



# City of West Allis

## Meeting Agenda

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*  
*Aldersperson Martin J. Weigel, Vice-Chair*  
*Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

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Tuesday, November 19, 2019

7:00 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### RECESS MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

8. [O-2019-0051](#) Ordinance appropriating the necessary funds for the operation and administration of the City of West Allis for Calendar Year 2020

*Sponsors:* Administration & Finance Committee

*Attachments:* [2020 Appropriation Ord. Attachments](#)  
[2020 Budget Amendments - Authorized by Council 11-12-19 \(2\)](#)  
[Revised 2020 Budget - Summary Pages Only - 11-13-19](#)  
[2020 BUDGET FACT SHEET](#)  
[Initial 2020 Budget Letter](#)  
[Public Hearing Notice FINAL](#)  
[Affidavit of Publication - 2020 Budget](#)

9. [R-2019-0850](#) Resolution approving the 2020 Capital Improvement Program

*Sponsors:* Administration & Finance Committee

*Attachments:* [2020-2024 Draft CIP - For Council Consideration 11-19-2019](#)  
[2020-2024 CIP Final Draft 11-1-19](#)  
[2020-2024 CIP Draft 1, 8-20-19](#)  
[Initial 2020 Budget Letter](#)

11. [R-2019-0843](#) Resolution to approve a master lease agreement authorizing New Cingular Wireless PSC, LLC to install small wireless facilities on City-owned utility poles

*Sponsors:* Administration & Finance Committee

*Attachments:* [Small Wireless Facility Master Lease Agmt](#)

12. [R-2019-0844](#) Resolution approving the gifting of Canine Jax from the West Allis Police Department to Officer Jon Cerqua  
*Sponsors:* Alderperson Haass
13. [R-2019-0845](#) Resolution to amend Section 8.0(3)(L)3 of the City of West Allis Policies and Procedures Manual Policy No. 1410, Total Benefit Package (TBP), relating to Health and Dental Insurance for Elected Officials (Municipal Judge)  
*Sponsors:* Administration & Finance Committee  
*Attachments:* [Policy 1410.Marked Copy](#)  
[Policy 1410.Clean Copy](#)
14. [R-2019-0846](#) Resolution relative to approval of the Employment Contract for the position of Assistant City Administrator/Talent and Strategy Director with Richard G. Pfaff  
*Sponsors:* Administration & Finance Committee  
*Attachments:* [Employment Contract for ACA/Talent & Strategy Director](#)
15. [2019-0828](#) Finance Director/Comptroller submitting report for October 2019 indicating City of West Allis checks issued in the amount of \$4,558,023.60  
*Attachments:* [October 2019 Monthly Claims Report to CC](#)
16. [2019-0856](#) Discussion regarding city's option to join or leave opioid litigation negotiation class lawsuit  
*Attachments:* [Opioid Litigation Notice and FAQs](#)

*For agenda item #16, the committee may convene in closed session pursuant to the provisions of Wis. Stat. Section 19.85(1)(g) for the purpose of conferring with legal counsel who will render oral or written advice concerning strategy to be adopted with respect to litigation in which the city is or is likely to become involved. This committee may reconvene in open session after completion of the closed session to consider the balance of the agenda.*

**Previous Matters for Consideration**

7. [2019-0757](#) 2020 City of West Allis Mayor's Recommended Budget

**Attachments:** [Initial 2020 Budget Letter](#)  
[2020 Recommended Budget 10.21.19 Final](#)  
[Budget Power Point Presentation 10.21.19](#)  
[2020 Public Hearing Notice FINAL](#)  
[2020 Budget - Public Hearing Notice Affidavit of Publication](#)  
[2020 Budget Amendments - Authorized by Council 11-12-19 \(2\)](#)  
[Revised 2020 Budget - Summary Pages Only - 11-13-19](#)  
[2020 BUDGET FACT SHEET](#)  
[Attachment A: 11-12-19 AF Mtg](#)  
[Attachment B: 11-12-19 AF Mtg](#)  
[Attachment C: 11-12-19 AF Mtg](#)  
[Attachment D: 11-12-19 AF Mtg](#)

*Recommendation: Recommended for approval as amended*

10. [2019-0602](#) 2020-2024 Capital Improvement Program

**Attachments:** [2020-2024 CIP - Draft 1, 8-20-19](#)  
[2020-2024 CIP - Final Draft, 11-1-19](#)  
[2020-2024 Draft CIP - For Council Consideration 11-19-19](#)

*Recommendation: Recommended to be placed on file*

**D. ADJOURNMENT**



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### **NOTICE OF POSSIBLE QUOROM**

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

#### **NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

#### **AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### **LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.