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# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
2010-0076	Communication	Introduced
Communication from Director of Public Works/City Engineer regarding administrative charge for snow removal and grass cutting		
Introduced: 2/2/2010		Controlling Body: Public Works Committee

### COMMITTEE RECOMMENDATION

*Approve & Place on File*

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>2/2/2010</u>			Barczak	✓			
			Czaplewski	✓			
			Kopplin				
			Lajsic				
			Narlock				
			Reinke				
			Roadt		✓		
		✓	Sengstock		✓		
		✓	Vitale				
			Weigel		✓		
		TOTAL		5			

### SIGNATURE OF COMMITTEE MEMBER

*Henry Barczak*

Chair \_\_\_\_\_ Vice-Chair \_\_\_\_\_ Member \_\_\_\_\_

### COMMON COUNCIL ACTION

**APPROVAL & PLACE ON FILE**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>FEB 02 2010</u>	✓		Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
			Reinke	✓			
		✓	Roadt	✓			
			Sengstock	✓			
			Vitale	✓			
			Weigel	✓			
		TOTAL		10			



DEPARTMENT OF ADMINISTRATION & FINANCE  
FINANCE DIVISION

**Gary A. Schmid, CPA, CGFM**  
*Manager of Finance/Comptroller*  
gschmid@ci.west-allis.wi.us  
**Kristine Moen, CPA**  
*Finance Supervisor*  
kmoen@ci.west-allis.wi.us  
**Nicole O'Connor**  
*Accountant*  
noconnor@ci.west-allis.wi.us  
**Kristen Victory**  
*Accountant*  
kvictory@ci.west-allis.wi.us

January 28, 2010

Mayor Devine & Common Council Members  
7525 W Greenfield Ave.  
West Allis, WI 53214

RE: Administrative Charge for Snow Removal and Weed Cutting

Honorable Mayor and Council Members:

In October of 2001, the Common Council approved a \$60.00 minimum charge for any property the City is required to mow. The cost the City absorbs doing this work has increased significantly since the above approval. After researching the actual cost of investigating the property, checking on the mowing and/or snow removal, preparing the bill, processing the paperwork and mailing costs, it is determined that the minimum charge of \$60.00 is not adequate enough to cover the costs.

It is in the best interest of the city to increase the minimum charge. This would be done two ways. For work done by our contractors, which includes time and cost generated by the Building Inspection, the minimum charge would be \$150.00 (cost done with fixed cost divided by three plus variable costs) For mowing and/or snow removal done by the Public Works Department the increased minimum charge would be \$100.00.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Gary Schmid", written over a white background.

Gary Schmid  
Manager of Finance/Comptroller