



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Meeting Minutes

### Administration & Finance Committee

*Alderson Kevin Haass, Chair*

*Alderson Martin J. Weigel, Vice-Chair*

*Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

Tuesday, November 15, 2016

8:53 PM

City Hall Room 128

#### RECESS MEETING (draft minutes)

#### A. CALL TO ORDER

*Chair Haass called the meeting to order at 8:53 p.m.*

#### B. ROLL CALL

**Present** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

#### Others Attending

*Sheryl Kuhary, Assistant City Attorney; Sally Nusslock, Health Commissioner; John Stibal, Director of Development; Steve Schaer, Manager of Planning & Zoning; Steve Bane, Fire Chief; Mason Pooler, Deputy Fire Chief; Rebecca Grill, City Administrator; Other Staff; Guests and Media.*

#### C. NEW AND PREVIOUS MATTERS

- 23. [R-2016-0273](#) Resolution relative to accepting the single source proposal of Bruce Municipal for furnishing and delivering one (1) 2016 Elgin Pelican P Mechanical Street Sweeper with dual gutter brooms for a total net sum of \$227,766.00.

**Sponsors:** Public Works Committee

**A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

- 8. [2016-0602](#) 2017 City of West Allis Mayor's Recommended Budget.

*Ms. Grill advised one last budget amendment was necessary to correct a clerical error on page 65 for the Fire Department. She explained that the number of Fire Dept positions should be 10 Captains instead of 9 and 63 Fire Fighters instead of 64. The following motion was made:*

*Ald. Weigel moved that the correction to number of Fire Dept positions be made as explained by staff. The motion was seconded by Ald. May and it passed unanimously.*

*A final motion was then made to approve the Recommended Budget, as amended.*

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended for Approval as Amended. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

- 12. [R-2016-0274](#) Resolution relative to approval of the Employment Contract for the position of Finance Director/Comptroller/Treasurer with Peggy Steeno.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

- 13. [R-2016-0269](#) Resolution authorizing the transfer of \$75,000 from the Reserve Account for Liability Insurance to the Claims Account 100-8811-517.61-02.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

- 14. [R-2016-0271](#) Resolution approving an Action Plan for Fiscal Year 2017 relative to the Community Development Block Grant (CDBG) Program.

**Sponsors:** Administration & Finance Committee

*John Stibal, Director of Development, was present and explained amendments to the CDBG Program. Staff recommends the following:*

- 1.) Shift \$20,000 from Roosevelt Park to the BID to complete the final year of their camera installation plan.
- 2.) Shift \$45,000 to BINS from Roosevelt Park.
- 3.) Utilize \$65,000 from CIP from Klentz Park to Roosevelt Park.

*The Committee agreed with staff's recommendations for these changes, and the following motion was made.*

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption As Amended. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

- 15. [2016-0677](#) Communication from City Administrator requesting approval to fill the vacant position of Engineering Technician IV in the Engineering Department.

**This matter was Held**

16. [2016-0678](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of Circulation Services Representative at the Public Library.

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

### City Attorney Claim Report

17. [2010-0667](#) Shana S. Sprewer housing discrimination complaint against the City of West Allis.

**This matter was Recommended to be Placed on File on a Block Vote**

18. [2011-0017](#) Seifert Law Center communication on behalf of their client, Brandon Ramm, regarding an incident allegedly occurring on or around September 18, 2010.

**This matter was Recommended to be Placed on File on a Block Vote**

19. [2011-0018](#) Seifert Law Center communication on behalf of their client, Jessica Ramm, regarding an incident allegedly occurring on or around September 18, 2010.

**This matter was Recommended to be Placed on File on a Block Vote**

20. [2016-0536](#) Michael Daub communication regarding vehicle damages allegedly sustained at 2182 S. 95 St. on August 13, 2016.

**This matter was Recommended to be Paid and Placed on File on a Block Vote**

### Passed The Block Vote

**A motion was made by Ald. May, seconded by Ald. Weigel, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

### D. ADJOURNMENT

*A motion was made by Ald. Czaplewski, seconded by Ald. May, that the meeting be adjourned at 9:05 p.m. The motion carried unanimously.*