

167



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
R-2003-0247	Resolution	In Committee
Resolution approving an Action Plan for the Fiscal Year 2004 for the Community Development Block Grant (CDBG) Programs		
Introduced: 9/2/2003		Controlling Body: Administration & Finance Committee

COMMITTEE RECOMMENDATION

*Recommend to Adopt Resolution
(CDBG Program approved as amended)*

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>9/8/03</u>	<u>L</u>	<u>B</u>	Barczak	<input checked="" type="checkbox"/>			
			Czaplewski	<input checked="" type="checkbox"/>			
			Kopplin	<input checked="" type="checkbox"/>			
			Lajsic	<input checked="" type="checkbox"/>			
			Narlock				
			Reinke	<input checked="" type="checkbox"/>			
			Sengstock				
			Trudell				
			Vitale				
			Weigel				
			TOTAL	<u>5</u>			

SIGNATURE OF COMMITTEE MEMBER (RECORDER)

[Signature] _____
 Chair Vice-Chair Member

COMMON COUNCIL ACTION adopt with CDBG program approved as amended

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>9/16/03</u>	<input checked="" type="checkbox"/>		Barczak	<input checked="" type="checkbox"/>			
			Czaplewski	<input checked="" type="checkbox"/>			
			Kopplin	<input checked="" type="checkbox"/>			
			Lajsic	<input checked="" type="checkbox"/>			
			Narlock	<input checked="" type="checkbox"/>			
		<input checked="" type="checkbox"/>	Reinke	<input checked="" type="checkbox"/>			
			Sengstock	<input checked="" type="checkbox"/>			
			Trudell	<input checked="" type="checkbox"/>			
			Vitale	<input checked="" type="checkbox"/>			
			Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>10</u>	<u>-</u>		

Dev. Patrick S.
C. Murray

COMMITTEES OF THE WEST ALLIS COMMON COUNCIL 2003

ADMINISTRATION AND FINANCE

Chair: Alderperson Czaplewski
V.C.: Alderperson Kopplin
Alderpersons: Barczak
Lajsic
Reinke

ADVISORY

Chair: Alderperson Reinke
V.C.: Alderperson Vitale
Alderpersons: Kopplin
Lajsic
Narlock

LICENSE AND HEALTH

Chair: Alderperson Barczak
V.C.: Alderperson Sengstock
Alderpersons: Kopplin
Trudell
Vitale

SAFETY AND DEVELOPMENT

Chair: Alderperson Lajsic
V.C.: Alderperson Weigel
Alderpersons: Czaplewski
Narlock
Reinke

PUBLIC WORKS

Chair: Alderperson Narlock
V.C.: Alderperson Trudell
Alderpersons: Sengstock
Weigel
Vitale



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Resolution

File Number: R-2003-0247

Final Action:

9-16-03

Resolution approving an Action Plan for the Fiscal Year 2004 for the Community Development Block Grant (CDBG) Programs

WHEREAS, Community Development Block Grant (CDBG) regulations require the approval of a One-Year Action Plan for Fiscal Year 2004 Housing and Community Development Programs; and,

WHEREAS, the Block Grant Committee has conducted a public hearing and has recommended on August 21, 2003, to approve the preliminary program; and,

WHEREAS, the regulations require that the proposed program be published; and,

WHEREAS, appropriate communications and application forms are required to be completed and submitted to the U.S. Department of Housing and Urban Development in order to secure the City's Community Development Entitlement.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that the One-Year Action Plan for Fiscal Year 2004 for Housing and Community Development Block Grant Programs (copy attached herein and made a part thereof) is hereby adopted and the Mayor is hereby authorized to execute and submit the necessary application and supporting documentation on behalf of the City to secure the 2004 Community Development Entitlement.

