



# City of West Allis

## Meeting Minutes

### Common Council

*Mayor Dan Devine, Chair*

*Aldersperson Thomas G. Lajsic, Council President*

*Alderspersons: Gary T. Barczak, Michael J. Czaplewski, Eric Euteneier, Kevin Haass,*

*Michael P. May, Rosalie L. Reinke,*

*Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel*

---

Tuesday, September 18, 2018

7:00 PM

City Hall Common Council Chambers  
7525 W. Greenfield Ave.

---

#### REGULAR MEETING (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 7:00 p.m.*

#### B. ROLL CALL

**Present** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**Excused** 1 - Ald. Lajsic

#### C. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was led by Ald. Roadt.*

#### D. PUBLIC HEARINGS

*None.*

#### E. CITIZEN PARTICIPATION

*None.*

#### F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

*Mayor Devine announced that the following Committees would meet during recess: Administration & Finance, Public Works, Safety & Development, License & Health, and Advisory.*

#### G. MAYOR'S REPORT

*Mayor Devine congratulated three employees from the Department of Public Works who participated in the 29th Annual American Public Works Association Snow Plow Rodeo. Gary Banaszynski, Equipment Operator; Scott Travers, Maintenance Repairer, placed in the top 10; and Henry Teetz, Maintenance Repairer, placed first and will representing the City of West Allis at the National Snow Plow Rodeo in Colorado.*

*Mayor Devine also congratulated the Communication Department who was awarded the Savvy Award for the printed newsletter "It's Your City" makeover.*

## H. ALDERPERSON'S REPORT

*None.*

## I. APPROVAL OF MINUTES

1. [2018-0766](#) Minutes (Draft) of the Common Council Regular Meeting of September 4, 2018.

Attachments: [090418 CC Minutes.draft](#)

A motion was made by Ald. Haass, seconded by Ald. Barczak, that this matter be Approved. The motion carried unanimously.

## J. ITEMS NOT REFERRED TO COMMITTEE

2. [2018-0739](#) Report of the Municipal Judge for the month of August 2018, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$102,419.06.

Attachments: [Municipal Judge August 2018](#)

**This matter was Placed on File on a Block Vote.**

3. [2018-0735](#) Erica and David Shackton Notice of Claim regarding personal property damages allegedly sustained at 2000 S. 72 Street on July 3, 2018 and August 6, 2018.

Attachments: [Claim - Shackton](#)

**This matter was Referred for Legal Action to the City Attorney on a Block Vote.**

4. [2018-0736](#) Summons and Complaint in the matter of Tempco Heating & Air Conditioning, Inc. vs Auto-Owners Insurance Company. Case No. 2018CV004938.

Attachments: [Claim - S & C Tempco Heating](#)

**This matter was Referred for Legal Action to the City Attorney on a Block Vote.**

5. [2018-0740](#) Cheryl Dolge Notice of Claim regarding vehicle damages allegedly sustained at 2203 S. 98 Street on July 1, 2018.

Attachments: [Claim - C. Dolge](#)

**This matter was Referred for Legal Action to the City Attorney on a Block Vote.**

### Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Reinke, to approve all the actions on the preceding items on a Block Vote. The motion carried unanimously.

## K. STANDING COMMITTEE REPORTS

**ADMINISTRATION & FINANCE COMMITTEE**

*Chairperson Haass reported item #6 after recess.*

**L. COMMON COUNCIL RECESS**

**A motion was made by Ald. Haass, seconded by Ald. Barczak, that the Council recess until completion of Committee meetings. The motion carried unanimously.**

*Thereupon, the Council took a recess at 7:04 p.m. Upon returning from recess at 7:52 p.m., and the roll call being taken, there were:*

**Present** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel  
**Excused** 1 - Ald. Lajsic

**M. NEW AND PREVIOUS MATTERS****ADMINISTRATION & FINANCE COMMITTEE**

6. [2018-0711](#) Finance Director/Comptroller submitting the City of West Allis 2017 Comprehensive Annual Financial Report (CAFR).

**Attachments:** [2017 CAFR](#)

**This matter was Placed on File on a Block Vote**

7. [R-2018-0510](#) Resolution authorizing the Superintendent of Forestry to apply for a cost-share grant of \$11,493.00 to fund Emerald Ash Borer mitigation projects and reduce runoff in urban communities. If received, the City's expenses related to this grant would be \$25,521.00.

