



Steven A. Braatz, Jr.
City Clerk
City Clerk's Office
414.302.8220
sbraatz@westalliswi.gov

April 20, 2018

Ms. Pati Concha
1028 S. 75th St.
West Allis, WI 53214

Dear Ms. Concha:

Your appointment as an alternate member of the West Allis Administrative Appeals Review Board has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk within ten days of receipt of the notice.

Enclosed is the City's Code of Ethics and the Ordinance Relating to Requiring Attendance of the Board, Commission and Committee Members. Please read the booklet, and return the completed Acknowledgement form to the City Clerk's Office.

Yours very truly,

Steven A. Braatz, Jr.
City Clerk

ljr
Enclosure

NOTICE OF APPOINTMENT

Office of the Clerk, City of West Allis

TO: Ms. Pati Concha:

**You are hereby notified that at a meeting of the Common Council in
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the
20th day of February, 2018, you were duly appointed to the office of:**

West Allis Administrative Appeals Review Board

Dated this 20th day of April, 2018.

A handwritten signature in black ink, appearing to be "S. B. ...", written over a horizontal line.

City Clerk



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April 9, 2019

Mayor Dan Devine
7525 W. Greenfield Ave.
West Allis, WI 53214

Dear Mayor Devine:

On February 20, 2018, Ms. Pati Concha was appointed as a member of the West Allis Administrative Appeals Review Board. Her term expires June 30, 2020.

On March 28, 2019, Ms. Pati Concha filed her Oath of Office with the City Clerk's Office, and on April 25, 2018, her Code of Ethics Acknowledgement. She is eligible to serve as a member of the above said Committee.

Very truly yours,

A handwritten signature in black ink, appearing to read "Steven A. Braatz, Jr.", with a stylized flourish at the end.

Steven A. Braatz, Jr.
City Clerk

ljr



OFFICIAL OATH

STATE OF WISCONSIN,

Milwaukee County

I, Pati Concha, have been appointed to the office of Administrative Appeals Review Board Alternate Member in and for the City of West Allis, but have not yet entered upon the duties thereof, swear that I will support the Ordinances of the City of West Allis, the constitution of the State of Wisconsin and the constitution of the United States, and will faithfully and impartially discharge the duties of said office to the best of my ability.



(Signature)

Subscribed and sworn to before me this 28th day of March 2019



(Signature of person authorized to administer oaths)

City Clerk

(Official title or Notary)