cc: Department of Development

Dev-R-307\jmg\9-3-03

ADOPTED

September 16, 2003

Paul M. Ziehler

Paul M. Ziehler, CAO, Clerk/Treasurer

APPROVED

September 22, 2003

Jeannette Bell

Jeannette Bell, Mayor

SUMMARY OF 2004 PROJECT REQUESTS		Previous 2003 Budget	Requested Increase over 2003	PROJECT REQUESTS			RECOMMENDED	
				AMOUNT OF CDBG FUNDS REQUESTED	OTHER FUNDING SOURCES	TOTAL	FUNDED	
I. PROGRAM ADMINISTRATION								
1. Community Development Administrative Costs		\$336,200	\$6,663	\$342,863	\$0	\$342,863	\$342,863	
2. Fair Housing Administrative Costs		\$8,050	(\$165)	\$7,885		\$7,885	\$7,885	
TOTAL PROGRAM ADMINISTRATION FUNDING REQUESTS:		\$344,250		\$350,748	\$0	\$350,748		\$350,748
II. PUBLIC SERVICE REQUESTS								
1. Frail Elderly Home Services/West Central Interfaith		\$49,500	\$9,189	\$58,689	\$26,000	\$84,689	\$54,500	
2. Family Resource Center		\$42,000	\$0	\$42,000	\$45,200	\$87,200	\$42,000	
3. Gang Prevention		\$25,000	\$21,598	\$46,598	\$46,958	\$93,556	\$41,598	
4. Graffiti Removal Chemicals		\$2,000	\$1,500	\$3,500	\$0	\$3,500	\$3,500	
5. Juvenile Fire Safety		\$2,500	\$3,450	\$5,950	\$5,700	\$11,650	\$5,950	
6. Neighborhood Watch Program		\$10,500	\$0	\$10,500	\$31,625	\$42,125	\$10,500	
7. Firewire Printing		\$850	\$25	\$875	\$0	\$875	\$875	
8. Drug Abuse Resistance Education Program (DARE)		\$51,150	(\$7,414)	\$43,736	\$43,736	\$87,472	\$43,736	
9. Survive Alive		\$20,000	(\$2,750)	\$17,250	\$77,990	\$95,240	\$17,250	
10. Senior Citizen Services		\$13,000	\$1,000	\$14,000	\$0	\$14,000	\$14,000	
11. Community Service Officer		\$33,000	\$9,016	\$42,016	\$42,016	\$84,032	\$42,016	
12. Battery Distribution Program		\$1,000	\$555	\$1,555	\$1,225	\$2,780	\$1,555	
13. Lead Poisoning Screening		\$6,000	\$14,085	\$20,085	\$0	\$20,085	\$20,085	
14. After School Juvenile Crime Prevention-Horace Mann Elem.-Liberty Heights		\$14,000	(\$9,000)	\$5,000		\$5,000	\$5,000	
15. Access to Literature for Senior Adults		\$8,000	\$7,000	\$15,000	\$0	\$15,000	\$9,000	
16. Senior Fire Safety		\$5,500	(\$1,656)	\$3,844	\$2,600	\$6,444	\$3,844	
17. Internet Access for Older Adults @ Library		\$3,000	\$12,000	\$15,000	\$0	\$15,000	\$4,000	
18. Roofing Renovation Project-1647 S. 101 St Curative Property		\$0	\$40,000	\$40,000	\$0	\$40,000	\$0	
TOTALS:								
TOTAL PUBLIC SERVICE FUNDING REQUESTS:		\$287,000		\$385,598	\$323,050	\$708,648		\$319,409

