



City of West Allis

Meeting Minutes

Common Council

Mayor Dan Devine, Chair

*Alderspersons: Suzzette Grisham, Kimberlee Grob, Kevin Haass,
Chad Halvorsen, Danna Kuehn, Patty Novak, Marissa Nowling,
Daniel J. Roadt, Ray Turner and Martin J. Weigel*

Tuesday, June 10, 2025

7:00 PM

City Hall, Common Council Chambers
7525 W. Greenfield Ave.

REGULAR MEETING

A. CALL TO ORDER

Mayor Devine called the meeting to order at 7:03 p.m.

B. ROLL CALL

Present 9 - Ald. Grisham, Ald. Haass, Ald. Halvorsen, Ald. Kuehn, Ald. Novak, Ald. Nowling,
Ald. Roadt, Ald. Turner, Ald. Weigel

Excused 1 - Ald. Grob

C. PLEDGE OF ALLEGIANCE

Led by Ald. Halvorsen.

D. PUBLIC HEARINGS

1. [2025-3414](#) Conditional Use Permit for N&S Towing, a light motor vehicle service at 11139 W. Becher St.

Steve Schaer, Manager of Planning & Zoning, presented.

E. PUBLIC PARTICIPATION

Melissa Schrubbe, 7528 W. Beloit Rd., spoke regarding issues with neighbor.

F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

G. MAYOR'S REPORT

Mayor Devine thanked the West Allis Downtown BID and the volunteers for another successful A la Carte event. He also mentioned June is Pride Month; a month used to promote dignity, inclusion and respect of others.

H. ALDERPERSONS' REPORT

Ald. Kuehn invited residents to attend "Movie Night in the Park", sponsored by Friends of LaFollette Park on June 13th. She also reminded people to attend the West Allis Cheese Wheel Classic on June 20th, and encouraged people to sign up to volunteer.

Ald. Grisham thanked City Staff, especially those from the Engineering department and also Mayor Devine for their contributions on improving pedestrian safety.

Ald. Halvorsen reminded the public to attend "Make Music Day" throughout the community on June 21st.

I. APPROVAL OF MINUTES

2. [2025-4013](#) May 20, 2025 Common Council Minutes.

Ald. Haass moved to approve, Ald. Grisham seconded, motion carried.

J. STANDING COMMITTEE REPORTS**K. ITEMS NOT REFERRED TO COMMITTEE (CONSENT AGENDA)**

3. [O-2025-0044](#) Ordinance to create general provisions for processing of CBD/THC beverage retailer license applications.

Sponsors: Alderperson Halvorsen

Ald. Haass motioned to move item #3 & #7 to Public Safety Committee, Ald. Kuehn seconded, motion carried unanimously.

Committee Action: Ald. Haass motioned to hold items #3 & #7 until July 15th, 2025 Council meeting, Ald. Grisham seconded, motion carried.

Council Action: Held until July 15th, 2025 Council meeting.

7. [R-2025-2003](#) Resolution amending fee schedule to create CBD/THC beverage retailer license fees.

Ald. Haass motioned to move item #3 & #7 to Public Safety Committee, Ald. Kuehn seconded, motion carried unanimously.

Committee Action: Ald. Haass motioned to hold items #3 & #7 until July 15th, 2025 Council meeting, Ald. Grisham seconded, motion carried.

Council Action: Held until July 15th, 2025 Council meeting.

Passed The Block Vote

Ald. Haass moved to approve the Consent Agenda, items #4 - 6 & #8 - 32, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Haass, Ald. Halvorsen, Ald. Kuehn, Ald. Novak, Ald. Nowling, Ald. Roadt, Ald. Turner, Ald. Weigel

