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MEMORANDUM

To: Rebecca Grill, City Administrator

From: Jim Jandovitz, Director of Information Technology

RE: Purchase and Installation of Cameras at Liberty Heights Park

Date: July 28, 2016

It has been requested by the West Allis Police Department and West Allis/West Milwaukee Recreation Department to install cameras at Liberty Heights Park due to various crimes, vandalisms and other activities happening there. The purpose of this communication is to request approval for installation of the cameras and request funding for the project.

Information Technology has put together a plan to install five 360 degree high resolution outdoor cameras around the Park along with some additional cameras inside the Park building. These are the same high quality cameras used throughout the city and State Fair Park. These cameras will record using the city video record software and can be viewed live by the Police Dispatch Center and other city employees. The Public Works Electrical Department will be installing three recycled light poles and installing the underground conduit to each pole for the cameras. The total cost of this project will be under \$20,000, which includes the cameras, video recording licenses, mounting hardware, wiring, cabling, and conduit. The Park reconstruction will be starting August 1, 2016, and the installation of the poles and underground conduit for these cameras must be done while the ground is torn up during this reconstruction; therefore, if we were ever going to install cameras at the Park, the time is now.

The city is spending \$600,000 in construction and equipment to renew the Park. The additional cost of cameras to protect our investment and provide additional security seems to be a smart move and has been approved by all parties involved. Information Technology will fund the installation by Public Works of the poles and underground conduit out of its current budget (under \$5,000) in order to meet the tight deadline for the underground work as the project gets underway. However, we do not have money in our existing budget to purchase the cameras and other hardware and licenses. We are looking for guidance on where we obtain the additional \$15,000 that will be needed to complete this project.

Security cameras should be part of all future projects developed within the city. This will allow us to fund these cameras from the grants and other funding sources other than funding them through our city budget. These cameras provide additional safety and security to the public the same as door locks, fencing, bike racks, and other items that are present in all our projects.

If you have any questions, please feel free to contact me.

A handwritten signature in blue ink that reads "Jim Jandovitz".