



# City of West Allis

## Meeting Minutes

### Common Council

*Mayor Dan Devine, Chair*

*Aldersperson Thomas G. Lajsic, Council President*

*Alderspersons: Gary T. Barczak, Michael J. Czaplewski, Eric Euteneier, Kevin Haass,*

*Michael P. May, Rosalie L. Reinke,*

*Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel*

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Tuesday, October 2, 2018

7:00 PM

City Hall Common Council Chambers  
7525 W. Greenfield Ave.

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#### REGULAR MEETING

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 7:00 p.m.*

#### B. ROLL CALL

**Present** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

#### C. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was led by Ald. Vitale.*

#### D. PUBLIC HEARINGS

*None.*

#### E. CITIZEN PARTICIPATION

*None.*

#### F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

*Mayor Devine announced that the following Committees would meet during recess: Administration & Finance, Public Works, Safety & Development, License & Health, and Advisory.*

#### G. MAYOR'S REPORT

*Mayor Devine commented on the Downtown Business Improvement District's Classic Car Show; the City's Branding and Marketing Campaign; in person absentee voting for the November election at City Hall; and the passing of Judge Nicholas Lucas.*

#### H. ALDERPERSON'S REPORT

*Ald. Weigel announced that there will not be same day registration for Classic Car Show participants.*

**I. APPROVAL OF MINUTES**

1. [2018-0780](#) Minutes (Draft) of the Common Council Regular Meeting of September 18, 2018.

Attachments: [091818 CC Minutes.draft](#)

A motion was made by Ald. Lajsic, seconded by Ald. Reinke, to approve the minutes of the regular meeting of September 18, 2018. The motion carried unanimously.

**J. ITEMS NOT REFERRED TO COMMITTEE**

2. [2018-0769](#) Claim submitted on behalf of William Staffaroni relative to personal injuries and damages allegedly sustained at S. 72 St. and W. Lincoln Ave., on August 3, 2017.

Attachments: [Claim-Staffaroni](#)  
[Notice by Atty Karp](#)  
[Jennas Email RE Claim - William Staffaroni](#)

**This matter was Referred for Legal Action to the City Attorney on a Block Vote**

3. [2018-0773](#) Summons and Complaint in the matter of Ronald Johnston vs City of West Allis, et al, regarding land layout ownership and property taxes responsibility. Case No. 18-C-0572.

Attachments: [Claim-Johnston 18-CV-0572](#)

**This matter was Referred for Legal Action to the City Attorney on a Block Vote**

4. [2018-0786](#) Summons and Complaint in the matter of Jeckl Rental, LLC vs. Douville Mansion, LLC, et al, regarding foreclosure of mortgage, Case No. 2018CV007553.

Attachments: [Claim-Jackl Rental, LLC 2018CV007553](#)

**This matter was Referred for Legal Action to the City Attorney on a Block Vote**

5. [2018-0796](#) Richard D. Vis Notice of Claim regarding vehicle damages allegedly sustained at W. Greenfield Ave. west of S. 84 St., on September 7, 2018.

Attachments: [Claim-R. Vis 9-24-18](#)  
[Letter to CC- Denial of Claim-Vis](#)

**This matter was Referred for Legal Action to the City Attorney on a Block Vote**

6. [2018-0797](#) Summons and Complaint in the matter of Brian D. Walker vs City of West Allis et al.  
Case No. 2018CV007730.

Attachments: [Claim S&C Walker 2018CV007730](#)

This matter was Referred for Legal Action to the City Attorney on a Block Vote

**Passed The Block Vote**

A motion was made by Ald. May, seconded by Ald. Vitale, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

No: 0

**K. STANDING COMMITTEE REPORTS**

*Item nos. 7-12 of the License & Health Committee were reported out after recess.*

**LICENSE & HEALTH COMMITTEE**

**L. COMMON COUNCIL RECESS**

A motion was made by Ald. Lajsic, seconded by Ald. May, that the Council recess until completion of Committee meetings. The motion carried unanimously.