SUMMARY OF 2004 PROJECT REQUESTS	Previous 2003 Budget	Requested Increase over 2003	PROJECT REQUESTS			RECOMMENDED	
			AMOUNT OF CDBG FUNDS REQUESTED	OTHER FUNDING SOURCES	TOTAL	FUNDED	
HOUSING REHABILITATION							
1. Housing Rehabilitation Multi-Unit Loan Program	\$50,000	\$0	\$50,000		\$50,000	\$50,000	
2. Housing Rehabilitation Single Family Loan Program	\$150,000	\$50,000	\$200,000		\$200,000	\$150,000	
3. Housing Rehabilitation Loan Administrative Costs	\$54,210	\$110	\$54,320		\$54,320	\$54,320	
4. Home Security for Low/Moderate Income	\$17,000	\$13,953	\$30,953		\$30,953	\$30,953	
5. Home Security for Elderly	\$7,310	(\$135)	\$7,175		\$7,175	\$7,175	
TOTALS:	\$278,520						
TOTAL REHABILITATION FUNDING REQUESTS:			\$342,448	\$0	\$342,448		\$292,448
ECONOMIC DEVELOPMENT REQUESTS							
1. Economic Development Loan Program	\$150,000	\$0	\$150,000		\$150,000	\$100,000	
2. Economic Development Program Management Costs	\$113,610	(\$2,380)	\$111,230		\$111,230	\$111,230	
3. Commercial Façade Improvement	\$45,000	\$0	\$45,000		\$45,000	\$45,000	
4. Micro Enterprise Technical Assistance-VWBIC	\$64,600	\$5,400	\$70,000		\$70,000	\$64,600	
5. Downtown West Allis-Business Improvement District	\$45,000	(\$2,500)	\$42,500	\$66,000	\$108,500	\$40,000	
TOTALS:	\$418,210						
TOTAL ECONOMIC DEVELOPMENT FUNDING REQUESTS:			\$418,730	\$66,000	\$484,730		\$360,830
PUBLIC FACILITIES							
1. Franklin Field/Honey Creek Park-Phase IV	\$302,000	(\$202,000)	\$100,000		\$100,000	\$100,000	
2. Tree & Shrub Planting	\$9,000	\$1,000	\$10,000	\$0	\$10,000	\$10,000	
3. Property Maintenance Program	\$162,700	\$18,153	\$180,853		\$180,853	\$180,853	
4. Senior Center Improvements	\$26,490	\$58,910	\$85,400		\$85,400	\$30,000	
5. Window Replacement-Historical Society	\$0	\$60,000	\$60,000		\$60,000	\$0	
6. Downtown Parking Lot Improvements	\$0	\$275,000	\$275,000		\$275,000	\$0	
TOTALS:	\$500,190						
TOTAL PUBLIC FACILITIES REQUESTS:			\$711,253	\$0	\$711,253		\$320,853

SUMMARY OF 2004 PROJECT REQUESTS	Previous 2003 Budget	Requested Increase over 2003	PROJECT REQUESTS			RECOMMENDED	
			AMOUNT OF CDBG FUNDS REQUESTED	OTHER FUNDING SOURCES	TOTAL	FUNDED	
REDEVELOPMENT REQUESTS							
1. Redevelopment Management	\$117,490	\$29,700	\$ 147,190		\$147,190	\$147,190	
2. Catalytic Projects: 1960 S. 67 Place, and/or Downtown West Allis Business District, and/or 60th and Becher, and/or S. 70th St. Gateway, and/or Six Points Farmers Market Redevelopment Area)	\$0	\$200,000	\$200,000	\$0	\$200,000	\$125,000	
TOTALS:	\$117,490						
TOTAL REDEVELOPMENT FUNDING REQUESTS:			\$347,190	\$0	\$347,190		\$272,190
SUBTOTALS BY CATEGORY:							\$1,916,478
PERCENTAGES BY CATEGORY:							91%
SUBTOTAL ALL FUNDING REQUESTS:			\$2,555,967	\$389,050	\$2,945,017		\$1,916,478
CONTINGENCY	\$77,590	\$38,432	\$116,022		\$116,022	\$116,022	\$116,022
TOTAL ALL FUNDING REQUESTS:	\$2,023,250	\$648,732	\$2,671,989	\$389,050	\$3,061,039	\$2,032,500	\$2,032,500

SUMMARY OF 2004 PROJECT REQUESTS

Previous 2003 Budget	Requested Increase over 2003	PROJECT REQUESTS			RECOMMENDED	
		AMOUNT OF CDBG FUNDS REQUESTED	OTHER FUNDING SOURCES	TOTAL	FUNDED	

