

February 6, 2007

The Honorable Mayor Jeannette Bell
and Members of the Common Council
7525 W. Greenfield Avenue
West Allis WI 53214

Dear Mayor Bell and Common Council Members:

Pursuant to the Traffic Violation and Accident Investigation and Reporting policy, the Safety & Training Coordinator is required to report to the Common Council all traffic violations and accidents. Said report is to include, but not be limited to, the following:

1. Accident date.
2. Department/Division/Office affected.
3. A summary of the incident.
4. Action taken by the Department Head.

Attached are the quarterly reports for Public Works, Police, Fire, and Health which cover the period October 1, 2006 through December 31, 2006.

If you have any questions or desire further information, please feel free to contact Dave Wepking or me.

Sincerely,

Paul M. Ziehler,
City Administrative Officer, Clerk/Treasurer

PMZ:jfw
cc: Mayor Bell
All Alderpersons
Public Works, Police, Fire, Health Dept. Heads
Dave Wepking

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