City of West Allis

Resolution: R-2019-0042

File Number: R-2019-0042 **Final Action:** JAN 15 2019

Sponsor(s): Administration & Finance Committee

Resolution authorizing the City Administrator to enter into a professional service agreement with HR Pro Consulting, LLC to provide consulting services for an Interim HR Director for a total sum not to exceed $26,450.

WHEREAS, the Human Resources Director position is currently vacant and the recruitment process for the position is currently underway; and

WHEREAS, the operations of the City require staff to oversee and administer the day-to-day operations of the office; and

WHEREAS, the City Administrator has received a proposal to enter into a professional services agreement with HR Pro Consulting, LLC (Michelle Wachtel) to provide consulting services for the Interim HR Director; and

WHEREAS, the City Attorney's Office has reviewed and approved the agreement; and

WHEREAS, HR Pro Consulting, LLC has begun meeting with City Staff to determine the immediate needs of the City.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that the City Administrator is authorized to enter into a professional services agreement with HR Pro Consulting, LLC for a total sum not to exceed $26,450 for the period of time where the Human Resources Director position is vacant and a transition period after the new Human Resources Director begins their position.

BE IT FURTHER RESOLVED that funding for this purchase will be charged to the Human Resources Consulting Account, Account No. 100-1301-517.30-02.

ADM\ORDRES\2019\AFR2019.03

ADOPTED JAN 15 2019 **APPROVED** 1/17/19

Steven A. Braatz, Jr., City Clerk **Dan Devine, Mayor**