SUMMARY OF PROGRAM REQUIREMENTS

	current %		20.0%	Allowed Percentages	\$406,500
Administration & Planning	\$350,748	17%	\$2,032,500	maximum allowed is 20% of current year entitlement and anticipated Program Income	

2004 Slum/blight	\$147,190	9%	\$1,565,730	max. of 30% of expended funds during the plan year (Less contingencies & admin/planning)	
2004 Low/Mod	\$1,418,540	91%	\$1,565,730	min. of 70% of expended funds during the plan year (Less contingencies & admin/planning)	
		100%			

Contingency	\$116,022	7%		Max. of 10% contingency, not classified until expended	
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TOTAL	\$2,032,500				
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PUBLIC SERVICE CAP CALCULATION			
AMOUNT OF PROGRAM INCOME RECEIVED IN PRECEDING PROGRAM YEAR (2003)		\$482,500	
CURRENT YEAR ENTITLEMENT AMOUNT (2004)		\$1,669,000	
		\$2,151,500	
TOTAL PROJECTS CLASSIFIED AS PUBLIC SERVICES:	Budgeted	MAX.	Remaining Capacity
PERCENT OF FUNDS OBLIGATED FOR PUBLIC SERVICE ACTIVITIES (15 % MAX.)	\$319,409	\$322,725	\$3,316
	14.8%	15.0%	

Estimate of 2004 Available Funds	MAXIMUM AVAILABLE		
Projected Entitlement Amount	\$1,669,000		
Estimated Housing Rehabilitation Repayments (Program Income)	\$273,000		
Estimated Economic Development Repayments (Program Income)	\$90,500	BUDGETED	Contingency
Total	\$2,032,500	\$1,916,478	\$116,022

**DESCRIPTIONS OF 2004 CDBG PROJECT REQUESTS
CONSOLIDATED PLANNING ONE YEAR ACTION PLAN**

	2003 Funding Level	REQUESTS	PROPOSED CUTS	2004 CDBG BUDGET
I. PUBLIC ADMINISTRATION				

1 Community Development Administrative Costs	\$ 336,200	\$ 342,863	\$ -	\$ 342,863
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This project provides for all City costs relative to the administration and planning for the CDBG Program and related Housing activities, including the HOME Rehabilitation Program. These costs include citizen participation activities, program monitoring for compliance with federal regulations, preparation of project designs and the preparation of the Consolidated Plan and Grantee Performance Reports. Costs included are salaries, fringe benefits, supplies and equipment. Also included in this project is funding for contracts with the City's economic development, and environmental consultants. Project funds will also finance the City's planning costs for the evaluation of proposed Redevelopment Projects, alternatives and preparation of Tax Increment Plans.

RECOMMENDATION: Fund as requested.

2 Fair Housing Administrative Costs	\$ 8,050	\$ 7,885	\$ -	\$ 7,885
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Costs associated with administering the City's Fair Housing Programs including salaries, fringes, and the annual Fair Housing Poster Contest.

RECOMMENDATION: Fund as requested.

TOTAL PROGRAM ADMINISTRATION FUNDING REQUESTS:	\$ 344,250	\$ 350,748	\$ -	\$ 350,748
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**DESCRIPTIONS OF 2004 CDBG PROJECT REQUESTS
CONSOLIDATED PLANNING ONE YEAR ACTION PLAN**

	2003 Funding Level	REQUESTS	PROPOSED CUTS	2004 CDBG BUDGET
II. PUBLIC SERVICE REQUESTS				

BACKGROUND: Federal regulations put a cap on the maximum amount of CDBG funds that can be expended for all Public Service activities at 15% of the next year estimated grant amount (est. \$1,669,000) plus program income received in 2003 (est. \$482,500). This would allow for a maximum of about \$322,725 to be budgeted for Public Service in 2004. If all current Public Service projects were funded at the 2003 current level of \$287,000 total, we would have an estimated \$35,000 to allocate.