*Thereupon, the Council took a recess at 7:06 p.m. Upon returning from recess at 7:27 p.m., and the roll call being taken, there were:*

Present 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**M. NEW AND PREVIOUS MATTERS**

**ADMINISTRATION & FINANCE COMMITTEE**

13. [O-2018-0038](#) Ordinance to amend the City of West Allis Salary Schedule by adding the positions of City Attorney, and Administrative Support Specialist - Police Body Cameras.

Sponsors: Administration & Finance Committee

Attachments: [2018 PAYROLL SCHEDULE - NON-RESIDENT and RESIDENT FINAL October 2, 2018](#)  
[O-2018-0038 signed](#)

This matter was Passed on a Block Vote

14. [R-2018-0620](#) Resolution to approve the Total Benefit Package recommendation from the Employee Benefit Committee and creation or amendments of related Policies - #1410 - Total Benefit Package; #1412 - Holidays; #1413 - Health and Dental Insurance - Legacy Package.

*Sponsors:* Administration & Finance Committee

*Attachments:* [Employee Examples September 27 18](#)  
[Total Benefit Package Policy.](#)  
[1413 Health and Dental Insurance](#)  
[Holiday policy](#)  
[R-2018-0620 signed](#)

**This matter was Adopted on a Block Vote**

15. [R-2018-0629](#) Resolution relative to continuing the contract with Cities & Villages Mutual Insurance Company (CVMIC) for furnishing Worker's Compensation Third Party Administrative Services for an annual minimum charge of \$13,000.

*Sponsors:* Administration & Finance Committee

*Attachments:* [Workers Comp TPA Services Agmt. Amendment](#)  
[R-2018-0629 signed](#)

**This matter was Adopted on a Block Vote**

16. [R-2018-0630](#) Resolution relative to selecting OnCore, LLC for furnishing the software for the electronic Benefit Administration System for a three-year period at a cost not to exceed \$155,000.

*Sponsors:* Administration & Finance Committee

*Attachments:* [OnCore Next Steps](#)  
[OnCore Service Agreement](#)  
[TeemWurk User Agreement](#)  
[Business Associate Agreement](#)  
[Business Associate Subcontractor Agreement](#)  
[Auto Authorization Form - TeemWurk Inc.](#)  
[R-2018-0630 signed](#)

**This matter was Adopted on a Block Vote**

17. [R-2018-0631](#) Resolution accepting the proposal of Impact Networking, LLC to purchase Docuware Accounts Payable Workflow Manager software and professional services to install and configure for an amount not to exceed \$26,041.25.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Communication re Docuware AP software purchase](#)  
[Docuware Vendor Quote](#)  
[R-2018-0631 signed](#)

**This matter was Adopted on a Block Vote**

18. [R-2018-0633](#) Resolution to approve the Year 2019 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Preliminary).

**Sponsors:** Administration & Finance Committee

**Attachments:** [2019 BID Operating Plan](#)  
[2019 Assessment Roll](#)  
[R-2018-0633 signed](#)

**This matter was Adopted on a Block Vote**

21. [2018-0782](#) Communication from City Administrator requesting approval to fill two vacant Maintainer positions in the Department of Public Works, Sanitation and Street Division.

**Attachments:** [Request to fill two Maintainer positions](#)

**This matter was Approved on a Block Vote**

22. [2018-0793](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of Human Resources Director in the Human Resources Department.

**Attachments:** [Request to fill Human Resources Director position](#)

**This matter was Approved on a Block Vote**

23. [2018-0794](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of Wellness and Benefits Coordinator in the Human Resources Department.

**Attachments:** [Request to fill Wellness and Benefit Coord. position](#)

**This matter was Approved on a Block Vote**

24. [2018-0792](#) 2019 City of West Allis Mayor's Recommended Budget.