**Sponsors:** Administration & Finance Committee and Public Works Committee

**Attachments:** [2019 West Allis WI RPCs DNR Grant appl](#)  
[R-2018-0510.signed](#)

**This matter was Adopted As Amended on a Block Vote**

8. [R-2018-0592](#) Resolution approving the transfer of \$1,500 from the salary account to the equipment account in the West Allis Senior Center's budget to pay for two exterior cameras for the Senior Center parking lot.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Senior Center Camera Request](#)  
[R-2018-0592 signed](#)

**This matter was Adopted on a Block Vote**

9. [R-2018-0602](#) Resolution accepting the single source proposal from Novatime Technology, Inc. for a Software as a Service (SaaS) Contract for hosting Novatime Time and Attendance Tracking Software and the related maintenance for an annual sum of \$19,440 (\$1,620 per month), plus a one-time fee of \$1,100 for implementation services, for an amount not to exceed \$20,540.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Comm regarding Novatime Upgrade, Single Source Vendor R-2018-0602 signed](#)

**This matter was Adopted on a Block Vote**

10. [R-2018-0603](#) Resolution authorizing the purchase of the property located at 6749-6751 W. National Ave., (Perfect Screw Products Corporation) in the amount of \$587,105; a capital budget adjustment to facilitate the purchase; and the accompanying borrowing required to complete the purchase.

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2018-0603 signed](#)

**This matter was Adopted on a Block Vote**

11. [R-2018-0606](#) Resolution relative to the transfer of \$75,000.00 from the West Allis Fire Department's salary account #100-2201-522.11-01, into its vehicle account #100-2201-522.70-02, and the subsequent purchasing of a used aerial fire apparatus for a sum not to exceed \$75,000.00.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Request for reserve aerial R-2018-0606 signed](#)

**This matter was Adopted on a Block Vote**

12. [2018-0747](#) Communication from City Administrator requesting approval to fill the vacant position of Water Maintainer in the Department of Public Works, Water Division.

**Attachments:** [Request to fill Water Maintainer position](#)

**This matter was Approved on a Block Vote**

13. [2018-0744](#) Finance Director/Comptroller submitting report for August 2018 indicating City of West Allis checks issued in the amount of \$2,534,162.30.

**Attachments:** [August 2018 Monthly Claims Report to CC](#)

**This matter was Placed on File on a Block Vote**

14. [2018-0734](#) Cities and Villages Mutual Insurance Company communication, on behalf of the City of Brookfield, relative to vehicle damages allegedly sustained in the City of Brookfield on December 18, 2017. Claim #APD061350

**Attachments:** [Claim - CVMIC.Brookfield](#)  
[Signed Release-City of Brookfield](#)  
[Ltr to CC-Pd&POF-City of Brookfield](#)

**This matter was Placed on File on a Block Vote**

**Passed The Block Vote**

**A motion was made by Ald. Haass, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**PUBLIC WORKS COMMITTEE**

15. [2018-0719](#) Communication from the City Engineer regarding the 2019 special assessment rates.

**Attachments:** [MEMORANDUM 2019 Special Assessment Rates](#)  
[2018-0719 Rates](#)

**This matter was Approved on a Block Vote**

16. [2018-0720](#) Communication from the City Engineer regarding a Driveway Permit Application at 8535 W. Hayes Avenue.

**Attachments:** [2018-0720 Memorandum](#)  
[2018-0720 Survey](#)

**This matter was Approved on a Block Vote**

**Passed The Block Vote**

**A motion was made by Ald. Barczak, seconded by Ald. Reinke, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**SAFETY & DEVELOPMENT COMMITTEE**

17. [2016-0566](#) Communication from Bob Zignego on behalf of Zignego Ready Mix, requesting an appeal of the August 24, 2016 Plan Commission decision denying Zignego's proposal to construct two new storage buildings and a screening wall extension for property located at 551 Curtis Road (Tax Key No. 413-9990-003).

Attachments: [Appeal Request - Zignego Ready Mix](#)  
[Plan Commission Denial Letter - Zignego](#)

**This matter was Placed on File on a Block Vote**

- 18. [2017-0402](#) Special Use Permit for Zignego Ready Mix, an existing ready mix concrete business, to amend the terms of their existing Special Use Permit for the overall premise, and to make various site changes on properties located at 4\*\* S. Curtis Rd., 5\*\* S. Curtis Rd., 521 S. Curtis Rd., 551 S. Curtis Rd. and 571 S. Curtis Rd.