In the following Public Service recommendations, Staff recommends funding City sponsored projects as requested. The additional funding for these programs will help support reduce the possible use of property taxes as a funding source.

1 Frail Elderly Home Services/Interfaith West Central \$ 49,500 \$ 58,689 \$ 4,189 \$ 54,500 - \$5,000

Staff and volunteers provide assistance for older adults to remain at home. Services include information & referral, advocacy, transportation, shopping, & friendly visits.

(back to Gang prev.)

RECOMMENDATION: Staff recommends funding as requested.

2 Family Resource Center \$ 42,000 \$ 42,000 \$ - \$ 42,000

The Family Resource Center is a place for families to come together with other families to learn, play, and interact. It empowers families to enhance their existing strengths to support our communities greatest resource - our children.

RECOMMENDATION: Staff recommends funding at the previous year amount.

3 Gang Prevention \$ 25,000 \$46,598 \$ 5,000 \$41,598 + \$5,000

Prevent crime and gang related offenses in low/mod areas of the city through extra enforcement in high crime

(from Interfaith)

RECOMMENDATION: Staff recommends increased funding based on the effectiveness of the program.



**DESCRIPTIONS OF 2004 CDBG PROJECT REQUESTS
CONSOLIDATED PLANNING ONE YEAR ACTION PLAN**

	2003 Funding Level	REQUESTS	PROPOSED CUTS	2004 CDBG BUDGET
PUBLIC SERVICE REQUESTS				

7 FIREWIRE Printing	\$ 850	\$ 875	\$ -	\$ 875
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The goals of the program include educating citizens in crime prevention techniques and other programs available throughout the community and increasing the community awareness of criminal activity. Funding will be used to help start new watch groups, promote the program, maintain current watch groups in CDBG eligible areas, and distribute the Neighborhood Watch Newsletters. In conjunction with the distribution of the Neighborhood Watch Newsletters, the Fire Department will produce a fire safety informational newsletter.

RECOMMENDATION: Staff recommends funding as requested.

8 Drug Abuse Resistance Education	\$ 51,150	\$ 43,736	\$ -	\$ 43,736
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The DARE program is an educational drug prevention program taught in elementary school. The goals are: 1) To reduce controlled substances as a result of reduced demand; 2) Improved decision making skills; 3) A reduction in criminal activity and behavior.

RECOMMENDATION: Staff recommends funding as requested.

9 Survive Alive	\$ 20,000	\$ 17,250	\$ -	\$ 17,250
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Program involves teaching 1st & 5th graders in C.D. eligible areas of the city fire safety in the home and how to respond in the event a fire should occur. This program provides realistic, hands-on instruction utilizing a structure located inside the West Allis Recreation Department.

RECOMMENDATION: Staff recommends funding as requested.

**DESCRIPTIONS OF 2004 CDBG PROJECT REQUESTS
CONSOLIDATED PLANNING ONE YEAR ACTION PLAN**

	2003 Funding Level	REQUESTS	PROPOSED CUTS	2004 CDBG BUDGET
PUBLIC SERVICE REQUESTS				

10 Senior Citizen Services \$ 13,000 \$ 14,000 \$ - \$ 14,000

Funding will provide ElderWatch Training, promote Senior Government Day, provide SAFE book, promote computer literacy for the elderly, and provide 10 emergency food boxes for frail and needy elderly.

RECOMMENDATION: Staff recommends funding as requested.

11 Community Service Officer \$ 33,000 \$ 42,016 \$ - \$ 42,016

Officer responsible for : direct patrol in high crime CD areas, assisting staff at Family Resource center, Special Crime Prevention Newsletters and others.

RECOMMENDATION: Staff recommends funding as requested.

12 Battery Distribution Program \$ 1,000 \$ 1,555 \$ - \$ 1,555

Distribution of packets that include fire safety education materials and a battery to single family and duplex units within low to moderate income census tracts.

