



# City of West Allis

## Meeting Minutes

### Library Board

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Wednesday, January 26, 2022

7:00 PM

West Allis Public Library  
7421 W. National Ave.

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#### A. Call to Order

Ms. Suelzer called the meeting to order at 7:00 p.m.

#### B. Roll Call

**Present** 5 - Gloria Dohearty, Barbara Hart, Jody Rymaszewski, Elizabeth Suelzer, and Ray Turner

**Excused** 4 - Kari Southern, Michelle Wadewitz, Angelito Tenorio, and Adam Hengel

*Others present: Rebecca Grill, City Administrator*

*Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager*

#### C. Approval of Minutes

1. Library Board Meeting Minutes December 1, 2021

**Attachments:** [Library Board Meeting Minutes December 1, 2021](#)

Ms. Hart moved to approve the December 1, 2021 Library Board meeting minutes as written. Second by Mr. Turner. Motion approved.

#### D. Statements by Citizens

None.

#### E. Correspondence

Greater Milwaukee Foundation December 2021 Communication

**Attachments:** [Greater Milwaukee Foundation December 2021 Communication](#)

2021 Library Use Summary

**Attachments:** [2021 Library Use Summary](#)

#### F. Claims and Finance Report

2. January 2022 Claims and Finance Report

**Attachments:** [January 2022 Claims and Finance Report](#)

Ms. Hart moved to approve the January 2022 Claims and Finance Report. Second by Mr. Turner. Motion approved.

#### G. Unfinished Business

3. COVID-19 Update

In February the Children's Department will start in person storytime again.

4. City Consolidation Feasibility Study

Attachments: [Barrientos WA Consolidated City Facility Proposal](#)

Rebecca Grill, City Administrator, reported that there is no update, but more information may be available for the February meeting.

## H. New Business

5. MCFLS Update

A Wauwatosa representative, Monica Deluhery, has joined the MCFLS Board.

MCFLS will be initiating a Level Up Learning marketing campaign that will spotlight Gale online courses.

6. Statement of Effectiveness for 2021 Library Annual Report

Attachments: [Statement of Effectiveness for 2021 Annual Report](#)  
[2021 Statement of Effectiveness-draft](#)

Mr. Koszalka was directed to create a statement of effectiveness that will be voted on by the Library Board at the next meeting.

7. Trustee Essentials-Chapter 9-Managing the Library's Money

Attachments: [Trustee Essentials-Chapter 9-Managing the Library's Money](#)

## I. Library Director's Report

-Steven Piper has been hired as the Library's new part-time Cleaner. He will work evenings Monday through Thursday.

-The Library participated in West Allis Winter Week with Night of Hygge II. Around 80 people attended with 36 participating in a storytime.

-Sarah Lange, Adult Librarian, has submitted a proposal for the Library to receive a Big Read grant offered through the National Endowment for the Arts.

-Emily Rutter, Adult and Circulation Services Supervisor, created a 2021 Library Use Summary Report, included under Correspondence.

## J. Adjournment

There being no further business, Ms. Hart moved to adjourn. Second by Ms. Dohearty. Motion approved. The meeting was adjourned at 7:37 p.m.

*Respectfully submitted,*

*Jody Rymaszewski, Secretary*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

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**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.