



FEE SCHEDULE FEE JUSTIFICATION FORM FOR NEW AND AMENDED FEES

Committee	Date of Committee action
Administration & Finance	
Submitted by	Presenter
Peter Daniels, City Engineer, Engineering	Peter Daniels

New or existing?	Authority	Date last reviewed	Date last revised
Existing	Ord. 6608	2/19/2002	2/19/2002

Fee Description	RMC Sec.	Current Amount	Proposed Amount
Concrete contractor's license	11.18	\$50.00	\$75.00

Background Information

All contractors pouring concrete in the City right of way must be licensed and bonded and insured to ensure the proper performance of their work and to ensure the safety of the general public using the sidewalks and streets.

Rationale of fee/Basis of calculation

The hourly rate (salary and benefits) for an Administrative Assistant is approximately \$30.00 per hour. The Administrative Assistant must verify that the bonding is acceptable and process the paperwork.

Does the fee recoup all of the administrative costs?	Yes
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If no, explain why the actual cost is not being recommended (i.e. Statutory limits of fees, prohibitive, etc.)

N/A

Key Issues for Consideration

No impacts of increasing the fee.

Fiscal Impact

In 2019 there were 40 concrete contractors' licenses issued totaling \$2,000 in fee revenue. It is estimated that the new fees will increase fee revenue to about \$4,000 a year.

Attachments

No attachments