RECOMMENDATION: Staff recommends funding as requested.

13 West Allis Healthy Homes Program \$ 6,000 \$ 20,085 \$ - \$ 20,085

Program designed to protect children and their families from housing related health and safety hazards. In addition to addressing lead hazards, the project will also focus on child injury prevention, such bicycle helmet use, toxic hazards in the home, and indoor air pollution to reduce the risk of radon gas and childhood asthma.

RECOMMENDATION: Staff recommends funding as requested.

14 After School Juvenile Crime Prevention \$ 14,000 \$ - \$ - \$ -

In an effort to prevent juvenile crime during non-school hours, two playgrounds in low/mod areas (McKinley and Liberty Heights) will be open between 6:00 PM and 8:30 PM. Weekend recreation activities will be available at Central High School (8 events).

RECOMMENDATION: Staff recommends not funding this program.

**DESCRIPTIONS OF 2004 CDBG PROJECT REQUESTS
CONSOLIDATED PLANNING ONE YEAR ACTION PLAN**

	2003 Funding Level	REQUESTS	PROPOSED CUTS	2004 CDBG BUDGET
PUBLIC SERVICE REQUESTS				

Alternative Media: Increasing Access to Literature for
15 Senior Adults \$ 8,000 \$15,000 \$ 1,000 \$ **14,000**

The library will purchase large print books and books on audio-tape, on CD and in electronic format to meet the educational and recreational needs of older adults.

RECOMMENDATION: Staff recommends funding at \$14,000 in order to enhance the Internet Access For Older Adults program.

16 Internet Access for Older Adults \$ 3,000 \$ 15,000 \$ 11,000.00 \$ **4,000**

The library will train all ages, youth to senior adult, in on-line computer skills. The library will focus on resume writing and career education. Computers, books, periodicals, audio-tapes, books on CD and videocassettes will be utilized in this life training.

RECOMMENDATION: Staff recommends funding at \$4,000 to futher the program from previous years.

17 Roofing Renovation Project-1647 S. 101 St. \$ - \$ 40,000 \$ 40,000 \$ -

Roofing repairs to the facility located at 1647 S. 101 St. At this location, Curative provides Day Services for 30 developmentally disabled adults, and Work Services for 40 developmentally disabled. The facility was built in 1971. Roof maintenance costs since 1997 totaled in excess of \$10,500.

RECOMMENDATION: Staff recommends not funding this project based on limited available funds.

TOTAL PUBLIC SERVICE FUNDING REQUESTS:	\$ 287,000	\$ 380,598	\$ 61,189	\$ 319,409
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General Recommendation on Public Service Requests: This year, the total amount of funding available for public service projects was increased by \$35,725 from last year's allocation. HUD has a requirement that no more than 15% of the program allocation plus the program income can be used for public services. By elimination of the After Schools Program and the reduction in funding for Senior Fire Safety, DARE, and Survive Alive, the CDBG program gained funds to be allocated for other community programs within this category.

**DESCRIPTIONS OF 2004 CDBG PROJECT REQUESTS
CONSOLIDATED PLANNING ONE YEAR ACTION PLAN**

	2003 Funding Level	REQUESTS	PROPOSED CUTS	2004 CDBG BUDGET
III HOUSING REHABILITATION REQUESTS				

1 Housing Rehabilitation Multi-Unit Loan Program	\$ 50,000	\$ 50,000	\$ -	\$ 50,000
2 Housing Rehabilitation Single Family Loan Program	\$ 150,000	\$ 200,000	\$ 50,000	\$ 150,000

Low interest loans for low and moderate income persons to correct code violations, improve living standards and reduce health and safety risks in single-family residences and duplexes.

RECOMMENDATION: The program is expected to have current funding that will be carried over to next year. Therefore, Staff recommends that the 2004 request be reduced by \$50,000.

3 Housing Rehabilitation Loan Management Costs	\$ 54,210	\$ 54,320	\$ -	\$ 54,320
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Management costs to cover the management delivery cost of the Housing Rehabilitation Loan Programs.

