) Communication from the City Administrator regarding Executive Safety Committee’s recommendation to implement an incentive for worker’s compensation CT scan and X-Ray claims.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst
No: 0

- 13. [2015-0111](#) Communication from City Administrator transmitting Traffic Violation and Accident Reports for the period October 1, 2014 through December 31, 2014.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst
No: 0

City Attorney Claim Report

- 14. [2008-0046](#) Robert C. Braun communication regarding damages allegedly sustained in early January 2008.

This matter was Recommended to be Placed on File on a Block Vote

- 15. [2014-0805](#) David Krachtt communication regarding personal property damages allegedly sustained on November 14, 2014.

This matter was Recommended to be Placed on File on a Block Vote

- 16. [2015-0011](#) Mary Aprahamian communication regarding property damages allegedly sustained at 6909 W. National Ave. on December 23, 2014.

This matter was Recommended for Denial on a Block Vote

- 17. [2015-0018](#) Mark J. Voelz communication relative to vehicle damages allegedly sustained westbound at the intersection of W. Lincoln Ave. and W. National Ave. on December 3, 2014.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst
No: 0

D. ADJOURNMENT

A motion was made by Ald. Probst, seconded by Ald. Haass, that the meeting be adjourned at 8:05 p.m. The motion carried unanimously.