**Attachments:** [Entire Budget WEB VERSION FINAL](#)  
[2019 Recommended Budget Presentation 10-8-18](#)  
[2019 Budget Hearing Presentation 11-5-18](#)  
[Hwy100 Corridor Study Estimate Info Sheet](#)  
[2019 Budget - Public Hearing Notice](#)  
[2019 Budget - Affidavit of Publication for Public Hearing Notice](#)

*Held in Administration & Finance Committee during recess.*

25. [2016-0069](#) Mary Neubauer Notice of Claim and Circumstances of Claim relative to injuries and damages allegedly sustained on September 28, 2015.

**Attachments:** [Claim Neubauer](#)

**This matter was Placed on File on a Block Vote**

26. [2018-0539](#) Mary Radspinner Notice of Claim regarding personal property damages allegedly sustained at 10211 W. Greenfield Ave., Lot 52, on December 13, 2016.

**Attachments:** [Claim - MRadspinner.12132016](#)  
[Ltr.CC.OnFile.Radspinner](#)

**This matter was Placed on File on a Block Vote**

27. [2018-0548](#) Juan Flores Notice of Claim regarding a claim for refund of 2017 personal property taxes.

**Attachments:** [Claim - Juan Flores](#)  
[Ltr.CC.Denial.Flores](#)

**This matter was Denied on a Block Vote**

#### **Passed The Block Vote**

**A motion was made by Ald. Haass, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

19. [R-2018-0637](#) Resolution authorizing the borrowing for the S. 70th St. Corridor Project as proposed by Cobalt Partners LLC.

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2018-0637 signed](#)

**This matter was Adopted on a Block Vote**

20. [R-2018-0634](#) Resolution approving application to Board of Commissioners of Public Lands to borrow \$7,087,105.00 from the State Trust Funds, and authorizing the borrowing and the issuance of Certificates of Indebtedness and levying a tax in connection therewith.

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2018-0603 \(Res. authorizing purchase of property\)](#)  
[R-2018-0634 signed](#)

**This matter was Adopted on a Block Vote**

#### **Passed The Block Vote**

**A motion was made by Ald. Haass, seconded by Ald. Barczak, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 1 - Ald. May

#### **PUBLIC WORKS COMMITTEE**

28. [R-2018-0624](#) Resolution ordering preliminary plans and specifications together with a schedule of proposed assessments for improvement of W. National Avenue from S. 92 Street to S. 95 Street and portions of intersecting streets by concrete reconstruction, new concrete sidewalk, new driveway approaches, storm sewer relay, sanitary sewer relay, water main relay, building services and utility adjustments.

**Sponsors:** Public Works Committee

**Attachments:** [R-2018-0624 signed](#)

**This matter was Adopted on a Block Vote**

29. [R-2018-0635](#) Resolution relative to accepting the proposal of Ewald Automotive Group for furnishing and delivering one (1) 2018 Dodge Ram 2500 4x2 Pick-Up Truck for \$24,038.00, and one (1) 2019 Ford Transit Van T-150 for \$23,049.00, and additional accessories, such as rust proofing and safety lighting for both vehicles and installation of interior shelving for the transit van at an additional cost of \$3,500.00 from various vendors, for a total net sum of \$50,587.00.

**Sponsors:** Public Works Committee

**Attachments:** [Pick-Up Truck Quote](#)  
[Transit Van Quote](#)  
[R-2018-0635 signed](#)

**This matter was Adopted on a Block Vote**

#### **Passed The Block Vote**

A motion was made by Ald. Barczak, seconded by Ald. Reinke, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

#### **SAFETY & DEVELOPMENT COMMITTEE**

*None.*

#### **LICENSE & HEALTH COMMITTEE**

7. [2018-0732](#) 2018-2019 Class B Tavern License application no. 2619, of Red, White and Brews, LLC, Eric G. Millard, Agent, d/b/a Red, White and Brews, for the premises located at 7127 W. National Ave. (new-existing location).