Attachments: [Applicant Letter \(6-15-17\)](#)  
[Leair - Zignego](#)

**This matter was Placed on File on a Block Vote.**

**Passed The Block Vote**

**A motion was made by Ald. Euteneier, seconded by Ald. Vitale, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**LICENSE & HEALTH COMMITTEE**

- 19. [O-2018-0037](#) Ordinance To Amend Subsections 9.02(3)(a), 9.02(3)(d), 9.02(3m)(a), 9.02(3m)(d), 9.02(4)(c), 9.02(4)(e), 9.02(5)(a)3.a., 9.02(5)(b)1., 9.02(8), 9.02(9)(a), 9.02(15), 9.02(16)(b), and Repeal Subsection 9.02(5)(b)2m. Of Chapter 9 Of The Municipal Code Of The City Of West Allis Pertaining To Alcohol Beverage Licensing.

Sponsors: License & Health Committee

Attachments: [City Clerk Memo 8-20-18](#)  
[9.02 proposed changes](#)  
[O-2018-0037 signed](#)

**This matter was Passed on a Block Vote**

- 20. [R-2018-0601](#) Resolution authorizing staff to enter into an agreement with Westallion Brewing Company and other similar breweries/craft brewers to set up a beer tent and/or beer garden at the City of West Allis Farmer’s Market.

Sponsors: Ald. Czaplewski

Attachments: [Westallion - Beer Garden Agreement - Final Unsigned](#)  
[R-2018-0601 signed](#)

**This matter was Adopted on a Block Vote**

21. [2018-0768](#) 2018-2019 Class B Tavern Special Event Permit appl. no. 14 of ZJ Squared Ventures LLC, John Mackowski, Agent, d/b/a The Brass Monkey, 11904 W. Greenfield Ave., for Sunday, October 14, 2018 from 10:00 a.m. - 9:00 p.m. for a Hale Baseball Fundraiser Bags Tournament. (No food, tent, or outdoor music)

**This matter was Approved on a Block Vote**

22. [2018-0767](#) License applications.

*Adult-Oriented Establishment Operator Permit Applications 2018-2019:*

- *Ramczyk, Taylor N.*

*Operator's License (bartender/sales clerk) Applications:*

- *Alvarez, Yesica;*
- *Berczyk, Savannah D.; Berendt, Kayla M.;*
- *Clasen, Cindy L.;*
- *Fox, Mathiew R.; Funk, Jennifer L.;*
- *Hayward, Amy Y.; Hernandez, Cruz J.; Highland, Nicole S.;*
- *Pesut, Matthew E.; Pflugradt, Jerome J.;*
- *Taylor, Tracy A.;*
- *Wells, Dana E.;*
- *Zeibaq, Maryam L.*

**This matter was Approved subject to the necessary requirement(s) on a Block Vote**

23. [2018-0721](#) Police Department Report regarding tavern violations/calls for service for the month of August 2018.

Attachments: [August 2018 LH Report](#)

**This matter was Placed on File on a Block Vote**

24. [2018-0722](#) Police Department Report involving Dopp's Bar & Grill, 1753 S. 68 St. of Doppelgangers, Inc., Tammy L. Dopp, Agent, Incident Date: August 3, 2018.

**This matter was Placed on File on a Block Vote**

25. [2018-0724](#) Police Department Report involving Braun's Power House, 7100 W. National Ave., of Brauns Pub & Eatery LLC, Joseph S. Braun, Agent, Incident Date: August 4, 2018.

**This matter was Placed on File on a Block Vote**

26. [2018-0725](#) Police Department Report involving Dog House, 1641 S. 68 St., of DHV Enterprises LLC, Melissa A. Schrubbe, Agent. Incident Date: August 25, 2018.

**This matter was Placed on File on a Block Vote**

27. [2018-0726](#) Police Department Report involving Bug N Out, 5630 W. Lincoln Ave., Amy Elizabeth Burns. Incident Date: August 29, 2018.

**This matter was Placed on File on a Block Vote**

28. [2018-0727](#) Police Department Report involving Barneks, 7411 W. Becher St., Dale J. Zbieranek. Incident Date: August 4, 2018.

**This matter was Placed on File on a Block Vote**

29. [2018-0728](#) Police Department Report involving Scooter's Tap, 9000 W. National Ave., Jerry C. Ulrich. Incident Date: August 13, 2018.

