



City of West Allis

Meeting Agenda

Administration & Finance Committee

Alderson Kevin Haass, Chair
Alderson Martin J. Weigel, Vice-Chair
Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, June 4, 2019

7:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

8. [R-2019-0371](#) Resolution authorizing the Director of Public Works to enter into a professional services agreement with City Water, LLC., for Engineering Consulting Services for Assistant Pumping Station Operator for a total sum not to exceed \$25,000.

Sponsors: Public Works Committee

Attachments: [city water llc agreement](#)
[city water llc operator proposal](#)
[city water llc 2019 hourly rate schedule](#)
[city water llc certificate of liability insurance](#)

9. [R-2019-0378](#) Resolution amending City of West Allis Policies & Procedures Manual Policy No. 1484, Clothing, Tool and Other Allowances.

Sponsors: Administration & Finance Committee

Attachments: [Policy 1484 - Shows Changes](#)

10. [R-2019-0384](#) Resolution to approve a Commercial Facade Improvement Project Contract by and between the City of West Allis and Father Gene's Help Inc., property owner for the property located at 5919 W. National Avenue in an amount up to \$75,000.

Sponsors: Administration & Finance Committee

Attachments: [Commercial Facade Contract \(5-31-19\)](#)

11. [R-2019-0388](#) Resolution relative to accepting the proposal from Granicus for an extension to the existing contract for Legistar Solution services for a three-year term at a net sum of \$33,386.08.

Sponsors: Administration & Finance Committee

Attachments: [Granicus Proposal for Legistar Solution Services](#)

12. [R-2019-0389](#) Resolution amending the 2019 adopted budgets for Elections and City Clerk to cover costs related to outstanding Granicus invoices and the 2019-2020 renewal of the Granicus Legistar program.

Sponsors: Administration & Finance Committee

Attachments: [City Clerk Memo regarding funding for Granicus Legistar Product](#)
[Granicus Invoice #102762](#)
[Granicus Invoice #102767](#)

13. [2019-0387](#) Finance Director/Comptroller submittal of the 2018 OPEB (Other Post-Employment Benefits) Valuation Report.

Attachments: [Finance Director Memo regarding OPEB Report](#)
[CWA 2018 and 2019 GASB 74 75 - FINAL 5/24/19](#)

14. [R-2019-0383](#) Resolution relative to retaining Phipps Deacon Purnell PLLC and/or Tabak Law LLC acting as local counsel for Napoli and Shkolnik PLLC as outside counsel for opioid manufacturer litigation.

Sponsors: Administration & Finance Committee

Previous Matters for Consideration

15. [2019-0370](#) Discussion regarding possible opioid manufacturer litigation using outside counsel.

City Attorney Claim Report

16. [2019-0026](#) Courtney Goetsch Notice of Claim regarding vehicle damages allegedly sustained at 1743 S. 68 St. on September 21, 2018.

Attachments: [2019-0026 Claim - Courtney Goetsch 01-10-2019 redacted](#)
[Claims Report-June 2019](#)

17. [2019-0098](#) New Berlin Heating Notice of Claim regarding vehicle damages allegedly sustained at 1332 S. 63 St. on January 28, 2019.

Attachments: [Claim New Berlin Heating_Redacted](#)
[Claims Report-June 2019](#)

18. [2019-0150](#) Claim by Andres Vallejo regarding Petition for Return of Property, date property taken 11-12-2017. Case Number 18-007841.

Attachments: [2019-0150 Claim - Andres Vallejo redacted](#)
[Claims Report-June 2019](#)

19. [2013-0553](#) Notice of Circumstances/Injury submitted on behalf of Phillip and Michelle L. Ganzke regarding damages allegedly sustained on W. Burnham Street on May 16, 2013.

Attachments: [Claims Report-June 2019](#)

20. [2015-0567](#) Kmiec Law Offices, S.C. Notice of Claim & Itemization of Injury on behalf of Amelia Lozano regarding injuries and damages allegedly sustained at 64 Street and Lincoln Avenue on April 17, 2015.
- Attachments:* [Amelia Lozano claim](#)
[Claims Report-June 2019](#)
21. [2018-0311](#) Summons and Complaint in the matter of Amelia Lozano vs City of West Allis et al. Case No. 2018CV002723.
- Attachments:* [S&C Amelia Lozano 2018CV002723](#)
[Claims Report-June 2019](#)
22. [2019-0312](#) Annette Jarnig Notice of Claim relative to property damages allegedly sustained at W. Lincoln Ave., cross road of W. National Ave and W. Lincoln Ave. on April 23, 2019.
- Attachments:* [Claim - Jarnig_Redacted](#)
[Claims Report-June 2019](#)
23. [2019-0308](#) Kyle Johnson Notice of Claim relative to property damages allegedly sustained at cross road of W. National Ave and W. Lincoln Ave. on April 22, 2019.
- Attachments:* [Claim - Johnson redacted](#)
[Claims Report-June 2019](#)
24. [2019-0221](#) Andrea Kische Notice of Claim relative to vehicle damages allegedly sustained at 624 S. 92 St. on February 26, 2019.
- Attachments:* [2019-0221 Claim Kische_Redacted](#)
[Claims Report-June 2019](#)
25. [2019-0307](#) Gary/Mary Kohlenberg Notice of Claim relative to property damages allegedly sustained at 2030 S. 116 St. on April 11, 2019.
- Attachments:* [Claim-Kohlenberg_Redacted](#)
[Claims Report-June 2019](#)

D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.