RECOMMENDATION: Staff recommends funding as requested.

4 Home Security Program				
Home Security for Low/Moderate Income	\$ 17,000	\$ 30,953	\$ -	\$ 30,953
Home Security for the Elderly	\$ 7,310	\$ 7,175	\$ -	\$ 7,175

This program makes homes safer for senior citizens and low/moderate income residents in the Weed N Seed area. Program installs dead bolt locks and other security measures.

RECOMMENDATION: Since the program has gained interest in recent years, Staff recommends funding as requested.

TOTAL HOUSING REHABILITATION FUNDING REQUESTS:	\$ 278,520	\$ 342,448	\$ 50,000	\$ 292,448
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**DESCRIPTIONS OF 2004 CDBG PROJECT REQUESTS
CONSOLIDATED PLANNING ONE YEAR ACTION PLAN**

	2003 Funding Level	REQUESTS	PROPOSED CUTS	2004 CDBG BUDGET
IV. ECONOMIC DEVELOPMENT REQUESTS				

1 Economic Development Loan Program \$ 150,000 \$ 150,000 \$ 50,000 \$ 100,000

Continuation of the CDBG Economic Development Financing Program in accordance with the guidelines adopted by Common Council. Funds to be loaned to West Allis businesses for acquisition of machinery and equipment, purchase of land and/or construction, remodeling, or purchase of a building, all geared to job creation and retention. This program includes a new component for providing loans for microenterprise development for low to moderate income person and/or persons who agree to hire low to moderate income persons.

RECOMMENDATION: This project has funds remaining from previous years. Staff recommends reduction in funding by \$50,000.

2 Economic Development Program Management Costs \$ 113,610 \$ 111,230 \$ - \$ 111,230

The Department of Development's management delivery costs associated with the Economic Department's efforts city-wide. Activities include: Economic Development Loan Program; Commercial Façade Improvement Program; Technical Assistance to Small Businesses on where to find resources to facilitate expansion and job growth of high wage jobs; Redevelopment (residential and commercial) projects.

RECOMMENDATION: Staff recommends funding as requested.

3 Commercial Façade Improvement \$ 45,000 \$ 45,000 \$ - \$ 45,000

Partial reimbursement grants for façade improvements to commercial buildings in the Downtown Redevelopment Project area and the Six Points Redevelopment Project area undertaken in conformance with the respective Rehabilitation Design Standards adopted for each redevelopment area.

RECOMMENDATION: Staff recommends funding as requested.

4 MicroEnterprise Technical Assistance \$ 64,600 \$ 70,000 \$ 5,400 \$ 64,600

WWBIC will assist current and future West Allis entrepreneurs in starting or expanding small businesses. Services will include training, business development and micro-enterprise loan programs.

RECOMMENDATION: Staff recommends funding at previous year level.

**DESCRIPTIONS OF 2004 CDBG PROJECT REQUESTS
CONSOLIDATED PLANNING ONE YEAR ACTION PLAN**

	2003 Funding Level	REQUESTS	PROPOSED CUTS	2004 CDBG BUDGET
ECONOMIC DEVELOPMENT REQUESTS				

5 Downtown West Allis Business Improvement District \$ 45,000 \$ 45,000 \$ 5,000 \$ 40,000

This project will support BID activities such as providing services to downtown merchants and property owners, strengthening business recruitment and incentives for retention in order to create employment opportunities for low to moderate income residents, and create a city center that celebrates business success.

RECOMMENDATION: This project has funds remaining from previous years. Staff recommends reduce funding by \$5,000.

TOTAL ECONOMIC DEVELOPMENT FUNDING REQUESTS	\$ 418,210	\$ 421,230	\$ 60,400	\$ 360,830
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**DESCRIPTIONS OF 2004 CDBG PROJECT REQUESTS
CONSOLIDATED PLANNING ONE YEAR ACTION PLAN**

	2003 Funding Level	REQUESTS	PROPOSED CUTS	2004 CDBG BUDGET
V. PUBLIC FACILITIES REQUESTS				

1 Franklin Field/Honeycreek Park Phase IV \$ 302,000 \$ 100,000 \$ - \$ 100,000

A multi-phased project. This year's efforts include improving the amenities and walkways including decorative lighting and benches for Honey Creek park.