No: 0

4. [O-2025-0046](#) Ordinance to repeal certain 1-hour parking restrictions on 10800 Block of W. Washington St.
- Sponsors:** Alderperson Haass and Alderperson Weigel
- Passed**
5. [O-2025-0048](#) Ordinance to amend salary schedule by reclassifying the Payroll Administrator and Accountant positions and retitling various engineer positions.
- Sponsors:** Alderperson Weigel
- Passed**
6. [R-2025-1880](#) Resolution to amend Policy 1424, Watch Duty Pay and IT On-Call Premium.
- Adopted**
8. [R-2025-2004](#) Resolution amending fee schedule to add pavilion rental fee and align with fees created or impacted by repealing and recreating Ch. 7 of Municipal Code.
- Adopted**
9. [R-2025-2112](#) Resolution to authorize the purchase of two (2) Metal Pless MaxxPro PRO1048-18LE snowplow blades from Aring Equipment Co. for a total sum of \$76,850.
- Adopted**
10. [R-2025-2113](#) Resolution to authorize the purchase of one new SkyTrak 10054 telehandler from Ideal Crane Rental, Inc. for a total sum of \$166,200.
- Adopted**
11. [R-2025-2114](#) Resolution to authorize the purchase of one Genie GS2632 electric scissor lift from John Fabick Tractor Company, Inc. for a total sum of \$21,370.40.
- Adopted**
12. [R-2025-2123](#) Resolution granting a Privilege to JMJCA Jimenez LLC for property located at 8129 W. Greenfield Ave. & 1404 S. 82nd St. (Tax Key No. 452-0358-000).
- Adopted**
13. [R-2025-2124](#) Resolution granting a Privilege to 6108 West Burnham, LLC for property located at 6108-10 W. Burnham St. (Tax Key No. 454-0578-000).
- Adopted**
14. [R-2025-2125](#) Resolution granting a Privilege to The Bryan W Malkowski & Katherine P Miller Rev Trust for property located at 1417-21 S. 70th St. (Tax Key No. 453-0058-000).
- Adopted**

15. [R-2025-2164](#) Resolution to authorize the purchase of one new Toyota 50-8FGCU32 lift truck from Badger ToyotaLift for a total sum of \$40,023.53.
Adopted
16. [R-2025-2165](#) Resolution to authorize the Department of Public Works to engage Ruekert & Mielke to provide services pertaining to design and future grant tasks for restoration of the Orchard Hills canal for an amount not to exceed \$7,458.
Adopted
17. [R-2025-2195](#) Resolution to authorize the Department of Public Works to accept an allocation of 2025 recycling grant funding from the Department of Natural Resources for \$253,543.82.
Adopted
18. [R-2025-2289](#) Resolution to approve bid of Green Bay Pipe & TV, LLC for closed circuit TV inspection of sanitary and storm sewers in various locations in the City of West Allis in the amount of \$72,806.
Sponsors: Public Works Committee
Adopted
19. [R-2025-2291](#) Resolution to approve bid of Five Star Energy Services, LLC for private side lead water service lateral replacement in various locations in the City of West Allis in the amount of \$426,000.
Sponsors: Public Works Committee
Adopted
20. [R-2025-2303](#) Resolution to grant an easement for We Energies to supply electric service for the fire pump for the New Department of Public Works Facility located at 1906 S. 53rd St.
Sponsors: Public Works Committee
Adopted
21. [R-2025-2311](#) Resolution granting a Privilege to Janice North for property located at 1731 S. 80th St. / 8000-02 W. National Ave. (Tax Key No. 452-0562-000).
Adopted
22. [R-2025-2331](#) Resolution authorizing the submittal of applications to the Department of Natural Resources for principal forgiven financial assistance agreements in an amount up to \$2,100,000 to undertake projects to replace lead water service lines and upgrade City-owned water facilities.
Sponsors: Public Works Committee
Adopted

23. [R-2025-2333](#) Resolution to enter into an Agreement with the Southeastern Wisconsin Watersheds Trust, Inc. (Sweetwater) for the standardized regional process to assist municipalities in identifying and stopping bacterial contamination from leaking wastewater pipes, in accordance with our Wisconsin DNR Storm Sewer Permit.

Sponsors: Public Works Committee

Adopted

24. [R-2025-2431](#) Resolution accepting work of Payne & Dolan, Inc. for parking lot reconstruction in the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms of 2024 Project No. 21 for final payment in the amount of \$3,971.50.

