



City of West Allis

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair
Aldersperson Martin J. Weigel, Vice-Chair
Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, August 6, 2019

7:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

10. [R-2019-0567](#) Resolution authorizing the Director of Public Works to sign a Proposal for Professional Services and all other related documents extending our partnership with other Milwaukee Water Works wholesale customers for the purpose of paying the City's share of fees associated with the cooperative hiring of Baxter & Woodman Consulting Engineers and any other appropriate firms/consultants to advance joint concerns and protect common interests with regard to the Waukesha Water Utilities Construction Authorization in the amount not to exceed \$15,000; as well as authorizes a budget transfer to fund this initiative.

Sponsors: Administration & Finance Committee and Public Works Committee

Attachments: [MWC 2019 WWU CA proposal All](#)

11. [2019-0556](#) Communication from the Director of Public Works regarding the chiller at the Police Department.

Attachments: [PD chiller](#)

12. [R-2019-0553](#) Resolution extending the Agreement for Professional Services with The Horton Group for furnishing Employee Health Benefit Consulting Services for the period October 1, 2019 through September 30, 2022, with an overall three year cost of \$187,500.

Sponsors: Administration & Finance Committee

Attachments: [Amendment to Horton Employee Health Benefit Consulting Services Agmt](#)

13. [R-2019-0554](#) Resolution relative to approving a contract with Aurora Health Care to furnish Health Risk Assessments for represented employees and their spouses for a one year period at a cost of \$54 per person.

Sponsors: Administration & Finance Committee

Attachments: [COS 2019 City of West Allis HRA](#)

14. [R-2019-0555](#) Resolution authorizing \$25,000 from the Community & Economic Development Investment Fund to create space and access to advocacy care and services at the Aurora West Allis Medical Center.

Sponsors: Alderperson Lajsic

Attachments: [Call to Action - AHAS at AWAMC](#)

15. [R-2019-0570](#) Resolution authorizing the Director of Development to enter into a professional services agreement with Cloudburst Group.

Sponsors: Administration & Finance Committee

Attachments: [Cloudburst Proposal](#)

16. [R-2019-0564](#) Resolution approving Rescission/Refund of Property Taxes.

Sponsors: Administration & Finance Committee

Attachments: [Attachment for Rescission 8-6-19 UPDATED](#)

17. [R-2019-0571](#) Resolution approving the terms & conditions for an Economic Development Loan to Alan Rodney Syndicate, LLC d/b/a Alphonso's the Original Pizzeria and Kings and Queens Jamaican Cuisine and/or assigns, under the Department of Housing and Urban Development Community Development Block Grant Program in an amount not to exceed \$64,000.

Sponsors: Administration & Finance Committee

Attachments: [Commitment Letter](#)

[Attachment A - Reporting Form](#)

[Exhibit 1- General Conditions](#)

[Attachment B - Federal Conditions](#)

18. [2019-0545](#) Communication from IT Director regarding moving from Windstream to Spectrum as the City of West Allis' telephony provider.

Attachments: [Windstream to Spectrum memo](#)

19. [2019-0510](#) Communication from City Administrator transmitting Traffic Violation & Accident Reports for the period April 1, 2019 through June 30, 2019.

Attachments: [2019 Qtr 2 - Traffic Violation & Accident Reports](#)

Previous Matters for Consideration

20. [O-2019-0030](#) Ordinance to amend the City of West Allis Salary Schedule due to the 2019 Adopted Budget action; and the following classification and compensation changes - amending the salary grade for the position of Plumber; removing the positions of Building and Electrical Inspector; amending the title of Commercial and Residential Inspectors; creating the

positions of Assistant City Administrator/Director of Talent and Strategy and Public Safety IT Supervisor.

Sponsors: Administration & Finance Committee

Attachments: [Salary Schedule July 2019](#)

[Salary Schedule 8-5-19](#)

20a. [2019-0561](#) Reclassification of Fire Department Equipment Mechanic to Fleet Manager

Attachments: [Fleet Manager Request](#)

[Fleet Manager FD JDQ](#)

21. [R-2019-0529](#) Resolution to approve the implementation of a two-percent (2%) pay increase for non-represented City Employees pursuant to the 2019 Adopted Budget and approving the transfer of \$50,000 from the salary account of the Fire Department and \$50,000 from the salary account of the Public Works Department to ensure funding for the Exceptional Performance Program.

Sponsors: Administration & Finance Committee

22. [2019-0532](#) Reclassification of HR Director Position/Reorganization/Filling Position as Assistant City Administrator/Talent and Strategy Director

Attachments: [memo regarding ACA - Version 1](#)

[Memo re ACA - Version 2 \(updated copy\)](#)

[orgchart final](#)

[ACA JDQ final](#)

[ACA CDC Memo](#)

23. [2018-0693](#) Summons and Complaint in the matter of Felker Family, LP vs. City of West Allis regarding money judgment. Case No. 2018CV004472.

Attachments: [Felker Family LP Claim](#)

[Claims Report-August 6, 2019 - Felker](#)

D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.