**This matter was Approved subject to the necessary requirement(s) on a Block Vote**

8. [2018-0730](#) Police Department Report involving Boosters West, 7731 W. Becher St., of Boosters West LLC, Keith P. Randolph, Agent, Incident Date: August 28, 2018.

**This matter was Placed on File on a Block Vote**

9. [2018-0631](#) 2018-2020 Operator's License (bartender/sales clerk) application no. 20-553 of Cyle Ann Kraft.

**This matter was Denied based on two (2) nonappearances on a Block Vote**

10. [2018-0634](#) 2018-2019 Operator's License (bartender/sales clerk) application no. 19-483 of Nicholas R. Greenhalgh.

**This matter was Denied based on two (2) nonappearances on a Block Vote**



11. [2018-0737](#) 2018-2019 Operator's License (bartender/sales clerk) application no. 19-512 of Mykel A. Key.

**This matter was Denied based on the applicant's substantial and repeated failure to comply with the state laws for having a Driver's License which substantially relates to the applicant's inability to comply with State liquor laws and licensing requirements. Additionally, the applicant informed the committee that she had driven to the meeting with a suspended or revoked driver's license which shows a lack to overcome her disregard for state licensing requirements or penalties on a Block Vote.**

12. [2018-0659](#) 2018-2019 Class B Tavern License application no. 2608, Instrumental Music License application no. 2610, Dance Hall License application no. 2609, of Mario P. Morgese, d/b/a Weekends Bar & Hall, for the premises located at 1900 S. 60 St. (new-nonexisting location).

**This matter was Denied based on the applicant's history of violations with the property as premises owner, and/or licensed agent and the substantial history of violations at that premises, all of which are related to the licensed activity on a Block Vote.**

30. [2018-0762](#) License Applications.

*Special Class B Beer & Wine License application 2017-2018:*

*•Milwaukee Croatian Tamburitians, 2025 S. 67 Pl.,*

*Sarma Dinner*

*October 7, 2018, 10:00 a.m. to 8:00 p.m. (1st application, beer and wine)*

*Evolution Wrestling, 2028 S. 114 St.*

*Trivia Night*

*October 20, 2018, 6:00 p.m. to 10:00 p.m. (1st application, beer and wine)*

*Operator's License (bartender/sales clerk) applications 2018-2019 and 2018-2020:*

*•Banda, Japhet M.;*

*Campbell, Jamila; Carlson, Tammy L.;*

*Gabrich, Rachel A.; Girard, Raquel A.;*

*Hall, Brian C.; Hottinger, Jordan H.;*

*Husan, Amira F.;*

*Jacobs-Daghuer, Hope D.; Janecek, Brandon L.;*

*Keller, Brittney M.; Kuhlmann, Stuart L.;*

*Ludwig, Sophia L.; Lugardo, Irmelinda;*

*Martin, Kristina L.; Miller, Carly A.;*

*Porath, Stacy A.*

*Smith, Tracy J.; Stapleton, Kari C.;*

*Teal, Robert F.; and*

*Van Dyke, Brian D.*

**This matter was Approved subject to the necessary requirement(s) on a Block Vote**

**Passed The Block Vote**

A motion was made by Ald. Czaplewski, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**ADVISORY COMMITTEE**

31. [2018-0795](#) Appointments/Reappointments by Mayor Devine of Youth Members to the West Allis Youth Commission.

**Attachments:** [Appt/Reappt of Youth Members](#)

A motion was made by Ald. Reinke, seconded by Ald. Lajsic, that this matter was Approved. The motion carried by the following vote:

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**N. ADJOURNMENT**

A motion was made by Ald. Lajsic, seconded by Ald. Vitale, to adjourn at 7:32 p.m., with the next regularly scheduled meeting to be held on October 16, 2018, at 7:00 p.m. The motion carried unanimously.

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

*Steven A. Braatz, Jr.,  
City Clerk*

*amn*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.