

WEST ALLIS COMMON COUNCIL  
LICENSE AND HEALTH COMMITTEE  
CITY OF WEST ALLIS

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**In the Matter of the Complaint against Carolyn Wardius,  
D/b/a New Life Cat Rescue**

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STIPULATION

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The West Allis City Attorney's Office, by Assistant City Attorney Jenna Merten, and Carolyn Wardius, d/b/a New Life Cat Rescue, hereby agree and stipulate as follows:

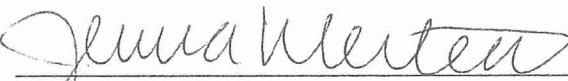
1. That the Summons and Complaint against Carolyn Wardius was filed with the City Clerk pursuant to West Allis Revised Municipal Code Section 7.124(4);
2. That the Summons and Complaint was served on Carolyn Wardius on March 17, 2015;
3. That Carolyn Wardius waives her right to appeal the proceedings had in this matter;
4. That sufficient grounds are stated in the complaint for the imposition of sanctions set forth in West Allis Revised Municipal Code Section 7.124(4);
5. That Carolyn Wardius agrees that she cannot own, possess, harbor, or keep more than 40 felines on the licensed/permitted premises at any time. The term "feline" includes cats and kittens;
6. That Carolyn Wardius agrees that all carpeting will be permanently removed from the licensed/permitted premises. The licensed/permitted premises shall not contain any carpets or rugs;
7. That Carolyn Wardius agrees that the floor, sleeping areas, and equipment of the licensed/permitted premises will be cleaned daily in a manner to eliminate odor and remove any urine, excrement, and organic material from the licensed/permitted premises;

8. That Carolyn Wardius agrees that she will provide at least 20 cat-accessible litter boxes on the licensed/permitted premises and will clean each litter box twice per day;
9. That Carolyn Wardius agrees that all felines harbored or kept on the licensed/permitted premises will receive a unique identifier upon intake. Such identifier shall be physically affixed to the feline for the duration of the feline's stay on the premises, unless it poses a safety risk to the feline or people;
10. That Carolyn Wardius agrees to establish a record for each feline harbored or kept on the licensed/permitted premises upon intake. The record shall include the feline's identifier, results of microchip scan, microchip number if present, source of feline, dates of entry and departure, name and address of person adopting the feline, species, age, gender, physical description, and documentation of medical information, veterinary visits, and medical treatment. Such records shall be kept on the licensed/permitted premises for not less than two years and shall be made immediately available to the West Allis Health Department upon request;
11. That Carolyn Wardius agrees all age-eligible felines harbored or kept on the licensed/permitted premises will be inoculated against rabies and proof of such rabies vaccination shall be kept on the premises and made immediately available to the West Allis Health Department upon request;
12. That Carolyn Wardius agrees that she will file an emergency plan with the West Allis Health Department by July 1, 2015. The emergency plan shall address how the felines will be removed from the building and where they will be placed if a fire, flood or other event causes the premises to be partially or fully uninhabitable or unusable as an animal shelter;

13. That the allegations which form the basis of this complaint shall not be used as grounds for any future suspension, revocation, or non-renewal proceeding, except to the extent that the facts alleged in the complaint demonstrate a pattern of conduct for Carolyn Wardius;
14. That the West Allis Common Council must approve this stipulation prior to it becoming effective;
15. That if the West Allis Common Council does not approve the agreement, the matter shall return to the License and Health Committee of the West Allis Common Council for hearing.
16. That if the West Allis Common Council approves this stipulation, the City of West Allis and Carolyn Wardius are bound to the terms of the stipulation and failure to comply with said terms will result in continuation of the hearing procedures.

  
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Carolyn Wardius  
d/b/a New Life Cat Rescue

5/20/15  
Date

  
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Jenna Merten  
Assistant City Attorney  
City of West Allis

5/20/15  
Date