

Resolution

File Number: R-2013-0019

Final Action:

Sponsor(s): Administration & Finance Committee

FEB 19 2013

Resolution relative to accepting the sole source proposal of Business Interiors by Staples for furnishing and installing a Mohawk Information/Reference Desk System for a total net sum of \$17,535.66.

WHEREAS, The Purchasing/Central Services Division has reported that it has received a proposal for a modified Mohawk Information/Reference Desk system for the West Allis Public Library; and,

WHEREAS, The Common Council deems it to be in the best interests of the City of West Allis that the proposal of Business Interiors by Staples be accepted; and,

WHEREAS, the Purchasing/Central Services Division of the Department of Administration & Finance has determined that this contract is inappropriate for competitive selection because of the specialized needs of the Public Library to service the public with individual work spaces that can easily be converted from seated to standing workstations.

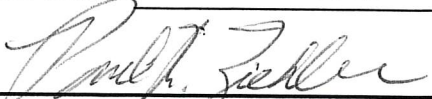
NOW, THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of West Allis that the proposal dated December 20, 2012 submitted by Business Interiors by Staples for one (1) modified Mohawk Information/Reference Desk with electronic height adjustable mechanisms for a total sum of \$17,535.66 be and is hereby accepted.

BE IT FURTHER RESOLVED, that the Purchasing/Central Services Division be and is hereby authorized to enter into a contract for the aforesaid equipment.

PCSD1180

ADOPTED

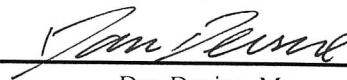
FEB 19 2013



Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

APPROVED

2/21/13



Dan Devine, Mayor



**PUBLIC LIBRARY**  
7421 West National Avenue  
West Allis, Wisconsin 53214-4699

January 24, 2013

Gene Baietto, Purchasing Manager  
City of West Allis  
City Hall  
West Allis, Wisconsin 53214


Dear Gene:

The library is respectfully requesting that the Purchasing Division facilitate the sole source purchase of a modified Mohawk Information/Reference Desk system from Business Interiors by Staples at a cost of \$17,535.66. This particular system is only available through Business Interiors by Staples.

The Mohawk reference desk system is fully functional and designed to meet the specialized, specific needs of a public library's reference/information desk. This system will be able to accommodate the library's objective of "roving reference" service as outlined and approved by the Library Board in its Strategic Plan. This new method of delivering reference service to the public calls for individual work spaces that can easily be converted from seated to standing workstations at any time during a regularly scheduled service shift. In addition, the Mohawk system will be compatible with the other renovations that have recently been completed in this area.

We appreciate your assistance in this matter. Please call me if any additional information or clarification is needed.

Sincerely,

  
Michael Koszalka  
Library Director

JN