Sponsors: Public Works Committee

Adopted

25. [2025-3423](#) Class A/B/C Alcohol License Renewal Applications without changes.

*See attachment for the lists.

Granted

26. [2025-3492](#) Renewal application of an Adult-Oriented Establishment License for Milwaukee Entertainment LLC, DBA Heart Breakers, 9440 W. National Ave. Agent: Jeffrey S. Raush.

Granted

27. [2025-3425](#) Class B Tavern Seasonal Temporary Premise and Public Entertainment Extension request for Dopps, 1753 S. 68th St., from May 23rd, 2025 until September 1st, 2025. (TEMP-25-9) Agent: Tammy Dopp

Granted

28. [2025-3438](#) Claim by Thomas Traxel for property damage that occurred during the summer of 2019 at 959 S. 58th St.

Referred to City Attorney

29. [2025-3513](#) Claim by Melvin Acevedo Feliciano regarding personal injury and Civil Rights Violation.

Referred to City Attorney

30. [2025-3514](#) Claim by WE Energies regarding property damage at 7101 W. Greenfield Ave. on May 2nd, 2023.

Referred to City Attorney

31. [2025-3671](#) Finance Director/Comptroller submitting report for May 2025 indicating City of West Allis checks issued in the amount of \$5,510,345.87.

Placed on File

32. [2025-4018](#) Appointment by Mayor Devine of Amy Heron as a member of the West Allis Police & Fire Commission, with a term to expire May 21, 2029.

Approved

L. COMMON COUNCIL RECESS

Ald. Haass moved that the Council recess until completion of the Standing Committee meetings, Ald. Kuehn seconded, motion carried.

The Council recessed at 7:28 p.m. and reconvened at 8:13 p.m.

M. NEW AND PREVIOUS MATTERS

ADMINISTRATION COMMITTEE

Committee convened at 7:32 p.m.

33. [2025-3790](#) Discussion on establishing an exclusive ZIP code for the City of West Allis.

Mayor Devine presented.

Discussion Purposes Only

34. [R-2025-2264](#) Resolution for the purchase of new computer equipment for City Staff in the amount of \$94,385.07

Committee Action:

Ald. Nowling moved to adopt, Ald. Kuehn seconded, motion carried.

Ald. Weigel moved to adjourn at 7:48 p.m., Ald. Nowling seconded, motion carried.

Council Action: Adopted

PUBLIC WORKS COMMITTEE

Committee convened at 7:32 p.m.

Passed The Block Vote

Ald. Roadt moved to approve items #35 - #38, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Haass, Ald. Halvorsen, Ald. Kuehn, Ald. Novak, Ald. Nowling, Ald. Roadt, Ald. Turner, Ald. Weigel

No: 0

35. [R-2025-2389](#) Resolution to approve bid of UPI Construction LLC for water main relays in S. 99th St. from W. Lincoln Ave. to W. Becher St. in the amount of \$347,468.70.

Committee Action:

Ald. Haass motioned to place on file, Ald. Grisham seconded, motion carried.

Council Action: Placed on File

36. [R-2025-2292](#) Resolution to approve bid of American Sewer Services, Inc. for water main relays in S. 99th St. from W. Lincoln Ave. to W. Becher St. in the amount of \$335,777.

Committee Action:

Ald. Haass motioned to adopt, Ald. Grisham seconded, motion carried.

Council Action: Adopted

37. [R-2025-2394](#) Resolution to approve an agreement between the City of West Allis and City Water, LLC for management and maintenance services for the Water Utility, not to exceed the amount of \$45,000.

Committee Action:

Ald. Grisham motioned to adopt, Ald. Halvorsen seconded, motion carried.

Ald. Haass moved to adjourn at 7:36 p.m., Ald. Grisham seconded, motion carried.

Council Action: Adopted

ECONOMIC DEVELOPMENT COMMITTEE

Committee convened at 7:32 p.m.

