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September 29, 2020

Peter Daniels, P.E.
City Engineer
City of West Allis Engineering Department
7525 W Greenfield Ave. Room 212
West Allis, WI 53214

RE: Proposal to Amend KL Engineering’s Contract for Construction Engineering Services – City of West Allis – 2020 Lighting Circuit Upgrades

Dear Peter:

KL Engineering, Inc. would like to request an amendment to our contract to implement the contingency defined in the original contract, to complete construction oversight for the 2020 Lighting Circuit Upgrades. The current construction oversight contract will be depleted before construction is finished, therefore, we are requesting approval of the construction contingency to provide sufficient funds to finish construction oversight, complete final inspection, produce as-built plans, and perform final project close-out.

Please note that the current contract for KL Engineering to perform construction oversight and inspection was based on thirteen (13) active weeks of construction oversight. This estimate was described as highly dependent on pace of construction and the overall duration of the project. This project has surpassed the estimated thirteen (13) weeks of active construction and will proceed until the contracted final deadline of October 31st, resulting in a total construction duration of nineteen (19) weeks. The intention of the contingency in the original contract was to provide approximately five (5) additional weeks of active construction oversight, which will be sufficient to complete this project as scoped.

The total cost for Amendment Number 2 is **\$25,000** which increases the maximum cost of construction services to **\$96,500** (\$71,500 initial cost of construction services + \$25,000 current amendment contingency). These services will continue to be billed on an hourly basis in accordance with the original contract billing terms and rates.

Basis of Payment and General Conditions


This work shall be completed in accordance with the attached General Terms and Conditions, which shall be considered a part of this contract upon the written approval indicated below. KL Engineering will submit monthly invoices for work completed under this proposal. City of West Allis will reimburse KL Engineering within 30 days from the date of the invoice.

Our professional services will be performed, our findings obtained, and our recommendations prepared in accordance with generally accepted engineering principles and practices. No other warranty, either expressed or implied is made.

We are pleased to be able to see this project through and honored to have been a part of the success of this year’s work. Please let us know if you have any questions regarding this proposal. You may indicate your approval for us to proceed with the specific tasks by signing the appropriate section of this proposal and returning it to us.

Sincerely,

KL Engineering, Inc.


Mike Scarmon, P.E.
Director

City of West Allis

Approved By: _____

Title: _____

Date: _____