



City of West Allis

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Martin J. Weigel, Vice-Chair

Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, May 15, 2018

7:51 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

Chair Haass called the meeting to order at 7:51 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Present:

Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Mason Pooler, Fire Chief; Dave Wepking, Director of Public Work; Pete Daniels, City Engineer; Jon Matte, Communications Director; Patrick Schloss, Manager of Community Development; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

- 6. [O-2018-0022](#) Ordinance to Amend, Repeal or Recreate the following Subsections in Chapter 2, Subchapter I - Amend 2.02(1), Repeal and Recreate 2.05(2); Amend 2.95(1); Repeal and Recreate 2.95(2), 2.95(3); Repeal 2.385, 2.95(4) and 2.95(5); Amend 2.10(2)(a) and (b), 2.14(1), 2.16(1), 2.24(1); Repeal 2.29; Amend 2.30(1), 2.32(1) and (2); Repeal 2.34 and 2.35. Amend, Repeal, Recreate or Create the following Subsections in Chapter 2, Subchapter II - Amend 2.63(1), 2.70(1) and (2)(a); Repeal and Recreate 2.72, 2.73; Create 2.74; Amend 2.75(1); Amend, Repeal, Recreate or Create the following Subsections in Chapter 2, Subchapter IV - Amend 4.2, 4.4(1), 4.7(1), 4.9(1); Repeal 4.7(3) of the West Allis Revised Municipal Code Relating to Appointive Officials and Employees, Vacancies, Appointment for Executive, Managerial and Deputy-Assistant Service positions.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

7. [O-2018-0023](#) Ordinance to establish the wage schedule for certain officers and employees in the Fire Department for 2018 and 2019.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

8. [R-2018-0331](#) Resolution approving the Summary of Negotiated Settlement between the City of West Allis and the West Allis Professional Firefighter's Association (WAPFFA) for 2018-2019.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

9. [R-2018-0337](#) Resolution relative to amending City of West Allis Policies & Procedures Manual Policy No. 404, with the amended title, "Recruitment and Hiring Process for Executive/Managerial/Deputy-Assistant Service Positions", and repealing City of West Allis Policies and Procedures Manual No. 1455, Managerial Service (Division Head) Conditions of Employment.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

10. [R-2018-0340](#) Resolution approving the terms & conditions for an Economic Development Loan to Horizon Electric Company under the Department of Housing and Urban Development Community Development Block Grant Program in the amount up to \$30,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

11. [R-2018-0341](#) Resolution approving the terms & conditions for an Economic Development Loan to PodVacic Holdings, LLC under the Department of Housing and Urban Development Community Development Block Grant Program in the amount up to \$150,000.

Sponsors: Administration & Finance Committee

Community Development Manager Patrick Schloss was present to discuss.

A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

12. [R-2018-0344](#) Resolution approving a single source contract with Ehlers & Associates, Inc. for the preparation of the Tax Increment District No. 16 - S. 70th and Washington Street Corporate Office Corridor Plan in the amount of \$15,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 4 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, and Ald. May

No: 1 - Ald. Roadt

13. [R-2018-0343](#) Resolution approving a West Allis Neighborhood Association Small Grant Program Focus Grant to East Allis Neighborhood Association in the amount of \$1,500.

Sponsors: Ald. Czaplewski and Ald. Vitale

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

14. [R-2018-0346](#) Resolution relative to approval of the Employment Contract for the position of Director of Public Works with David Wepking.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

15. [R-2018-0347](#) Resolution relative to approval of the Employment Contract for the position of City Engineer with Peter C. Daniels.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

16. [2018-0416](#) Communication from City Administrator regarding notification of resignation of Audrey Key, Human Resources Director, effective December 21, 2018.

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

17. [2018-0415](#) Communication from City Administrator transmitting information from Milwaukee County Office of District Attorney regarding complaint by former Alderperson Probst.

A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

18. [2018-0403](#) Communication from City Administrator requesting approval to fill a vacant Truck Driver position in the Department of Public Works, Sanitation and Street Division.

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

19. [2018-0426](#) Communication from City Administrator requesting approval to fill the vacant position of Administrative Support Assistant in the Finance and BINS Departments.

A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

20. [2018-0429](#) Communication from Finance Director regarding Finance Department reorganization and adjustment of positions.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

21. [2018-0408](#) Finance Director/Comptroller submitting report for April 2018 indicating City of West Allis checks issued in the amount of \$2,026,112.02.

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

City Attorney Claim Report

22. [2017-0203](#) Summons and Complaint in the matter of U.S. Bank vs. Kurt W. Sorenson, et al, regarding foreclosure of mortgage, Case No. 17CV002459.

This matter was Recommended to be Placed on File on a Block Vote

23. [2017-0594](#) Summons and Complaint in the matter of CitiMortgage, Inc. v. Brent J. Perkins and Stefany A. Perkins, et. al. Case No. 17CV007204.

This matter was Recommended to be Placed on File on a Block Vote

24. [2017-0702](#) Amended Summons and Complaint in the matter of Midfirst Bank vs. Charlotte Lewis et al. regarding foreclosure of mortgage, Case No. 17-CV-003145.

This matter was Recommended to be Placed on File on a Block Vote

25. [2017-0720](#) Amended Summons and Complaint in the matter of JP Morgan Chase Bank, National Association vs Christine Robinson, et al, regarding foreclosure of mortgage, Case No. 2016CV007040.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Weigel, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. Weigel, seconded by Ald. May, to adjourn the meeting at 8:07 p.m.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.