

**CITY OF WEST ALLIS
RESOLUTION R-2025-2871**

**RESOLUTION RELATING TO THE REALIGNMENT OF THE COMMUNITY
ENGAGEMENT MANAGER POSITION.**

WHEREAS, the City previously retitled the Neighborhood Services Specialist position to Community Services Coordinator in salary grade G1 to reflect an expanded scope of duties beyond neighborhood organization development; and

WHEREAS, the scope and responsibilities of this position have continued to grow, resulting in the position being retitled further to Community Engagement Manager and reclassified to salary grade J2 to reflect its broader citywide role in community engagement; and

WHEREAS, the position was historically placed within the Planning Department but, given the nature of the programs and initiatives developed and coordinated by the position, it is more appropriately aligned with the Marketing and Engagement Department, which is charged with leading citywide communications and community engagement efforts; and

WHEREAS, to ensure proper departmental oversight, coordination of community engagement programs, and organizational alignment, it is necessary to transfer the Community Engagement Manager position from the Planning Department to the Marketing and Engagement Department; and

WHEREAS, this realignment will not create an additional full-time equivalent (FTE) position, but rather will reassign the position to a different department and department head within the current authorized staffing levels and budget for the City;

NOW THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of West Allis that the Community Engagement Manager position is hereby transferred from the Planning Department to the Marketing and Engagement Department; and

BE IT FURTHER RESOLVED that the City Administrator or designee is authorized and directed to update organizational charts, position authority, job descriptions, and budget allocations to implement this realignment.

SECTION 1: **ADOPTION** “R-2025-2871” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2025-2871(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COMMON COUNCIL
SEPTEMBER 02, 2025.

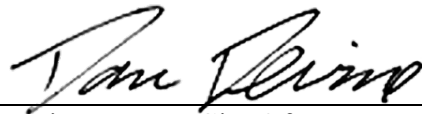
	AYE	NAY	ABSENT	ABSTAIN
Ald. Ray Turner	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Kimberlee Grob	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Chad Halvorsen	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Marissa Nowling	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Suzzette Grisham	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Danna Kuehn	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Dan Roadt	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Patty Novak	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Kevin Haass	<u>X</u>	<u> </u>	<u> </u>	<u> </u>
Ald. Marty Weigel	<u> </u>	<u> </u>	<u>X</u>	<u> </u>

Attest



Tracey Uttke, City Clerk, City Of West
Allis

Presiding Officer



Dan Devine, Mayor, City Of West
Allis

