



City of West Allis

Meeting Minutes

Library Board

Wednesday, August 23, 2023

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Aldersperson Turner called the meeting to order at 7:00 p.m.

B. Roll Call

Present 6 - Jamie Arneson, Barbara Hart, Adam Hengel, Darren Rausch, Jody Rymaszewski,
Ray Turner

Excused 2 - Cathy Manthei, Elizabeth Suelzer

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

C. Approval of Minutes

1. Library Board Meeting Minutes July 26, 2023

Attachments: [Library Board Meeting Minutes July 26, 2023](#)

Ms. Hart moved to approve the July 26, 2023 Library Board meeting minutes as written. Second by Ms. Arneson. Motion approved.

D. Statements by Citizens

None.

E. Correspondence

None.

F. Claims and Finance Report

2. August 2023 Claims and Finance Report

Attachments: [August 2023 Claims and Finance Report](#)

Ms. Hart moved to approve the August 2023 Claims and Finance Report. Second by Mr. Rausch. Motion approved.

G. Unfinished Business

Present 7 - Jamie Arneson, Barbara Hart, Adam Hengel, Darren Rausch, Jody Rymaszewski,
Elizabeth Suelzer, Ray Turner

Excused 1 - Cathy Manthei

3. 2024 Library Operating Budget

Attachments: [City Of West Allis 2024 Budget Timeline](#)
[2024 proposed budget](#)

Ms. Hart moved to approve the 2024 Library Operating Budget. Second by Ms. Arneson. Motion approved.

4. Recommendation of the Library Director to revoke the privileges of a library patron

Attachments: [Mr. Michael Koszalka June 2023 Communication](#)
[Michael Koszalka June 2023 Communication](#)
[Apology Letters](#)

Ms. Rausch moved to restore library privileges to the banned patron. Second by Ms. Arneson. Motion approved.

5. Election of Officers

Alderperson Turner moved to approve the following slate of officers. Second by Ms. Hart. Motion approved.

Ms. Elizabeth Suelzer-President
Mr. Darren Rausch-Vice President
Ms. Barbara Hart- Financial Secretary
Ms. Jody Rymaszewski- Secretary

H. New Business

6. MCFLS Update

MCFLS is receiving an increased amount of money from the state in the 2024 budget. The funds will offset cataloging costs for member libraries.

MCFLS has hired a firm to facilitate the upcoming strategic plan. Rachel Arndt, LLC was awarded the consulting contract.

7. Circulation of Library Materials Policy

Attachments: [Circulation of Library Materials Policy 8-23 revised](#)

Ms. Arneson moved to approve the Circulation of Library Materials policy. Second by Ms. Hart. Motion approved.

8. Trustee Essentials-Chapter25-Liability Issues

Attachments: [Trustee Essentials-Chapter 25-Liability Issues](#)

I. Library Director's Report

-West Allis Reads begins in September. Free copies of "The Final Revival of Opal and Nev" will be distributed at Art on the Plaza and the Farmer's Market.
-In July 870 patrons attended the Wednesday performer programs.
-The Library connected with 140 people at West Allis Night Out and over 300 people at Bikes on the Block, the Farmer's Market, and the McCarty Park Beer Garden.
-New fall Children's programming will include STEAM programs and offerings for tweens.

J. Adjournment

There being no further business, Ms. Hart moved to adjourn. Second by Mr. Rausch. The meeting was adjourned at 7:40 p.m.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.