Passed The Block Vote

Ald. Kuehn moved to approve items #38 - #43, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Haass, Ald. Halvorsen, Ald. Kuehn, Ald. Novak, Ald. Nowling, Ald. Roadt, Ald. Turner, Ald. Weigel

No: 0

38. [2025-3414](#) Conditional Use Permit for N&S Towing, a light motor vehicle service at 11139 W. Becher St.

Committee Action:

Ald. Weigel moved to approve, Ald. Novak seconded, motion carried.

Council Action: Approved

39. [2025-3509](#) New Class B Tavern License for Fritanga El Gueguense LLC DBA Fritange El Gueguense, 5823 W. Burnham St. Agent: Gabriela Palacios Morgan. (ALC-25-15)

Committee Action:

Ald. Nowling moved to grant with amended hours of Sunday - Saturday of 8 a.m. - 2 a.m., Ald. Weigel seconded, motion carried.

Council Action: Granted as amended

40. [2025-3684](#) New Class B Tavern License for RW2 DBA Shelby's National Tap, 9000 W. National Ave. Agent: John Roots. (ALC-25-18)
- Committee Action:**
Ald. Nowling moved to grant, Ald. Novak seconded, motion carried.
- Council Action:** Granted
41. [R-2025-2267](#) Resolution to amend certain activities of the FY 2022 Annual Action Plan of the Community Development Block Grant (CDBG) program relative to reallocating funding in the amount of \$50,000.00 to improve the Liberty Heights Park Pavilion.
- Committee Action:**
Ald. Kuehn moved to adopt, Ald. Novak seconded, motion carried.
- Council Action:** Adopted
42. [R-2025-2268](#) Resolution approving the Community Development Block Grant (CDBG) in the amount of \$1,430,732 for FY 2025 (one-year annual action plan B-25-MC-55-0011) and a Five-Year Consolidated Plan for 2025-2029 relative to the Community Development Block Grant (CDBG) Program.
- Committee Action:**
Ald. Nowling moved to adopt, Ald. Novak seconded, motion carried.
- Council Action:** Adopted
43. [R-2025-2270](#) Resolution to consider a contract with Tracy Cross & Associates, Inc. in the amount of \$19,875 for a residential market study on the West Allis housing market.
- Committee Action:**
Ald. Weigel moved to adopt, Ald. Nowling seconded, motion carried.
- Ald. Weigel moved to adjourn at 8:06 p.m., Ald. Novak seconded, motion carried.
- Council Action:** Adopted

PUBLIC SAFETY COMMITTEE

Committee convened at 7:36 p.m.

Passed The Block Vote

Ald. Grisham moved to approve items #44 - #46, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Haass, Ald. Halvorsen, Ald. Kuehn, Ald. Novak, Ald. Nowling, Ald. Roadt, Ald. Turner, Ald. Weigel

No: 0

44. [2025-3512](#) Operator's License (Bartender/Class D Operator) renewal application for Michael Stempel. (BART-723)

Committee Action:

Ald. Haass moved to grant, Ald. Turner seconded, motion carried.

Council Action: Granted

45. [2025-3739](#) Notification of intention not to renew certain retail alcohol licenses and provide licensees with an opportunity for a hearing.

Indebtedness to wholesaler - Wis. Stat. 125.33(7)(b) and 125.69(4)(b))
Class B - Edwin Ordonez, DBA McCoco's, 7420 W. Greenfield Ave.

Committee Action:

Ald. Haass moved to approve notice of intent to non-renew, Ald. Grisham seconded, motion carried.

Council Action: Approved

46. [2025-3424](#) Class A/B/C Alcohol License Renewal Applications.

*See attachment for the lists.

Committee Action:

Ald. Haass moved to grant, Ald. Grisham seconded, motion carried.

Ald. Halvorsen moved to adjourn at 7:48 p.m., Ald. Haass seconded, motion carried.

Council Action: Granted

N. ADJOURNMENT

Ald. Haass moved to adjourn at 8:17 p.m., Ald. Grisham seconded, motion carried.

Next scheduled meeting is July 15th, 2025 at 7:00 p.m.



All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.