RECOMMENDATION: Fund as Requested.

2 Tree and Shrub Planting \$ 9,000 \$ 10,000 \$ 10,000

Project improves landscaping with trees and shrubs at various locations in CDBG eligible areas of West Allis.

RECOMMENDATION: Fund as Requested.

3 Property Exterior Maintenance Program \$ 162,700 \$ 180,853 \$ - \$ 180,853

Exterior comprehensive inspection of buildings and properties in low-moderate income neighborhoods to eliminate blighting influences. Program will be expand to include the second aldermanic district.

RECOMMENDATION: Fund as Requested.

4 Senior Center Improvements \$ 26,490 \$ 85,400 \$ 55,400 \$ 30,000

Funds to replace windows and purchase exercise equipment.

RECOMMENDATION: With limited available funds, Staff recommends funding the window replacement . Per the Engineering Department, the parking lot does not need resurfacing (est. \$55,000) at this time.

5 Window Replacement-Historical Society \$ - \$ 60,000 \$ 60,000 \$ -

Window replacement with energy efficient windows.

RECOMMENDATION: At this time, funding unavailable due to budgetary constraints.

6 Downtown Parking Lot Improvements \$ - \$ 275,000 \$ 275,000 \$ -

Reconstruction of a parking lot between S. 70th St. and S. 76th St.

RECOMMENDATION: At this time, funding unavailable due to budgetary constraints.

TOTAL PUBLIC FACILITIES FUNDING REQUESTS:	\$ 500,190	\$ 711,253	\$ 390,400	\$ 320,853
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**DESCRIPTIONS OF 2004 CDBG PROJECT REQUESTS
CONSOLIDATED PLANNING ONE YEAR ACTION PLAN**

	2003 Funding Level	REQUESTS	PROPOSED CUTS	2004 CDBG BUDGET
VI. REDEVELOPMENT REQUESTS				

1 Redevelopment Management	\$ 117,490	\$ 147,190	\$ -	\$ 147,190
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Redevelopment Management will consist of the following: developing effective strategies to attract development to brownfield sites, vacant lands and underutilized properties; crafting innovative approaches to redevelopment efforts in the areas of site development techniques, financing and environmental remediation, increasing the tax base through appropriate redevelopment initiatives, and managing the city's redevelopment initiatives.

RECOMMENDATION: Fund as Requested.

2 Catalytic Project Incentives	\$ -	\$ 200,000	\$ 75,000	\$ 125,000
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This project will provide financial incentives for catalytic projects at 1960 S. 67th Place; and/or the Downtown; and/or 60th and Becher Business District; and/or S. 70 St Gateway; and/or Wehr Steel Site; and/or the Six Points/Farmers Market Redevelopment area. Eligible projects will include acquisition of underutilized buildings, demolition of dilapidated structures, renovation of eligible structures, new construction, or minor alterations to existing buildings. Efforts will focus on improving business and property values in these Redevelopment areas by targeting key structures that have an obvious detrimental affect on the aesthetic quality of the environment.

RECOMMENDATION: Fund at \$125,000 to support projects that help provide property tax relief.

TOTAL REDEVELOPMENT FUNDING REQUESTS:	\$ 117,490	\$ 347,190	\$ 75,000	\$ 272,190
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1 CONTINGENCY	\$ 77,590	\$ 116,022	\$ -	\$ 116,022
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Funds set aside to cover increased costs of previously approved projects and potential program cutbacks by HUD.

TOTAL FUNDING REQUESTS:	\$ 2,023,250	\$ 2,669,489	\$ 636,989	\$ 2,032,500
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3. Any other business that may properly come before the Committee.