



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Danna Kuehn, Vice-Chair*

*Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel*

---

Wednesday, April 29, 2020

7:29 PM

City of West Allis YouTube Channel

<https://www.youtube.com/user/westalliscitychannel>

---

#### SPECIAL MEETING (draft minutes)

#### VIRTUAL MEETING

The City of West Allis held the Administration & Finance Recess meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

#### A. CALL TO ORDER

*The meeting was called to order by Chairperson Haass at 7:29 p.m.*

Also present: Rebecca Grill, City Administer; Kail Decker, City Attorney, and John Stibal, Director of Development, Patrick Schloss, Community Development Manager, and Shaun Mueller, Community & Economic Development Coordinator

#### B. ROLL CALL

Present 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

2. [R-2020-0241](#) Resolution to approve amending certain activities of the FY2019 Annual Plan of the Community Development Block Grant (CDBG) Program to add CDBG-CV funding in the amount of \$762,000

**Sponsors:** Aldersperson Lajsic

**Attachments:** [FY2019 Annual Plan- Add CDBG-CV Funding of \\$762,000](#)

[CDBG COVID Public Hearing \(4-20-20\)](#)

[Citizen Participation Plan Amendment \(4-29-20\)](#)

[Notice of Funding Availability \(4-29-20\)](#)

[Signed R-2020-0241 CDBG add CDBG-CV funding](#)

**A motion was made by Weigel, seconded by Kuehn, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

3. [R-2020-0242](#) Resolution to consider amendments to the Community Development Block Grant Program Citizen Participation Plan

**Sponsors:** Administration & Finance Committee

**Attachments:** [Citizen Participation Plan](#)  
[Signed R-2020-0242 CDBG Citizen Participation Plan](#)

A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

Patrick Schloss present to discuss.

4. [R-2020-0243](#) Resolution authorizing a 2020 Operating Budget Amendment, a reduction in the amount of \$3,087, in conjunction with the Wisconsin Department of Revenue (DOR) Expenditure Restraint Program qualifications, to ensure compliance, due to calculation rounding in the DOR submittal form

**Sponsors:** Alderperson Haass and Alderperson Lajsic

**Attachments:** [Signed R-2020-0243](#)

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

5. [R-2020-0246](#) Resolution approving the appointment of Rebecca N. Grill as City Clerk

**Sponsors:** Alderperson Haass

**Attachments:** [Signed R-2020-0246](#)

A motion was made by Weigel, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

**Aye:** 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

**No:** 0

#### D. ADJOURNMENT

A motion was made by Lajsic, seconded by Kuehn, to adjourn the meeting at 7:33 p.m. The motion carried unanimously.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.