**This matter was Placed on File on a Block Vote**

30. [2018-0729](#) Police Department Report involving Jimmy B's Trail's End, 7216 W. Lincoln Ave., of Jimmy B's Trail's End, Inc., Kevin F. Bagurdes, Agent. Incident Date: August 24, 2018.

**This matter was Placed on File on a Block Vote**

31. [2018-0731](#) Police Department Report involving Slurp-n-Burp Fun Bar, 1454 S. 92 St., of R & K Entertainment Enterprises, LLC, Robert M. Lucas, Agent. Incident Date: August 29, 2018.

**This matter was Placed on File on a Block Vote**

32. [2018-0723](#) Police Department Report involving Boosters West, 7731 W. Becher St., of Boosters West LLC, Keith P. Randolph, Agent, Incident Date: August 4, 2018.

**This matter was Placed on File on a Block Vote**

33. [2018-0730](#) Police Department Report involving Boosters West, 7731 W. Becher St., of Boosters West LLC, Keith P. Randolph, Agent, Incident Date: August 28, 2018.

*Held in License & Health Committee during recess.*

34. [2018-0631](#) 2018-2020 Operator's License (bartender/sales clerk) application no. 20-553 of Cyle Ann Kraft.

*Held in License & Health Committee during recess.*

35. [2018-0634](#) 2018-2019 Operator's License (bartender/sales clerk) application no. 19-483 of Nicholas R. Greenhalgh.

*Held in License & Health Committee during recess.*

**Passed The Block Vote**

**A motion was made by Ald. Czaplewski, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**ADVISORY COMMITTEE**

36. [O-2018-0036](#) An Ordinance to Amend Section 2.56(1) of the City of West Allis Revised Municipal Code changing how the Youth Commission is constituted.

**Sponsors:** Advisory Committee



**Attachments:** [O-2018-0036 signed](#)

**This matter was Passed on a Block Vote**

37. [2018-0745](#) Appointment by Mayor Devine of Jason Grabner as an Adult Advisor-School Superintendent Designee to the West Allis Youth Commission.

**Attachments:** [Grabner Appointment Letter](#)

**This matter was Approved on a Block Vote**

38. [2018-0746](#) Appointment by Mayor Devine of Bobby Foreman and Kyle Holbach as Adult Advisors-School Recreation Director Designees to the West Allis Youth Commission.

**Attachments:** [Foreman and Holbach Appointment Letter](#)

**This matter was Approved on a Block Vote**

39. [2018-0754](#) Appointment by Mayor Devine of Greg Suelzer as a member of the West Allis Beautification Committee, his two-year term to expire December 31, 2020.

**Attachments:** [Suelzer Appointment Letter](#)

**This matter was Approved on a Block Vote**

40. [2018-0757](#) Appointment by Mayor Devine of Brian Frank as an Alternate Member of the West Allis Plan Commission, his three-year term to expire April 30, 2021.

**Attachments:** [Frank Appointment Letter](#)

**This matter was Approved on a Block Vote**

41. [2018-0743](#) Reappointment of Gerry Matter to the West Allis Community Improvement Foundation, Inc.

**Attachments:** [Matter Reappointment Letter](#)

**This matter was Approved on a Block Vote**

42. [2018-0755](#) Reappointment by Mayor Devine of Nicole Dahms as a member of the West Allis Block Grant Committee, her two-year term to expire September 1, 2020.

**Attachments:** [Dahms Appointment Letter](#)

**This matter was Approved on a Block Vote**

43. [2018-0756](#) Reappointment by Mayor Devine of Michael Plicka as a member of the West Allis Block Grant Committee, under the guidelines of the ordinance pertaining to limitation on consecutive terms for members of boards and commissions, his two-year term to expire September 1, 2020.

**Attachments:** [Plicka Appointment Letter](#)

**This matter was Approved on a Block Vote**

**Passed The Block Vote**

**A motion was made by Ald. Reinke, seconded by Ald. Vitale, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 9 - Ald. Barczak, Ald. Czaplewski, Ald. Euteneier, Ald. May, Ald. Haass, Ald. Reinke, Ald. Roadt, Ald. Vitale, and Ald. Weigel

**No:** 0

**N. ADJOURNMENT**

**A motion was made by Ald. Haass, seconded by Ald. Reinke, to adjourn at 7:57 p.m., with the next regularly scheduled meeting to be held on October 2, 2018, at 7:00 p.m. The motion carried unanimously.**

*Respectfully submitted,  
Steven A. Braatz, Jr., City Clerk*

/jl



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.